

In light of the current public health crisis and the Federal, State, and County Emergency Declarations, and in accord with the provisions of Sec. 610.020, RSMo., the Clayton Recreation Sports and Wellness Commission recognizes that it would be dangerous and impractical, if not impossible, for its meeting to be physically accessible to the public. The Commission also recognizes the need for the public's business to be attended to in order to protect the public health, safety, and welfare. In order to balance both the need for continuity of government and protection of the health and safety of our residents, business persons, and employees, this meeting of the Clayton Recreation Sports and Wellness Commission will not be open to public attendance in person. The meeting will be accessible by the public in real time ONLY by following the instructions in the box below.

You are invited to a Zoom webinar.

When: Feb 18, 2022 08:30 AM Central Time (US and Canada)

Topic: CRSWC Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85145888573>

Or One tap mobile :

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Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 851 4588 8573

International numbers available: <https://us02web.zoom.us/j/85145888573>

Persons interested in making their views known on any matter on the agenda should send an email with their comments to the Assistant Director of Parks and Recreation at tsiering@claytonmo.gov. All comments received will be distributed to the entire Commission/Board before the meeting.

Thank you for your understanding and patience as we all try to get through these difficult and dangerous times.



Clayton Recreation Sports & Wellness Commission
Friday, February 18, 2022
Virtual Zoom Meeting - 8:30am

Call to Order

Addresses from the Audience

Approval of Minutes – November 19, 2021

Reports/Discussions

1. Center Membership Report – December 2021
2. FY21 Year End Financial Report – DRAFT
3. FY22 1st Quarter Financial Report
4. Center Operations
 - a. Mask Mandate
 - b. Part Time Salary Schedule

City/CSD Employee Memberships

- Motion – To approve employee memberships as defined

Adjourn to Executive Session

Attachments:

1. Minutes for Meeting – November 19, 2021
2. Center Membership Report – December 2021
3. FY21 Year End Executive Summary
4. FY21 Year End Financial Report – DRAFT
5. FY22 1st Quarter Executive Summary
6. FY22 1st Quarter Financial Report
7. Part Time Salary Schedule Information
8. RFCA – City/CSD Employee Memberships

Upcoming Meetings

CRSWC Meeting:

Date: Friday, May 20, 2022
Time: 8:30 – 9:30am
Location: TBD

CRSWC Meeting:

Date: Friday, August 19, 2022
Time: 8:30 – 9:30am
Location: TBD

The Clayton Recreation Sports and Wellness Commission may also hold a closed meeting, with a closed vote and record, as authorized by Section 610.021(1),(2) and (3) Revised Statutes of Missouri, relating to legal issues, real estate and/or personnel, negotiation of a contract pursuant to Section 610.021(12) RSMO., and/or proprietary information pursuant to Section 610.021(15).

Agenda topics may be added or deleted at any time prior to the Clayton Recreation, Sports and Wellness Commission meeting without further notice. To inquire about the status of agenda topics, call 314.290.8506. Individuals who require an accommodation (i.e., sign language, interpreter, listening devices, etc.) to participate in the meeting should contact the Superintendent of Parks & Recreation Operations at 314.290.8506 at least two working days prior to the meeting.



Clayton Recreation Sports and Wellness Commission Meeting Minutes

November 19, 2021

Via Zoom

8:30 a.m.

The meeting was called to order at 8:30 a.m. by Bridget McAndrew.

Those in attendance: Alex Bornstein – via phone
Bridget McAndrew
Joe Miller
Becky Patel
Amy Rubin
Ken Shapiro
David Gipson – Ex-Officio

Those absent: Nisha Patel – Ex-Officio

1. Addresses from the Audience

There were no addresses from the audience.

2. Approval of Minutes

A motion was made by Bridget McAndrew to approve the meeting minutes as submitted for the meetings on August 20, 2021 and September 1, 2021. Motion was seconded by Amy Rubin. Motion passed unanimously.

3. Reports/Discussions

Joint BOA/BOE/CRSWC Meeting Follow Up

- ERF/Capital Report – Toni Siering, Assistant Director of Parks & Recreation, presented the updated ERF and Capital expenditures report that be used for budgeting moving forward.
- Center Membership Report – Toni Siering presented a summary of membership activity for October 2021 to the Commission.
- Minimum Wage – Patty DeForrest, Director of Parks & Recreation, presented information on raising the minimum wage that will be addressed by the Finance Committee for recommendation at the next CRSWC meeting.

Center Marketing Update

Gabby Macaluso, Communications Manager, and Courtney O'Donnell, Communications and Marketing Specialist, were introduced to the Commission as the new Marketing team for the City of Clayton. Both Gabby and Courtney will be involved in marketing for Parks and Recreation Department and the Center of Clayton. The Center will be Courtney's primary focus.

Center Operations

The Commission discussed masking and social distancing protocols for membership and programming at the Center of Clayton. Operational items discussed included safety/security measures in the facility, along with protocol for television station selection in the fitness center.

Meeting adjourned at 9:38 a.m.

Minutes recorded by Toni Siering.

DRAFT

**The Center of Clayton
Membership Report
As of December 31, 2021**

	Total Memberships 12/31/2021	Total Memberships 12/31/2020	Total Memberships 12/31/2019	Net Difference 2020	Net Difference 2019	Notes
<i>Membership Type</i>						
Resident Youth	65	53	41	12	24	*Youth memberships continue to stay strong; free memberships provided to 7th and 8th grade students at Wydown Middle School this year which equates to 374 "free" memberships in this category.
Corporate Youth	7	4	2	3	5	
Non-Resident Youth	32	24	12	8	20	
<i>Resident Adult</i>						
Resident Adult	255	210	284	45	-29	*Adult memberships are down 11% from pre-pandemic but have continued to show growth. During this time period, the age of Senior changed from 60 to 65, which may have had a slight impact. With the reduction in family memberships, some of these have been converted from family.
Corporate Adult	141	99	184	42	-43	
Non-Resident Adult	158	108	160	50	-2	
<i>Resident Family</i>						
Resident Family	447	370	655	77	-208	*Family memberships have seen the most significant decline, with a reduction from 2019 of 33%; this category has also been slow to rebound with only a 3% increase over 2020. The Omicron variant surge that began in December has kept families away thus far. We will continue to monitor and focus our marketing efforts on families, as these memberships are critical to the Center's long-term financial health.
Corporate Family	189	174	310	15	-121	
Non-Resident Family	119	99	158	20	-39	
<i>Resident Senior</i>						
Resident Senior	247	267	436	-20	-189	*Senior memberships are down from 2019 by 25%, but increased by 16% since this time last year. The Renew Active program that launched on January 1, 2021 with 14 membership has now grown to 191 renew active members.
OASIS Senior	65	82	160	-17	-95	
Corporate Senior	74	83	144	-9	-70	
Renew Active Senior	191	0	0	191	191	
Non-Resident Senior	122	116	188	6	-66	
Total Memberships	2112	1689	2734	423	-622	
<i>Employee Membership Type</i>						
CSD Employee	365	413	388	-48	-23	*The School District and City pay for employee memberships. For a fee, employees may upgrade their membership to a family membership.
CSD Employee Family	44	45	47	-1	-3	
City Employee - Full Time	112	125	131	-13	-19	
City Employee Family - Full Time	29	36	36	-7	-7	
City/Center Employee - Part Time	99	81	172	18	-73	
City/Center Employee Family - Part Time	13	9	25	4	-12	
Total Employee Memberships	662	709	799	-47	-137	
<p>*On September 27th, the Center switched recreation software. Due to PCI compliance, the Center is not allowed to store credit card numbers and needs to collect payment information from our ~1400 monthly members. In October, we began to terminate the remaining 240 memberships (or nearly 500 members) with no payment information. This continued through December. We are actively working on obtaining this missing payment information as those members come to use the facility and will continue to do so. We are projecting steady growth that will continue through 2022. As the pandemic continues to affect people's comfort level working out indoors the pace for recovery has slowed. The current breakdown of memberships is 37% resident, 22.5% corporate and 29.5% non-resident.</p>						
Total Members:	5261	4641	7245	620	-1984	



To: Clayton Recreation Sports and Wellness Commission
From: Toni Siering, Director of Parks & Recreation
Date: February 18, 2022
RE: Executive Summary – FY21 Year End Financial Report

Attached is the FY21 Year End Financial Report for the CRSWC. The charts below summarize the activity within each of the three CRSWC Funds with accompanying notes to identify highlights.

Fund 80: Operating Fund			
	FY21 Year End Projection	Year To Date	%age Achieved
Beginning Balance	\$0	\$0	
FY21 Revenue	\$2,003,198	\$2,030,208	101.35%
FY21 Expenditures	\$2,669,615	\$2,653,154	99.38%
FY21 Net	(\$666,417)	(\$622,946)	
Year-End Transfers	\$0	\$0	
Ending Balance	(\$666,417)	(\$622,946)	93.48%

Notes:

- Daily fees were limited to residents and member’s guests through June; once opened to non-residents have seen an increase resulting in increased revenue in the fourth quarter.
- Memberships experienced steady growth throughout the year rebounding to 70% of the Center’s pre-pandemic numbers.
- Programming and rental revenue were limited in 2021 due to pandemic restrictions and, in the case of the meeting rooms, burst pipe repairs. Business in both areas picked up in the fourth quarter, with camps and private instruction (swim lessons, personal training, sports training) filling the gap for some of the group programming that we were not able to be hold. Early fall saw the return of several of the regular rentals which will continue through the coming year.
 - The Fitness Department resumed limited group programming this year and began offering Fitness on Demand online classes in May. Personal Training sessions continue to increase as more members return to training.
 - The Sports Department had success offering youth clinics and camps and, in September, resumed the youth volleyball program. In addition, Sports has experienced added revenue from private basketball instruction.
 - The Aquatics Department continues to see significant requests for Private Swim Lessons, many of which cannot be accommodated due to lack of available instructors. Group Lessons and Water Fitness classes resumed in May with limited offerings this summer, which will be expanded in the fall.

