



2024-2025 New Vending License Application

Vending Machines

License Year 7/1/2024 – 6/30/2025

Business Name _____

D.B.A. (if applicable) _____

Federal Tax ID _____ **State Tax ID** _____

Business Phone _____ **E-mail Address** _____

Business Address _____
Street Suite # City State Zip

Mailing Address _____
(If different from Business Address) Street Suite # City State Zip

Contact Person _____ **Contact Phone** _____

CALCULATION OF LICENSE FEE:

Machine Location	Number of 11¢+ Units	Fee Per Unit	TOTAL
		\$25.00	
		\$25.00	
		\$25.00	
		\$25.00	
		\$25.00	
		\$25.00	
		\$25.00	

If additional space is needed, please attach an extra sheet to this form.

FEE DUE **\$**

NOTICE: Each machine must have a current license year sticker affixed to the unit. Any increase in the number of installed vending machines during the license year requires an application for additional stickers. Stickers are NOT transferrable. Failure to comply with any of the above may result in penalties.

Please review the information on this form to ensure that it is correct. By signing below, you are stating that the information on this form is accurate to the best of your knowledge.

Signature: _____

Printed Name: _____ Date: _____

Please submit this completed form along with payment to:

City of Clayton, Attn: Business Licenses, 10 N. Bemiston Ave., Clayton, MO 63105

* Make checks payable to City of Clayton or complete the credit card authorization form on the back of this document.

* Please direct any questions to licensing@claytonmo.gov or call (314) 290-8442 for assistance.

Application and payment are due within 30 days of operating your vending machine(s) in Clayton.

**CITY OF CLAYTON
CREDIT CARD PAYMENT AUTHORIZATION FORM**

MasterCard

Visa

Discover

Amex

Name on card:

Street # of billing address: _____

Card Number: (16 Digits)

Expiration Date:

__ / __
(mm/yy)

CVC: _____

Billing Zip Code: _____

Amount authorized for payment: \$ _____

Cardholder signature:

Date:

FOR OFFICE USE ONLY

Processed by: _____

Date: _____