

Privacy Policy

City of Clayton, MO 10 N. Bemiston Ave. Clayton, MO 63105 www.claytonmo.gov (314) 727-8100

City of Clayton Privacy Policy

1. Introduction

The City of Clayton ("we," "us," "our") is committed to protecting your privacy and personal information. This Privacy Policy explains how we collect, use, disclose, and safeguard your information when you visit our website (www.claytonmo.gov), use our apps and services, or interact with us in any way. By using our services, you agree to the terms of this Privacy Policy.

2. Information We Collect

The City's website, <u>www.claytonmo.gov</u>, is hosted by Granicus. Their privacy policy applies to the data collected through the City of Clayton's website and is available at this <u>link</u>.

Personal Information: We may collect personal information that you voluntarily provide to us, including, but not limited to your name, address, email address, phone number, and any other information you choose to provide.

Non-Personal Information: We may collect non-personal information automatically when you visit our website or use our services. This information may include your IP address, browser type, operating system, device information, and usage data.

3. How We Use Your Information

We use the information we collect to:

- Provide, operate, and maintain our services
- Improve, personalize, and expand our services
- Communicate with you, including responding to your comments, questions, and requests
- Send you updates, newsletters, and other information
- Monitor and analyze usage and trends to improve user experience
- Detect, prevent, and address technical issues
- Cookies (or browser cookies). A cookie is a small file placed on the hard drive of your computer. You may refuse to accept browser cookies by activating the appropriate setting on your browser. However, if you select this setting you may be unable to access certain parts of our Website. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies when you direct your browser to our Website.

4. How We Share Your Information

We do not sell or rent your personal information to third parties. We may share your information in the following circumstances:

- With service providers and contractors to perform functions and provide services to us
- To comply with legal obligations, respond to legal requests, and protect our rights

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• With your consent or at your direction

5. Security of Your Information

We use administrative, technical, and physical security measures to protect your personal information. However, no method of transmission over the internet or electronic storage is 100% secure, and we cannot guarantee absolute security. Although we do our best to protect your personal information, we cannot guarantee the security of your personal information transmitted to our Website. Any transmission of personal information is at your own risk. We are not responsible for circumvention of any privacy settings or security measures contained on the Website.

6. Your Privacy Rights

You have the right to:

- Access and obtain a copy of your personal information
- Correct or update your personal information
- Request the deletion of your personal information
- Object to or restrict the processing of your personal information

To exercise these rights, please contact us at [contact email/phone number].

7. Third-Party Links

Our website may contain links to third-party websites. We are not responsible for the privacy practices or the content of those sites. We do not control third parties' collection or use of your information to serve interest-based advertising. However, these third parties may provide you with ways to choose not to have your information collected or used in this way. We encourage you to review the privacy policies of any third-party sites you visit.

8. Changes to This Privacy Policy

We may update this Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on our website. You are advised to review this Privacy Policy periodically for any changes.

9. Contact Us

If you have any questions or concerns about this Privacy Policy, please contact us at:

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