- Building Operations ended under budget due to staff vacancies and the reduction in supplies associated with fewer members and staff. In addition, utilities saw significant savings due to the reduction of hours, energy conservation, and mild weather.
- Overall, the operating fund deficit ended the year \$51,917 better than projected.

Fund 81: Equipment Replacement Fund			
	FY21 Year End Projection	Year To Date	%age Achieved
Beginning Balance	\$0	\$0	
FY21 Revenue	\$100,010	\$100,018	100.01%
FY21 Expenditures	\$58,587	\$39,175	66.87%
FY21 Net	\$41,423	\$60,843	
Year-End Transfers	\$0	\$0	
Ending Balance	\$41,423	\$60,843	146.88%

Notes:

- This fund is supported through the annual contributions of the City and School District. In FY21 each party contributed \$50,000 to this fund.
- Expenditures in FY21 included fitness equipment and technology expense related to recreation software, the phone system and servers.

Fund 82: Capital Fund			
	FY21 Year End Projection	Year To Date	%age Achieved
Beginning Balance	\$0	\$0	
FY21 Revenue	\$239,700	\$239,699	100.00%
FY21 Expenditures	\$206,570	\$231,599	112.12%
FY21 Net	\$33,130	\$8,100	
Year-End Transfers	\$0	\$0	
Ending Balance	\$33,130	\$8,100	24.45%

Notes:

- This fund is supported through annual contributions of the City and School District. In FY21 each party contributed \$100,000 to this fund. Additional revenue of \$39,488 was received from the insurance claim from the burst pipe in February.
- Expenditures in FY21 included lighting upgrades to areas not done during the renovation, repairs to the meeting room from the burst pipe, an ionization system to improve air quality, roofing repairs and consultant costs, as well as upgrades to the AV system and other miscellaneous repairs.

Overall, the Center ended the year with a (\$549,942) deficit which is better than the approved budget deficit of (\$591,864). City and District staff worked diligently over the year to keep costs down, while providing a safe environment for members, students and guests.

CRSWC FUND SUMMARY

2/01/2022 - DRAFT

FY2019 Actual	Operating Fund (80)	ERF (81)	Capital Fund (82)	Total
Starting balance 10/01/18	\$19,898	\$0	\$0	\$19,898
Revenue	\$2,933,340	\$50,700	\$51,142	\$3,035,182
Expenses	\$3,059,438	\$101,180	\$60,559	\$3,221,177
Net	(\$126,098)	(\$50,480)	(\$9,417)	(\$185,995)
Audit Adjustment (July 2020)	\$202,433			\$202,433
CSD & CITY CONTRIBUTIONS	\$59,319	\$128,627		\$187,946
Ending Balance 9/30/19	\$155,552	\$78,147	(\$9,417)	\$224,282

FY2020 Actual	Operating Fund (80)	ERF (81)	Capital Fund (82)	Total
Starting balance 10/01/19	\$155,552	\$0	\$67,185	\$222,737
Revenue	\$1,841,022	\$61,894	\$201,674	\$2,104,590
Expenses	\$2,808,421	\$67,470	\$89,294	\$2,965,184
Net	(\$967,399)	(\$5,576)	\$112,380	(\$860,594)
CSD & City Contributions	\$637,857			
Ending Balance 9/30/20	(\$173,990)	(\$5,576)	\$179,565	(\$0)

FY2021 Projected	Operating Fund (80)	ERF (81)	Capital Fund (82)	Total
Starting balance 10/01/20	\$0	\$0	\$0	\$0
Revenue	\$2,030,208	\$100,018	\$239,699	\$2,369,925
Expenses	\$2,653,154	\$39,175	\$231,599	\$2,923,928
Net	(\$622,946)	\$60,842	\$8,100	(\$554,003)
Ending Balance 9/30/21	(\$622,946)	\$60,842	\$8,100	(\$554,003)

FY2022 Budget	Operating Fund (80)	ERF (81)	Capital Fund (82)	Total
Starting balance 10/01/21	\$0	\$0	\$0	\$0
Revenue	\$2,779,175	\$100,100	\$200,000	\$3,079,275
Expenses	\$3,344,435	\$71,486	\$60,000	\$3,475,921
Net	(\$565,260)	\$28,614	\$140,000	(\$396,646)
Ending Balance 9/30/22	(\$565,260)	\$28,614	\$140,000	(\$396,646)

Fund 80: Operating Fund
Fund 81: Equipment Replacement Fund
Fund 82: Capital Fund

FY2021 Year-end Financial Statement

Date Range 10/01/20 - 09/30/21

Account	Account Description	Adopted Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd
Department 10 - Revenue							
480	Other Miscellaneous						
480.10	Other Miscellaneous General	.00	5,675.00	.00	16,028.74	(16,028.74)	+++
480 - Other Miscellaneous Totals		\$0.00	\$5,675.00	\$0.00	\$16,028.74	(\$16,028.74)	+++
494	Contributions from Affiliates						
494.11	Contributions from Affiliates City of Clayton	150,000.00	.00	.00	150,000.00	.00	313
494.12	Contributions from Affiliates Clayton School District	150,000.00	.00	.00	150,000.00	.00	313
494 - Contributions from Affiliates Totals		\$300,000.00	\$318,928.50	\$0.00	\$300,000.00	\$0.00	313%
Department 10 - Revenue Totals		\$300,000.00	\$324,603.50	\$0.00	\$316,028.74	(\$16,028.74)	318%
Program 10 - Administration							
446	Center						
446.10	Center General	1,750.00	(890.00)	.00	(1,450.00)	3,200.00	-83
446.11	Memberships						
446.11.10	Center Memberships Resident-Adult	105,600.00	9,930.83	.00	120,144.81	(14,544.81)	114
446.11.11	Center Memberships Resident-Youth	9,600.00	1,848.17	.00	21,980.70	(12,380.70)	229
446.11.12	Center Memberships Resident-Senior	124,000.00	8,529.45	.00	102,158.53	21,841.47	82
446.11.13	Center Memberships Resident-Family	428,000.00	30,379.61	.00	327,150.53	100,849.47	76
446.11.14	Center Memberships Non-Resident-Adult	114,750.00	7,089.06	.00	86,267.79	28,482.21	75
446.11.15	Center Memberships Non-Resident-Youth	4,875.00	805.03	.00	13,177.32	(8,302.32)	270
446.11.16	Center Memberships Non-Resident-Senior	65,250.00	6,966.09	.00	65,545.99	(295.99)	100
446.11.17	Center Memberships Non-Resident-Family	153,000.00	10,740.72	.00	129,101.88	23,898.12	84
446.11.18	Center Memberships Corporate	539,200.00	29,544.35	.00	357,859.76	181,340.24	66
446.11 - Memberships Totals		\$1,544,275.00	\$105,833.31	\$0.00	\$1,223,387.31	\$320,887.69	79%
446.12	Admissions						
446.12.10	Center Admissions Resident-Adult	14,700.00	1,747.60	.00	14,029.85	670.15	95
446.12.11	Center Admissions Resident-Youth	12,000.00	1,072.00	.00	10,439.50	1,560.50	87
446.12.12	Center Admissions Resident-Senior	3,200.00	112.00	.00	1,356.00	1,844.00	42
446.12.14	Center Admissions Non-Resident-Adult	24,150.00	1,890.00	.00	5,927.40	18,222.60	25
446.12.15	Center Admissions Non-Resident-Youth	10,080.00	320.00	.00	1,617.85	8,462.15	16
446.12.16	Center Admissions Non-Resident-Senior	5,450.00	80.00	.00	310.00	5,140.00	6
446.12.18	Center Admissions Corporate	8,495.00	1,587.00	.00	6,570.00	1,925.00	77

FY2021 Year-end Financial Statement

Date Range 10/01/20 - 09/30/21

446.12.19	Center Admissions Punch Card	10,500.00	320.00	.00	3,680.00	6,820.00	35
446.12 - Admissions Totals		\$88,575.00	\$7,128.60	\$0.00	\$43,930.60	\$44,644.40	50%
446.13	Rentals						
446.13.10	Center Rentals Aerobics	3,000.00	.00	.00	(430.50)	3,430.50	-14
446.13.11	Center Rentals Meeting Rooms	37,000.00	2,132.50	.00	8,561.16	28,438.84	23
446.13.12	Center Rentals Gymnasium	23,200.00	471.25	.00	7,244.00	15,956.00	31
446.13.13	Center Rentals Climbing Walls	1,350.00	.00	.00	.00	1,350.00	0
446.13.14	Center Rentals Leisure Pool	8,760.00	204.00	.00	13,650.00	(4,890.00)	156
446.13.15	Center Rentals Competition Pool	18,000.00	1,252.50	.00	22,554.98	(4,554.98)	125
446.13 - Rentals Totals		\$91,310.00	\$4,060.25	\$0.00	\$51,579.64	\$39,730.36	56%
446.14	Programs						
446.14.10	Center Programs Fitness-In-House	86,000.00	1,724.50	.00	5,485.50	80,514.50	6
446.14.11	Center Programs Fitness-Contractual	15,040.00	.00	.00	10,750.00	4,290.00	71
446.14.12	Center Programs Fitness-Personal Training	152,750.00	10,361.51	.00	90,973.51	61,776.49	60
446.14.13	Center Programs Sports-In-House	11,640.00	220.00	.00	38,067.33	(26,427.33)	327
446.14.14	Center Programs Sports-Contractual	16,380.00	(18,585.75)	.00	53,504.83	(37,124.83)	327
446.14.15	Center Programs Sports-Climbing Wall	5,010.00	.00	.00	2,020.00	2,990.00	40
446.14.16	Center Programs Aquatics-In-House	137,990.00	2,579.94	.00	112,704.56	25,285.44	82
446.14.17	Center Programs Aquatics-Contractual	2,890.00	.00	.00	82.00	2,808.00	3
446.14.18	Center Programs General-Instructional	5,800.00	.00	.00	17,307.00	(11,507.00)	298
446.14.19	Center Programs Summerquest	48,413.00	.00	.00	.00	48,413.00	0
446.14 - Programs Totals		\$481,913.00	(\$3,699.80)	\$0.00	\$330,894.73	\$151,018.27	69%
446.15	Concessions						
446.15.10	Center Concessions Catering	300.00	.00	.00	.00	300.00	0
446.15.11	Center Concessions Vending Machines	11,000.00	3,157.81	.00	6,704.10	4,295.90	61
446.15 - Concessions Totals		\$11,300.00	\$3,157.81	\$0.00	\$6,704.10	\$4,595.90	59%
446.24	Center Child Care	710.00	.00	.00	10.00	700.00	1
446.25	Center Utility Lease Payments	44,160.00	16,157.30	.00	46,155.98	(1,995.98)	105
446 - Center Totals		\$2,263,993.00	\$131,747.47	\$0.00	\$1,701,212.36	\$562,780.64	75%
479	Sale of Merchandise	1,200.00	15.00	.00	97.00	1,103.00	8
480	Other Miscellaneous						
480.10	Other Miscellaneous General	14,000.00	11,112.58	.00	12,869.67	1,130.33	92
480 - Other Miscellaneous Totals		\$14,000.00	\$11,112.58	\$0.00	\$12,869.67	\$1,130.33	92%

FY2021 Year-end Financial Statement

Date Range 10/01/20 - 09/30/21

Program 10 - Administration Totals	\$2,279,193.00	\$142,875.05	\$0.00	\$1,714,179.03	\$565,013.97	75%
Department 50 - Parks and Recreation Totals	\$2,279,193.00	\$142,875.05	\$0.00	\$1,714,179.03	\$565,013.97	75%
REVENUE TOTALS	\$2,579,193.00	\$467,478.55	\$0.00	\$2,030,207.77	(\$88,871.77)	103%

FY2021 Year-end Financial Statement

Date Range 10/01/20 - 09/30/21

EXPENSE

Department 50 - Parks and Recreation - 10 - Administration

500	Full-Time Salaries	570,636.00	37,800.08	.00	529,177.24	41,458.76	93
505	Part-Time						
505.10	Part-Time General	214,825.00	16,003.42	.00	153,873.22	60,951.78	72
	505 - Part-Time Totals	\$214,825.00	\$16,003.42	\$0.00	\$153,873.22	\$60,951.78	72%
510	Overtime	10,401.00	2,130.98	.00	15,731.51	(5,330.51)	151
540	FICA - Employer Portion	60,886.00	3,850.42	.00	50,379.94	10,506.06	83
550	Group Life Insurance	2,261.00	157.03	.00	2,166.29	94.71	96
560	Dental Insurance	6,396.00	325.83	.00	6,210.85	185.15	97
570	Medical Insurance						
570.11	Medical Insurance Premiums	82,896.00	5,973.85	.00	83,696.51	(800.51)	101
570.12	Medical Insurance HRA Reimbursement	.00	(383.52)	.00	2,360.62	(2,360.62)	+++
	570 - Medical Insurance Totals	\$82,896.00	\$5,590.33	\$0.00	\$86,057.13	(\$3,161.13)	104%
580	Pension Plan	49,830.00	9,305.43	.00	58,981.20	(9,151.20)	118
590	Workers Compensation	11,749.80	(734.21)	.00	8,028.65	3,721.15	68
600	Postage	9,637.00	47.50	.00	2,538.58	7,098.42	26
605	Utilities						
605.11	Utilities Telephone and Cable	4,050.00	287.50	.00	4,610.00	(560.00)	114
	605 - Utilities Totals	\$4,050.00	\$287.50	\$0.00	\$4,610.00	(\$560.00)	114%
610	Travel and Training						
610.10	Travel and Training General	5,360.00	32.00	.00	1,264.72	4,095.28	24
	610 - Travel and Training Totals	\$5,360.00	\$32.00	\$0.00	\$1,264.72	\$4,095.28	24%
615	Printing and Photography	4,850.00	290.69	.00	2,759.36	2,090.64	57
620	Dues and Memberships	2,485.00	.00	.00	2,493.25	(8.25)	100
625	Advertising	21,600.00	498.89	.00	5,340.32	16,259.68	25
635	Professional Services						
635.12	Professional Services Legal	.00	2,438.00	.00	2,438.00	(2,438.00)	+++
635.14	Professional Services Financial	19,500.00	5,500.00	.00	20,250.00	(1,000.00)	101
635.15	Professional Services Technology	87,589.00	4,724.00	.00	93,253.78	(5,664.78)	106
	635 - Professional Services Totals	\$107,089.00	\$12,662.00	\$0.00	\$115,941.78	(\$5,602.78)	105%
640	Service Contracts						
640.10	Service Contracts General	8,206.00	1,594.51	.00	7,340.46	865.54	89

FY2021 Year-end Financial Statement

Date Range 10/01/20 - 09/30/21

	640 - Service Contracts	Totals	\$8,206.00	\$1,594.51	\$0.00	\$7,340.46	\$865.54	89%
655	Banking and Credit Card Fees		58,356.00	3,251.60	.00	50,542.64	7,813.36	87
665	Education Benefits		.00	.00	.00	6,003.00	(6,003.00)	+++
676	Employee Relations		2,575.00	14.99	.00	797.00	1,778.00	31
685	Insurance Premiums							
685.11	Insurance Premiums Property		60,958.00	(5,419.50)	.00	60,989.50	(31.50)	100
685.12	Insurance Premiums General Liability		19,726.00	70.00	.00	20,417.00	(691.00)	104
685.13	Insurance Premiums Surety Forgery and Burglary Bond		875.00	175.00	.00	700.00	175.00	80
685.14	Insurance Premiums Public Officials Liability		7,588.00	(24.83)	.00	7,676.17	(88.17)	101
685.17	Insurance Premiums Unemployment Compensation		5,000.00	.00	.00	14,968.97	(9,968.97)	299
	685 - Insurance Premiums	Totals	\$94,147.00	(\$5,199.33)	\$0.00	\$104,751.64	(\$10,604.64)	111%
686	Insurance Deductibles and Losses							
686.11	Insurance Deductibles and Losses Property - Buildings and Misc		1,000.00	.00	.00	5,000.00	(4,000.00)	500
	686 - Insurance Deductibles and Losses	Totals	\$1,000.00	\$0.00	\$0.00	\$5,000.00	(\$4,000.00)	500%
700	Office Supplies							
700.10	Office Supplies General		6,070.00	2,882.18	.00	8,641.82	(2,571.82)	142
700.12	Office Supplies Publications		7,550.00	1,531.25	.00	3,464.69	4,085.31	46
	700 - Office Supplies	Totals	\$13,620.00	\$4,413.43	\$0.00	\$12,106.51	\$1,513.49	89%
730	Recreation Supplies							
730.10	Recreation Supplies General		3,800.00	1,264.98	.00	2,258.56	1,541.44	59
	730 - Recreation Supplies	Totals	\$3,800.00	\$1,264.98	\$0.00	\$2,258.56	\$1,541.44	59%
760	Uniforms and Clothing		2,090.00	.00	.00	(27.00)	2,117.00	-1
770	Meetings and Receptions		2,540.00	305.46	.00	2,031.35	508.65	80
780	Sales Merchandise		600.00	.00	.00	.00	600.00	0
	Program 10 - Administration	Totals	\$1,351,885.80	\$93,893.53	\$0.00	\$1,236,358.20	\$118,777.60	83%

FY2021 Year-end Financial Statement

Date Range 10/01/20 - 09/30/21

Program 42 - Facility Maintenance

605	Utilities						
605.11	Utilities Telephone and Cable	21,085.00	606.30	.00	6,879.51	14,205.49	33
605.12	Utilities Water	48,380.00	9,937.40	.00	34,704.41	13,675.59	72
605.13	Utilities Sewer	43,410.00	7,412.41	.00	33,735.88	9,674.12	78
605.14	Utilities Natural Gas	72,380.00	11,511.80	.00	99,820.26	(27,440.26)	138
605.15	Utilities Electricity	297,100.00	71,053.05	.00	193,936.08	103,163.92	65
	605 - Utilities Totals	\$482,355.00	\$100,520.96	\$0.00	\$369,076.14	\$113,278.86	77%
640	Service Contracts						
640.10	Service Contracts General	33,668.00	7,682.82	.00	50,607.77	(16,939.77)	150
640.11	Service Contracts Building Maintenance	375,175.00	43,183.44	.00	268,264.63	106,910.37	72
	640 - Service Contracts Totals	\$408,843.00	\$50,866.26	\$0.00	\$318,872.40	\$89,970.60	78%
715	Agriculture Supplies						
715.11	Agriculture Supplies Plant Materials	7,000.00	.00	.00	6,495.17	504.83	93
	715 - Agriculture Supplies Totals	\$7,000.00	\$0.00	\$0.00	\$6,495.17	\$504.83	93%
755	Other Supplies and Materials						
755.10	Other Supplies and Materials General	3,000.00	.00	.00	3,160.00	(160.00)	25
755.11	Other Supplies and Materials Rental Supplies	600.00	.00	.00	8.66	591.34	1
755.21	Other Supplies and Materials Janitorial	79,500.00	9,760.38	.00	63,090.57	16,409.43	79
755.22	Other Supplies and Materials Chemicals	26,200.00	4,981.95	.00	21,161.53	5,038.47	81
	755 - Other Supplies and Materials Totals	\$109,300.00	\$14,742.33	\$0.00	\$87,420.76	\$21,879.24	78%
760	Uniforms and Clothing	2,000.00	69.50	.00	277.50	1,722.50	14
	Program 42 - Facility Maintenance Totals	\$1,009,498.00	\$166,199.05	\$0.00	\$782,141.97	\$227,356.03	77%

FY2021 Year-end Financial Statement

Date Range 10/01/20 - 09/30/21

Program 60 - Aquatics

505	Part-Time							
505.10	Part-Time General	89,000.00	2,313.78	.00	58,533.10	30,466.90		66
	505 - Part-Time Totals	\$89,000.00	\$2,313.78	\$0.00	\$58,533.10	\$30,466.90		66%
510	Overtime	501.00	.00	.00	589.35	(88.35)		118
540	FICA - Employer Portion	6,847.00	176.98	.00	4,528.60	2,318.40		66
590	Workers Compensation	1,163.90	(84.44)	.00	757.76	406.14		65
640	Service Contracts							
640.10	Service Contracts General	6,650.00	964.00	.00	1,956.00	4,694.00		29
640.14	Service Contracts Aquatic Management	327,842.00	(37,572.34)	.00	274,876.66	52,965.34		84
	640 - Service Contracts Totals	\$334,492.00	(\$36,608.34)	\$0.00	\$276,832.66	\$57,659.34		83%
710	Minor Supplies and Equipment	1,200.00	.00	.00	.00	1,200.00		0
720	Medical Supplies	2,985.00	244.01	.00	1,596.85	1,388.15		53
730	Recreation Supplies							
730.10	Recreation Supplies General	3,920.00	526.48	.00	2,110.57	1,809.43		54
	730 - Recreation Supplies Totals	\$3,920.00	\$526.48	\$0.00	\$2,110.57	\$1,809.43		54%
760	Uniforms and Clothing	1,500.00	.00	.00	.00	1,500.00		0
	Program 60 - Aquatics Totals	\$441,608.90	(\$33,431.53)	\$0.00	\$344,948.89	\$96,660.01		78%

FY2021 Year-end Financial Statement

Date Range 10/01/20 - 09/30/21

Program 63 - Sports Programs

505	Part-Time						
505.10	Part-Time General	12,400.00	1,822.54	.00	6,761.38	5,638.62	55
	505 - Part-Time Totals	\$12,400.00	\$1,822.54	\$0.00	\$6,761.38	\$5,638.62	55%
510	Overtime	1.00	.00	.00	.00	1.00	0
540	FICA - Employer Portion	949.00	139.41	.00	517.21	431.79	55
590	Workers Compensation	161.88	(1.78)	.00	81.59	80.29	50
640	Service Contracts						
640.10	Service Contracts General	11,866.00	(37,781.17)	.00	399.00	11,467.00	3
640.15	Service Contracts Camp Instructors	.00	35,788.67	.00	35,788.67	(35,788.67)	+++
640.18	Service Contracts Youth Sports	.00	2,622.50	.00	20,049.80	(20,049.80)	+++
	640 - Service Contracts Totals	\$11,866.00	\$630.00	\$0.00	\$56,237.47	(\$44,371.47)	474%
730	Recreation Supplies						
730.10	Recreation Supplies General	2,890.00	1,266.25	.00	1,951.03	938.97	68
	730 - Recreation Supplies Totals	\$2,890.00	\$1,266.25	\$0.00	\$1,951.03	\$938.97	68%
760	Uniforms and Clothing	150.00	.00	.00	200.00	(50.00)	133
	Program 63 - Sports Programs Totals	\$28,417.88	\$3,856.42	\$0.00	\$65,748.68	(\$37,330.80)	231%

FY2021 Year-end Financial Statement

Date Range 10/01/20 - 09/30/21

Program 66 - Fitness							
505	Part-Time						
505.10	Part-Time General	342,000.00	17,260.62	.00	172,401.62	169,598.38	50
	505 - Part-Time Totals	\$342,000.00	\$17,260.62	\$0.00	\$172,401.62	\$169,598.38	50%
510	Overtime	6,000.00	305.40	.00	3,103.39	2,896.61	52
540	FICA - Employer Portion	26,624.00	1,346.52	.00	13,455.14	13,168.86	51
590	Workers Compensation	4,524.40	(121.78)	.00	2,046.00	2,478.40	45
610	Travel and Training						
610.11	Travel and Training Certifications	1,200.00	100.00	.00	294.00	906.00	24
	610 - Travel and Training Totals	\$1,200.00	\$100.00	\$0.00	\$294.00	\$906.00	24%
630	Maintenance and Repair						
630.11	Maintenance and Repair Equipment	21,000.00	2,358.21	.00	8,550.43	12,449.57	41
	630 - Maintenance and Repair Totals	\$21,000.00	\$2,358.21	\$0.00	\$8,550.43	\$12,449.57	41%
640	Service Contracts						
640.16	Service Contracts Fitness	11,328.00	7,604.80	.00	8,879.95	2,448.05	78
	640 - Service Contracts Totals	\$11,328.00	\$7,604.80	\$0.00	\$8,879.95	\$2,448.05	78%
730	Recreation Supplies						
730.10	Recreation Supplies General	10,300.00	.00	.00	2,634.69	7,665.31	26
	730 - Recreation Supplies Totals	\$10,300.00	\$0.00	\$0.00	\$2,634.69	\$7,665.31	26%
760	Uniforms and Clothing	1,700.00	.00	.00	(15.00)	1,715.00	-1
	Program 66 - Fitness Totals	\$424,676.40	\$28,853.77	\$0.00	\$211,350.22	\$213,326.18	50%

FY2021 Year-end Financial Statement

Date Range 10/01/20 - 09/30/21

Program 67 - Community Recreation							
505	Part-Time						
505.10	Part-Time General	22,000.00	.00	.00	.00	22,000.00	0
	505 - Part-Time Totals	\$22,000.00	\$0.00	\$0.00	\$0.00	\$22,000.00	0%
540	FICA - Employer Portion	1,683.00	.00	.00	.00	1,683.00	0
590	Workers Compensation	286.00	.00	.00	.00	286.00	0
635	Professional Services						
635.10	Professional Services General	4,050.00	7,601.00	.00	12,606.00	(8,556.00)	311
	635 - Professional Services Totals	\$4,050.00	\$7,601.00	\$0.00	\$12,606.00	(\$8,556.00)	311%
640	Service Contracts						
640.14	Service Contracts Aquatic Management	7,200.00	.00	.00	.00	7,200.00	0
	640 - Service Contracts Totals	\$7,200.00	\$0.00	\$0.00	\$0.00	\$7,200.00	0%
	Program 67 - Community Recreation Totals	\$35,219.00	\$7,601.00	\$0.00	\$12,606.00	\$22,613.00	36%
	Department 50 - Parks and Recreation Totals	\$3,291,305.98	\$1,183,651.66	\$0.00	\$2,653,154.00	(\$275,277.40)	108%
	EXPENSE TOTALS	\$3,291,305.98	\$1,183,651.66	\$0.00	\$2,653,154.00	(\$275,277.40)	108%
	Fund 80 - CRSWC Operations Totals						
	REVENUE TOTALS	2,579,193.00	467,478.55	.00	2,030,208.00	(548,985.00)	79%
	EXPENSE TOTALS	3,291,305.98	1,183,651.66	.00	2,653,154.00	(638,151.98)	80%
	Fund 80 - CRSWC Operations Totals	(\$712,112.98)	(\$716,173.11)	\$3,250.00	(\$622,946.00)	(\$89,167.00)	

FY2021 Year-end Financial Statement

Date Range 10/01/20 - 09/30/21

Fund 81 - CRSWC Equipment

REVENUE

Department 10 - Revenue

490 Sale of Assets

490.10	Sale of Assets General	1,000.00	.00	.00	17.96	982.04	2
490 - Sale of Assets Totals		\$1,000.00	\$0.00	\$0.00	\$17.96	\$982.04	2%

494 Contributions from Affiliates

494.11	Contributions from Affiliates City of Clayton	50,000.00	.00	.00	50,000.00	.00	100
494.12	Contributions from Affiliates Clayton School District	50,000.00	.00	.00	50,000.00	.00	100
494 - Contributions from Affiliates Totals		\$100,000.00	\$0.00	\$0.00	\$100,000.00	\$0.00	100%

	Department 10 - Revenue Totals	\$101,000.00	\$0.00	\$0.00	\$100,017.96	\$982.04	99%
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	REVENUE TOTALS	\$101,000.00	\$0.00	\$0.00	\$100,017.96	\$982.04	99%
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EXPENSE

Department 50 - Parks and Recreation

Program 10 - Administration

805	Equipment	36,000.00	.00	.00	5,010.20	30,989.80	0
815	Technology Projects	83,156.00	5,321.20	.00	34,165.27	48,990.73	38

	Program 10 - Administration Totals	\$119,156.00	\$5,321.20	\$0.00	\$39,175.47	\$79,980.53	26%
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	Department 50 - Parks and Recreation Totals	\$119,156.00	\$5,321.20	\$0.00	\$39,175.47	\$79,980.53	26%
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	EXPENSE TOTALS	\$119,156.00	\$5,321.20	\$0.00	\$39,175.47	\$79,980.53	26%
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Fund 81 - CRSWC Equipment Totals

	REVENUE TOTALS	101,000.00	.00	.00	100,017.96	982.04	99%
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	EXPENSE TOTALS	119,156.00	5,321.20	.00	39,175.47	79,980.53	26%
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	Fund 81 - CRSWC Equipment Totals	(\$18,156.00)	\$5,321.20	\$0.00	\$60,842.49	(\$78,998.49)	
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FY2021 Year-end Financial Statement

Date Range 10/01/20 - 09/30/21

Fund 82 - CRSWC Capital

REVENUE

480	Other Miscellaneous					
480.10	Other Miscellaneous General	.00	.00	.00	39,699.08	(39,699.08) +++
480 - Other Miscellaneous Totals		\$0.00	\$0.00	\$0.00	\$39,699.08	(\$39,699.08) +++
494	Contributions from Affiliates					
494.11	Contributions from Affiliates City of Clayton	100,000.00	.00	.00	100,000.00	.00 100
494.12	Contributions from Affiliates Clayton School District	100,000.00	.00	.00	100,000.00	.00 100
494 - Contributions from Affiliates Totals		\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00 100%
Department 10 - Revenue Totals		\$200,000.00	\$0.00	\$0.00	\$239,699.08	(\$39,699.08) 120%
REVENUE TOTALS		\$200,000.00	\$0.00	\$0.00	\$239,699.08	(\$39,699.08) 120%

EXPENSE

Department **50 - Parks and Recreation**

Program **10 - Administration**

640	Service Contracts					
640.10	Service Contracts General	.00	.00	.00	25.82	(25.82) +++
805	Equipment	25,000.00	15,910.16	.00	81,918.61	(56,918.61) 76
850	Facility Improvements					
850.11	Facility Improvements Interior	25,000.00	7,659.00	.00	70,543.06	(45,543.06) 147
850.12	Facility Improvements Exterior	15,000.00	10,365.75	.00	54,364.46	(39,364.46) 314
850.13	Facility Improvements Pool Area	15,000.00	.00	.00	24,746.75	(9,746.75) 0
850 - Facility Improvements Totals		\$55,000.00	\$33,934.91	\$0.00	\$231,598.70	(\$151,598.50) 153%
Program 10 - Administration Totals		\$80,000.00	\$33,934.91	\$0.00	\$231,598.70	(\$151,598.50) 129%
Department 50 - Parks and Recreation Totals		\$80,000.00	\$33,934.91	\$0.00	\$231,598.70	(\$151,598.50) 129%
EXPENSE TOTALS		\$80,000.00	\$33,934.91	\$0.00	\$231,598.70	(\$151,598.50) 129%

Fund 82 - CRSWC Capital Totals

REVENUE TOTALS 200,000.00 .00 .00 239,699.08 (39,699.08) 120%

EXPENSE TOTALS 80,000.00 33,934.91 .00 231,598.70 (151,598.70) 129%

Fund 82 - CRSWC Capital Totals \$120,000.00 \$33,934.91 \$0.00 \$8,100.38 (\$111,899.62)



Clayton Recreation, Sports and Wellness Commission

To: CRSWC

From: Toni Siering, Director of Parks & Recreation

Date: February 18, 2022

RE: Executive Summary – FY22 First Quarter Financial Report

Attached is the FY22 First Quarter Financial Report for the CRSWC. The charts below summarize the activity within each of the three CRSWC Funds with accompanying notes to identify highlights.

Fund 80: Operating Fund			
	FY22 Budget	Year To Date	%age Achieved
Beginning Balance	\$0	\$0	
FY22 Revenue	\$2,779,175	\$567,210	20.41%
FY22 Expenditures	\$3,344,435	\$671,582	20.08%
FY22 Net	(\$565,260)	(\$104,372)	
Year-End Transfers	\$0	\$0	
Ending Balance	(\$565,260)	(\$104,372)	18.46%

Notes:

- Daily admissions have rebounded with strong sales to adults who regularly use the gyms.
- Memberships have held steady during the first quarter although we did see a drop during the conversion of software. Members who were not regularly using the facility were slow to provide credit card information resulting in a loss of membership initially; many of those have returned and we are experiencing slow, steady growth as was the case in 2021.
- Meeting room rentals have gone well this fall and look strong moving forward. Other rentals are on target to make budget.
- Programming continues to be challenging. Fitness continues to focus on core fitness classes, Fitness on Demand options and Personal Training. Youth volleyball and basketball have returned, although with lower numbers and tight Covid protocols in place. Private swim lessons and water fitness classes are doing well, limited primarily by lack of available swim instructors.
- Building Operations is on target with expenses in line with budget.

Fund 81: Equipment Replacement Fund			
	FY22 Budget	Year To Date	%age Achieved
Beginning Balance	\$0	\$0	
FY22 Revenue	\$100,100	\$50,000	49.95%
FY22 Expenditures	\$71,486	\$4,683	6.55%
FY22 Net	\$28,614	\$45,317	
Year-End Transfers	\$0	\$0	
Ending Balance	\$28,614	\$45,317	158.37%

Notes:

- Revenue from City contribution.
- Expenses this quarter are related to replacement of IT equipment.

Fund 82: Capital Fund			
	FY22 Budget	Year To Date	%age Achieved
Beginning Balance	\$0	\$0	
FY22 Revenue	\$200,000	\$100,000	50.00%
FY22 Expenditures	\$60,000	(\$2,437)	-4.06%
FY22 Net	\$140,000	\$102,437	
Year-End Transfers	\$0	\$0	
Ending Balance	\$140,000	\$102,437	73.17%

Notes:

- Revenue from City Contribution.
- No expenses this quarter; credit is for Ameren Rebate on LED Lights.

Center of Clayton

1st Quarter Financial Statement
Date Range 10/01/21 - 12/31/21

Account	Account Description	Adopted Budget	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd
Department 10 - Revenue								
494	Contributions from Affiliates							
494.11	Contributions from Affiliates City of Clayton	150,000.00	150,000.00	150,000.00	.00	150,000.00	.00	100
494.12	Contributions from Affiliates Clayton School District	150,000.00	150,000.00	.00	.00	.00	150,000.00	0
494 - Contributions from Affiliates Totals		\$300,000.00	\$300,000.00	\$150,000.00	\$0.00	\$150,000.00	\$150,000.00	50%
Department 10 - Revenue Totals		\$300,000.00	\$300,000.00	\$150,000.00	\$0.00	\$150,000.00	\$150,000.00	50%
Department 50 - Parks and Recreation								
Program 10 - Administration								
446	Center							
446.10	Center General	1,750.00	1,750.00	255.00	.00	390.00	1,360.00	22
446.11	Memberships							
446.11.10	Center Memberships Resident-Adult	146,000.00	146,000.00	12,731.22	.00	31,308.02	114,691.98	21
446.11.11	Center Memberships Resident-Youth	26,000.00	26,000.00	1,973.65	.00	5,766.33	20,233.67	22
446.11.12	Center Memberships Resident-Senior	121,000.00	121,000.00	8,996.66	.00	25,596.18	95,403.82	21
446.11.13	Center Memberships Resident-Family	427,000.00	427,000.00	29,018.02	.00	80,739.04	346,260.96	19
446.11.14	Center Memberships Non-Resident-Adult	110,000.00	110,000.00	9,140.89	.00	24,491.73	85,508.27	22
446.11.15	Center Memberships Non-Resident-Youth	16,000.00	16,000.00	1,270.39	.00	3,205.35	12,794.65	20
446.11.16	Center Memberships Non-Resident-Senior	81,000.00	81,000.00	6,459.55	.00	18,011.25	62,988.75	22
446.11.17	Center Memberships Non-Resident-Family	164,000.00	164,000.00	11,084.06	.00	32,357.19	131,642.81	20
446.11.18	Center Memberships Corporate	487,000.00	487,000.00	30,690.24	.00	85,133.20	401,866.80	17
446.11 - Memberships Totals		\$1,578,000.00	\$1,578,000.00	\$111,364.68	\$0.00	\$306,608.29	\$1,271,391.71	19%
446.12	Admissions							
446.12.10	Center Admissions Resident-Adult	20,000.00	20,000.00	2,854.13	.00	5,969.34	14,030.66	30
446.12.11	Center Admissions Resident-Youth	13,000.00	13,000.00	1,664.00	.00	3,840.00	9,160.00	30
446.12.12	Center Admissions Resident-Senior	4,005.00	4,005.00	171.00	.00	228.03	3,776.97	6
446.12.14	Center Admissions Non-Resident-Adult	25,500.00	25,500.00	2,145.00	.00	4,749.00	20,751.00	19
446.12.15	Center Admissions Non-Resident-Youth	12,000.00	12,000.00	720.00	.00	1,860.00	10,140.00	16
446.12.16	Center Admissions Non-Resident-Senior	6,875.00	6,875.00	44.00	.00	143.00	6,732.00	2
446.12.18	Center Admissions Corporate	8,495.00	8,495.00	1,452.00	.00	3,170.00	5,325.00	37
446.12.19	Center Admissions Punch Card	11,600.00	11,600.00	810.00	.00	2,149.00	9,451.00	19
446.12 - Admissions Totals		\$101,475.00	\$101,475.00	\$9,860.13	\$0.00	\$22,108.37	\$79,366.63	22%

Center of Clayton

1st Quarter Financial Statement
Date Range 10/01/21 - 12/31/21

446.13	Rentals							
446.13.10	Center Rentals Aerobics	5,000.00	5,000.00	.00	.00	.00	5,000.00	0
446.13.11	Center Rentals Meeting Rooms	80,000.00	80,000.00	6,390.00	.00	15,052.50	64,947.50	19
446.13.12	Center Rentals Gymnasium	52,000.00	52,000.00	1,706.25	.00	3,923.75	48,076.25	8
446.13.13	Center Rentals Climbing Walls	1,350.00	1,350.00	405.00	.00	710.00	640.00	53
446.13.14	Center Rentals Leisure Pool	14,200.00	14,200.00	336.00	.00	2,178.00	12,022.00	15
446.13.15	Center Rentals Competition Pool	22,800.00	22,800.00	1,426.50	.00	4,869.00	17,931.00	21
	446.13 - Rentals Totals	\$175,350.00	\$175,350.00	\$10,263.75	\$0.00	\$26,733.25	\$148,616.75	15%
446.14	Programs							
446.14.10	Center Programs Fitness-In-House	10,985.00	10,985.00	1,222.00	.00	3,791.00	7,194.00	35
446.14.11	Center Programs Fitness-Contractual	14,450.00	14,450.00	.00	.00	.00	14,450.00	0
446.14.12	Center Programs Fitness-Personal Training	140,000.00	140,000.00	12,286.60	.00	27,445.60	112,554.40	20
446.14.13	Center Programs Sports-In-House	94,000.00	94,000.00	5.00	.00	185.00	93,815.00	0
446.14.14	Center Programs Sports-Contractual	31,600.00	31,600.00	745.00	.00	745.00	30,855.00	2
446.14.15	Center Programs Sports-Climbing Wall	5,010.00	5,010.00	.00	.00	390.00	4,620.00	8
446.14.16	Center Programs Aquatics-In-House	173,980.00	173,980.00	16,277.85	.00	28,899.60	145,080.40	17
446.14.17	Center Programs Aquatics-Contractual	2,290.00	2,290.00	.00	.00	.00	2,290.00	0
446.14.18	Center Programs General-Instructional	67,680.00	67,680.00	.00	.00	.00	67,680.00	0
	446.14 - Programs Totals	\$539,995.00	\$539,995.00	\$30,536.45	\$0.00	\$61,456.20	\$478,538.80	11%
446.15	Concessions							
446.15.10	Center Concessions Catering	300.00	300.00	.00	.00	.00	300.00	0
446.15.11	Center Concessions Vending Machines	9,000.00	9,000.00	1,271.95	.00	1,271.95	7,728.05	14
	446.15 - Concessions Totals	\$9,300.00	\$9,300.00	\$1,271.95	\$0.00	\$1,271.95	\$8,028.05	14%
446.24	Center Child Care	1,070.00	1,070.00	.00	.00	.00	1,070.00	0
446.25	Center Utility Lease Payments	44,160.00	44,160.00	.00	.00	(1,406.99)	45,566.99	-3
	446 - Center Totals	\$2,451,100.00	\$2,451,100.00	\$163,551.96	\$0.00	\$417,161.07	\$2,033,938.93	17%
479	Sale of Merchandise	1,200.00	1,200.00	12.00	.00	25.00	1,175.00	2
480	Other Miscellaneous							
480.10	Other Miscellaneous General	26,875.00	26,875.00	(9.00)	.00	24.00	26,851.00	0
	480 - Other Miscellaneous Totals	\$26,875.00	\$26,875.00	(\$9.00)	\$0.00	\$24.00	\$26,851.00	0%
	Program 10 - Administration Totals	\$2,479,175.00	\$2,479,175.00	\$163,554.96	\$0.00	\$417,210.07	\$2,061,964.93	17%
	Department 50 - Parks and Recreation Totals	\$2,479,175.00	\$2,479,175.00	\$163,554.96	\$0.00	\$417,210.07	\$2,061,964.93	17%
	REVENUE TOTALS	\$2,779,175.00	\$2,779,175.00	\$313,554.96	\$0.00	\$567,210.07	\$2,211,964.93	20%

EXPENSE

Department **50 - Parks and Recreation**

Program **10 - Administration**

500	Full-Time Salaries	570,151.42	570,151.42	55,526.05	.00	136,141.52	434,009.90	24
505	Part-Time							
505.10	Part-Time General	226,640.00	226,640.00	21,703.01	.00	52,520.16	174,119.84	23
	505 - Part-Time Totals	\$226,640.00	\$226,640.00	\$21,703.01	\$0.00	\$52,520.16	\$174,119.84	23%
510	Overtime	16,720.00	16,720.00	2,839.60	.00	6,021.94	10,698.06	36
540	FICA - Employer Portion	62,235.35	62,235.35	5,799.23	.00	14,141.10	48,094.25	23
550	Group Life Insurance	2,539.60	2,539.60	153.03	.00	492.99	2,046.61	19
560	Dental Insurance	3,278.27	3,278.27	307.47	.00	830.26	2,448.01	25
570	Medical Insurance							
570.11	Medical Insurance Premiums	95,423.99	95,423.99	8,843.65	.00	20,872.62	74,551.37	22
570.12	Medical Insurance HRA Reimbursement	3,052.50	3,052.50	206.24	.00	672.26	2,380.24	22
	570 - Medical Insurance Totals	\$98,476.49	\$98,476.49	\$9,049.89	\$0.00	\$21,544.88	\$76,931.61	22%
580	Pension Plan	53,805.58	53,805.58	4,747.68	.00	11,606.04	42,199.54	22
590	Workers Compensation	13,515.85	13,515.85	1,304.34	.00	3,191.11	10,324.74	24
600	Postage	8,514.00	8,514.00	480.52	2,516.51	1,210.63	4,786.86	44
605	Utilities							
605.11	Utilities Telephone and Cable	4,050.00	4,050.00	237.50	.00	962.05	3,087.95	24
	605 - Utilities Totals	\$4,050.00	\$4,050.00	\$237.50	\$0.00	\$962.05	\$3,087.95	24%
610	Travel and Training							
610.10	Travel and Training General	7,405.00	7,405.00	.00	.00	561.50	6,843.50	8
	610 - Travel and Training Totals	\$7,405.00	\$7,405.00	\$0.00	\$0.00	\$561.50	\$6,843.50	8%
615	Printing and Photography	6,000.00	6,000.00	305.91	.00	714.80	5,285.20	12
620	Dues and Memberships	2,662.00	2,662.00	264.00	.00	1,021.50	1,640.50	38
625	Advertising	21,500.00	21,500.00	207.74	.00	3,507.46	17,992.54	16
635	Professional Services							
635.12	Professional Services Legal	.00	.00	583.00	.00	636.00	(636.00)	+++
635.14	Professional Services Financial	15,500.00	15,500.00	.00	.00	.00	15,500.00	0
635.15	Professional Services Technology	102,822.00	102,822.00	23,164.63	7,599.08	27,968.36	67,254.56	35
	635 - Professional Services Totals	\$118,322.00	\$118,322.00	\$23,747.63	\$7,599.08	\$28,604.36	\$82,118.56	31%

640	Service Contracts							
640.10	Service Contracts General	6,376.00	6,376.00	329.92	.00	1,380.36	4,995.64	22
	640 - Service Contracts Totals	\$6,376.00	\$6,376.00	\$329.92	\$0.00	\$1,380.36	\$4,995.64	22%
655	Banking and Credit Card Fees	59,942.00	59,942.00	.00	.00	176.17	59,765.83	0
665	Education Benefits	6,000.00	6,000.00	.00	.00	.00	6,000.00	0
676	Employee Relations	2,650.00	2,650.00	1,025.08	.00	1,140.00	1,510.00	43
685	Insurance Premiums							
685.11	Insurance Premiums Property	72,481.00	72,481.00	.00	.00	.00	72,481.00	0
685.12	Insurance Premiums General Liability	21,852.00	21,852.00	8,339.00	.00	8,339.00	13,513.00	38
685.13	Insurance Premiums Surety Forgery and Burglary Bond	875.00	875.00	.00	.00	.00	875.00	0
685.14	Insurance Premiums Public Officials Liability	7,894.00	7,894.00	.00	.00	8,796.00	(902.00)	111
685.17	Insurance Premiums Unemployment Compensation	3,900.00	3,900.00	.00	4,228.99	.00	(328.99)	108
	685 - Insurance Premiums Totals	\$107,002.00	\$107,002.00	\$8,339.00	\$4,228.99	\$17,135.00	\$85,638.01	20%
686	Insurance Deductibles and Losses							
686.11	Insurance Deductibles and Losses Property - Buildings and Misc	5,000.00	5,000.00	.00	.00	.00	5,000.00	0
	686 - Insurance Deductibles and Losses Totals	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0%
700	Office Supplies							
700.10	Office Supplies General	5,128.00	5,128.00	433.47	.00	545.71	4,582.29	11
700.12	Office Supplies Publications	6,850.00	6,850.00	1,992.74	4,501.76	1,992.74	355.50	95
	700 - Office Supplies Totals	\$11,978.00	\$11,978.00	\$2,426.21	\$4,501.76	\$2,538.45	\$4,937.79	59%
730	Recreation Supplies							
730.10	Recreation Supplies General	4,822.00	4,822.00	724.55	.00	787.20	4,034.80	16
	730 - Recreation Supplies Totals	\$4,822.00	\$4,822.00	\$724.55	\$0.00	\$787.20	\$4,034.80	16%
760	Uniforms and Clothing	2,090.00	2,090.00	.00	.00	.00	2,090.00	0
770	Meetings and Receptions	2,275.00	2,275.00	238.76	.00	301.41	1,973.59	13
780	Sales Merchandise	600.00	600.00	.00	.00	.00	600.00	0
	Program 10 - Administration Totals	\$1,424,550.56	\$1,424,550.56	\$139,757.12	\$18,846.34	\$306,530.89	\$1,099,173.33	23%

Program **42 - Facility Maintenance**

605	Utilities							
605.11	Utilities Telephone and Cable	15,108.00	15,108.00	413.99	.00	903.35	14,204.65	6
605.12	Utilities Water	40,480.00	40,480.00	8,273.47	.00	15,094.27	25,385.73	37
605.13	Utilities Sewer	39,500.00	39,500.00	5,084.65	.00	9,890.13	29,609.87	25
605.14	Utilities Natural Gas	71,300.00	71,300.00	8,317.50	.00	23,595.32	47,704.68	33
605.15	Utilities Electricity	299,000.00	299,000.00	27,956.45	.00	63,274.83	235,725.17	21
	605 - Utilities Totals	\$465,388.00	\$465,388.00	\$50,046.06	\$0.00	\$112,757.90	\$352,630.10	24%
640	Service Contracts							
640.10	Service Contracts General	47,300.00	47,300.00	3,076.28	.00	8,113.06	39,186.94	17
640.11	Service Contracts Building Maintenance	346,914.00	346,914.00	25,694.09	.00	48,384.42	298,529.58	14
	640 - Service Contracts Totals	\$394,214.00	\$394,214.00	\$28,770.37	\$0.00	\$56,497.48	\$337,716.52	14%
715	Agriculture Supplies							
715.11	Agriculture Supplies Plant Materials	9,000.00	9,000.00	.00	.00	.00	9,000.00	0
	715 - Agriculture Supplies Totals	\$9,000.00	\$9,000.00	\$0.00	\$0.00	\$0.00	\$9,000.00	0%
755	Other Supplies and Materials							
755.10	Other Supplies and Materials General	8,400.00	8,400.00	.00	.00	.00	8,400.00	0
755.11	Other Supplies and Materials Rental Supplies	1,000.00	1,000.00	45.30	.00	81.66	918.34	8
755.21	Other Supplies and Materials Janitorial	71,000.00	71,000.00	1,994.38	.00	3,991.11	67,008.89	6
755.22	Other Supplies and Materials Chemicals	23,200.00	23,200.00	1,566.75	13,933.00	6,562.00	2,705.00	88
	755 - Other Supplies and Materials Totals	\$103,600.00	\$103,600.00	\$3,606.43	\$13,933.00	\$10,634.77	\$79,032.23	24%
760	Uniforms and Clothing	2,000.00	2,000.00	.00	.00	659.00	1,341.00	33
	Program 42 - Facility Maintenance	\$974,202.00	\$974,202.00	\$82,422.86	\$13,933.00	\$180,549.15	\$779,719.85	20%

Program 60 - Aquatics

505	Part-Time								
505.10	Part-Time General	105,750.00	105,750.00	6,291.78	.00	16,081.37	89,668.63	15	
	505 - Part-Time Totals	\$105,750.00	\$105,750.00	\$6,291.78	\$0.00	\$16,081.37	\$89,668.63	15%	
540	FICA - Employer Portion	8,090.00	8,090.00	481.36	.00	1,230.28	6,859.72	15	
590	Workers Compensation	1,651.00	1,651.00	131.72	.00	331.80	1,319.20	20	
640	Service Contracts								
640.10	Service Contracts General	6,050.00	6,050.00	32.00	.00	231.00	5,819.00	4	
640.14	Service Contracts Aquatic Management	376,405.00	376,405.00	.00	279,802.00	96,603.00	.00	100	
	640 - Service Contracts Totals	\$382,455.00	\$382,455.00	\$32.00	\$279,802.00	\$96,834.00	\$5,819.00	98%	
710	Minor Supplies and Equipment	1,200.00	1,200.00	.00	.00	467.92	732.08	39	
720	Medical Supplies	2,985.00	2,985.00	114.75	.00	326.04	2,658.96	11	
730	Recreation Supplies								
730.10	Recreation Supplies General	3,800.00	3,800.00	98.70	.00	541.76	3,258.24	14	
	730 - Recreation Supplies Totals	\$3,800.00	\$3,800.00	\$98.70	\$0.00	\$541.76	\$3,258.24	14%	
760	Uniforms and Clothing	1,200.00	1,200.00	.00	.00	.00	1,200.00	0	
	Program 60 - Aquatics Totals	\$507,131.00	\$507,131.00	\$7,150.31	\$279,802.00	\$115,813.17	\$111,515.83	78%	

Program 63 - Sports Programs

505	Part-Time								
505.10	Part-Time General	38,910.00	38,910.00	1,325.06	.00	4,380.19	34,529.81	11	
	505 - Part-Time Totals	\$38,910.00	\$38,910.00	\$1,325.06	\$0.00	\$4,380.19	\$34,529.81	11%	
510	Overtime	648.00	648.00	119.44	.00	119.44	528.56	18	
540	FICA - Employer Portion	3,027.00	3,027.00	110.47	.00	344.19	2,682.81	11	
590	Workers Compensation	618.00	618.00	24.94	.00	90.66	527.34	15	
640	Service Contracts								
640.10	Service Contracts General	21,890.00	21,890.00	567.00	.00	567.00	21,323.00	3	
	640 - Service Contracts Totals	\$21,890.00	\$21,890.00	\$567.00	\$0.00	\$567.00	\$21,323.00	3%	
730	Recreation Supplies								
730.10	Recreation Supplies General	10,930.00	10,930.00	455.25	5,020.00	2,096.00	3,814.00	65	
	730 - Recreation Supplies Totals	\$10,930.00	\$10,930.00	\$455.25	\$5,020.00	\$2,096.00	\$3,814.00	65%	
760	Uniforms and Clothing	350.00	350.00	.00	.00	.00	350.00	0	
	Program 63 - Sports Programs Totals	\$76,373.00	\$76,373.00	\$2,602.16	\$5,020.00	\$7,597.48	\$63,755.52	17%	

Program 66 - Fitness

505	Part-Time								
505.10	Part-Time General	247,821.00	247,821.00	23,390.40	.00	54,109.13	193,711.87	22	
	505 - Part-Time Totals	\$247,821.00	\$247,821.00	\$23,390.40	\$0.00	\$54,109.13	\$193,711.87	22%	
510	Overtime	5,004.00	5,004.00	379.46	.00	379.46	4,624.54	8	
540	FICA - Employer Portion	19,342.00	19,342.00	1,818.34	.00	4,168.35	15,173.65	22	
590	Workers Compensation	3,945.00	3,945.00	414.01	.00	948.00	2,997.00	24	
610	Travel and Training								
610.11	Travel and Training Certifications	1,200.00	1,200.00	.00	.00	.00	1,200.00	0	
	610 - Travel and Training Totals	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$1,200.00	0%	
630	Maintenance and Repair								
630.11	Maintenance and Repair Equipment	16,000.00	16,000.00	410.05	.00	1,860.48	14,139.52	12	
	630 - Maintenance and Repair Totals	\$16,000.00	\$16,000.00	\$410.05	\$0.00	\$1,860.48	\$14,139.52	12%	
640	Service Contracts								
640.16	Service Contracts Fitness	10,490.00	10,490.00	.00	.00	.00	10,490.00	0	
	640 - Service Contracts Totals	\$10,490.00	\$10,490.00	\$0.00	\$0.00	\$0.00	\$10,490.00	0%	
730	Recreation Supplies								
730.10	Recreation Supplies General	9,300.00	9,300.00	(402.16)	.00	(374.42)	9,674.42	-4	
	730 - Recreation Supplies Totals	\$9,300.00	\$9,300.00	(\$402.16)	\$0.00	(\$374.42)	\$9,674.42	-4%	
760	Uniforms and Clothing	1,700.00	1,700.00	.00	.00	.00	1,700.00	0	
	Program 66 - Fitness Totals	\$314,802.00	\$314,802.00	\$26,010.10	\$0.00	\$61,091.00	\$253,711.00	19%	

Program 67 - Community Recreation

635	Professional Services							
635.10	Professional Services General	47,376.00	47,376.00	.00	.00	.00	47,376.00	0
	635 - Professional Services Totals	\$47,376.00	\$47,376.00	\$0.00	\$0.00	\$0.00	\$47,376.00	0%
	Program 67 - Community Recreation Totals	\$47,376.00	\$47,376.00	\$0.00	\$0.00	\$0.00	\$47,376.00	0%
	Department 50 - Parks and Recreation Totals	\$3,344,434.56	\$3,344,434.56	\$257,942.55	\$317,601.34	\$671,581.69	\$2,355,251.53	30%
	EXPENSE TOTALS	\$3,344,434.56	\$3,344,434.56	\$257,942.55	\$317,601.34	\$671,581.69	\$2,355,251.53	30%
	Fund 80 - CRSWC Operations Totals							
	REVENUE TOTALS	2,779,175.00	2,779,175.00	313,554.96	.00	567,210.07	2,211,964.93	20%
	EXPENSE TOTALS	3,344,434.56	3,344,434.56	257,942.55	317,601.34	671,581.69	2,355,251.53	30%
	Fund 80 - CRSWC Operations Totals	(\$565,259.56)	(\$565,259.56)	\$55,612.41	(\$317,601.34)	(\$104,371.62)	(\$143,286.60)	

Fund 81 - CRSWC Equipment

REVENUE

Department 10 - Revenue

490	Sale of Assets							
490.10	Sale of Assets General	100.00	100.00	.00	.00	.00	100.00	0
490 - Sale of Assets Totals		\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0%
494	Contributions from Affiliates							
494.11	Contributions from Affiliates City of Clayton	50,000.00	50,000.00	50,000.00	.00	50,000.00	.00	100
494.12	Contributions from Affiliates Clayton School District	50,000.00	50,000.00	.00	.00	.00	50,000.00	0
494 - Contributions from Affiliates Totals		\$100,000.00	\$100,000.00	\$50,000.00	\$0.00	\$50,000.00	\$50,000.00	50%
Department 10 - Revenue Totals		\$100,100.00	\$100,100.00	\$50,000.00	\$0.00	\$50,000.00	\$50,100.00	50%
REVENUE TOTALS		\$100,100.00	\$100,100.00	\$50,000.00	\$0.00	\$50,000.00	\$50,100.00	50%

EXPENSE

Department 50 - Parks and Recreation

Program 10 - Administration

640	Service Contracts							
640.10	Service Contracts General	13,605.00	13,605.00	.00	.00	.00	13,605.00	0
640 - Service Contracts Totals		\$13,605.00	\$13,605.00	\$0.00	\$0.00	\$0.00	\$13,605.00	0%
805	Equipment	25,500.00	25,500.00	.00	.00	.00	25,500.00	0
815	Technology Projects	32,381.00	32,381.00	.00	20,656.12	95.20	11,629.68	64
850	Facility Improvements							
850.11	Facility Improvements Interior	.00	.00	4,588.00	.00	4,588.00	(4,588.00)	+++
850 - Facility Improvements Totals		\$0.00	\$0.00	\$4,588.00	\$0.00	\$4,588.00	(\$4,588.00)	+++
Program 10 - Administration Totals		\$71,486.00	\$71,486.00	\$4,588.00	\$20,656.12	\$4,683.20	\$46,146.68	35%
Department 50 - Parks and Recreation Totals		\$71,486.00	\$71,486.00	\$4,588.00	\$20,656.12	\$4,683.20	\$46,146.68	35%
EXPENSE TOTALS		\$71,486.00	\$71,486.00	\$4,588.00	\$20,656.12	\$4,683.20	\$46,146.68	35%

Fund 81 - CRSWC Equipment Totals

REVENUE TOTALS	100,100.00	100,100.00	50,000.00	.00	50,000.00	50,100.00	50%
EXPENSE TOTALS	71,486.00	71,486.00	4,588.00	20,656.12	4,683.20	46,146.68	35%
Fund 81 - CRSWC Equipment Totals	\$28,614.00	\$28,614.00	\$45,412.00	(\$20,656.12)	\$45,316.80	\$3,953.32	

Fund 82 - CRSWC Capital

REVENUE

Department 10 - Revenue

494	Contributions from Affiliates							
494.11	Contributions from Affiliates City of Clayton	100,000.00	100,000.00	100,000.00	.00	100,000.00	.00	100
494.12	Contributions from Affiliates Clayton School District	100,000.00	100,000.00	.00	.00	.00	100,000.00	0
	494 - Contributions from Affiliates Totals	\$200,000.00	\$200,000.00	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00	50%
	Department 10 - Revenue Totals	\$200,000.00	\$200,000.00	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00	50%
	REVENUE TOTALS	\$200,000.00	\$200,000.00	\$100,000.00	\$0.00	\$100,000.00	\$100,000.00	50%

EXPENSE

Department 50 - Parks and Recreation

Program 10 - Administration

805	Equipment	30,000.00	30,000.00	.00	.00	.00	30,000.00	0
850	Facility Improvements							
850.11	Facility Improvements Interior	10,000.00	10,000.00	.00	.00	(2,437.11)	12,437.11	-24
850.12	Facility Improvements Exterior	10,000.00	10,000.00	.00	.00	.00	10,000.00	0
850.13	Facility Improvements Pool Area	10,000.00	10,000.00	.00	.00	.00	10,000.00	0
	850 - Facility Improvements Totals	\$30,000.00	\$30,000.00	\$0.00	\$0.00	(\$2,437.11)	\$32,437.11	-8%
	Program 10 - Administration Totals	\$60,000.00	\$60,000.00	\$0.00	\$0.00	(\$2,437.11)	\$62,437.11	-4%
	Department 50 - Parks and Recreation Totals	\$60,000.00	\$60,000.00	\$0.00	\$0.00	(\$2,437.11)	\$62,437.11	-4%
	EXPENSE TOTALS	\$60,000.00	\$60,000.00	\$0.00	\$0.00	(\$2,437.11)	\$62,437.11	-4%

Fund 82 - CRSWC Capital Totals

	REVENUE TOTALS	200,000.00	200,000.00	100,000.00	.00	100,000.00	100,000.00	50%
	EXPENSE TOTALS	60,000.00	60,000.00	.00	.00	(2,437.11)	62,437.11	-4%
Fund 82 - CRSWC Capital Totals		\$140,000.00	\$140,000.00	\$100,000.00	\$0.00	\$102,437.11	\$37,562.89	



Clayton Recreation, Sports and Wellness Commission

Memorandum

To: Clayton Recreation, Sports, and Wellness Commission (CRSWC)

From: Toni Siering, Director of Parks & Recreation

Date: February 18, 2022

RE: Part-time Salary Schedule

The City of Clayton's Part-time Salary Schedule is used to set the range for all positions held by Center of Clayton employees. This is reviewed annually, and proposed changes are considered during the City's budgeting process. Three years ago, a plan was put in place to raise the minimum wage for all part-time positions to \$15 per hour by October 1, 2024. At the time, it was believed that we could build fee increases into our budget to offset this cost and a five-year plan would work. We no longer believe that is the case and, in order to be competitive in the market, it will be necessary to raise the minimum more quickly than originally planned.

The Finance Committee has been discussing this issue and both the City and District financial officers have been part of that discussion, as this will impact their planned contributions to the Center and any support for a deficit that may involve. While the funding is not currently available to make a change, it is one area where we have fallen behind in the market and are continuing to struggle with attracting and retaining part-time employees.

As background to this, we are currently paying \$12 per hour for 12 active part-time positions. In 2021, our average rate of pay was \$16.88 per hour and our median rate of pay was \$13.20 per hour. Our budget includes \$641,491 for part-time payroll this year which included the \$12 per hour minimum along with a 2% merit. Overall, the average increase for part-time employees this year was 10.9%.

Outlined below are several options that are being considered. Today we are looking for your input and guidance on the direction you would like us to take.

- Option 1: Stay on course with the original plan, raise the minimum \$1 per hour at the start of each fiscal year, resulting in a minimum wage of \$15 per hour on October 1, 2024. Include fee increases each year to offset the additional cost.
- Option 2: Raise the minimum for all positions to no less than \$13.50 per hour, effective October 1, 2022. On October 1, 2023, raise the minimum for all position to no less than \$15 per hour. This will cost approximately \$80,000 in FY23 and will cost the full \$160,000 in FY24.

- Option 3: Raise the minimum for all positions to no less than \$15 per hour this year. If made effective April 1, 2022, we anticipate the cost to be approximately \$80,000 this fiscal year as this will only be for half the year. Once the increase is in place this will impact the budget moving forward and will result in approximately \$160,000 in additional expense annually.

The increase to \$15 per hour will result in an increase to our part-time salaries of +-\$160,000 on an annual basis. While staff will look to offset these costs with increased fees, it will most likely result in an increase in the subsidy from both the City and District in the short term.

Ultimately, the Board of Aldermen will be responsible for approving any proposed change to the City's part-time Salary Schedule. The School District has been considering how to handle their part-time staff rates of pay and have implemented a plan to reach \$15 per hour by July 1, 2023. We believe that we need to keep pace with the market as it is important to the long-term success of the Center that we be able to attract and retain quality staff who are compensated fairly for the work they do.



Clayton Recreation, Sports and Wellness Commission

Request for Commission Action

To: Clayton Recreation, Sports, and Wellness Commission (CRSWC)

From: CRSWC Finance Committee
Toni Siering, Director of Parks & Recreation

Date: February 18, 2022

RE: Employee Memberships

The Clayton Recreation, Sports and Wellness Commission initially set the policy and rates for employee memberships in anticipation of opening the Center in 2000. Since that time, these memberships and the charges associated with them have remained unchanged. The Finance Committee took up this discussion this year to determine if changes to this were warranted.

Currently, the District pays \$20,000 per year for up to 400 employee memberships and the City pays \$10,000 per year for up to 200 employee memberships. Both entities provide document confirming employment. The City began paying \$100/year for those employees who wanted to add a family membership in 2015. While payment for these memberships has not increased since opening membership fees have more than doubled. As both organizations have budgeted for a subsidy based upon a deficit, this should not be an additional financial burden for the City and District, it will, however, put the revenue in membership which will give a more realistic financial picture of our membership revenue.

The Finance Committee is recommending the following changes to the Employee Memberships for the City and District:

- 1) Increase payment effective 10/1/2022. District to pay \$40,000 per year for up to 400 memberships, City to pay \$20,000 per year for up to 200 memberships. (Approximately 20% of corporate adult rate)
- 2) Tie future increases to membership increases.
- 3) Family Memberships – If District and/or City choose to do so – they can pay for family memberships. Payment to be based upon 20% of the difference between adult corporate and family corporate. Also tie this rate to membership fee increases.
- 4) District and City to establish their guidelines on issuance of memberships.
- 5) If either party exceeds their total allotment of memberships by 10% or more, they will be charged for the additional memberships based upon the per person employee charge.

Staff Recommendation: To approve the changes to Employee Membership Program as recommended.