#### CITY OF CLAYTON, MISSOURI

Comprehensive Annual Financial Report For The Fiscal Year Ended September 30, 2004

Prepared by: Finance Department

# CITY OF CLAYTON, MISSOURI FINANCIAL REPORT

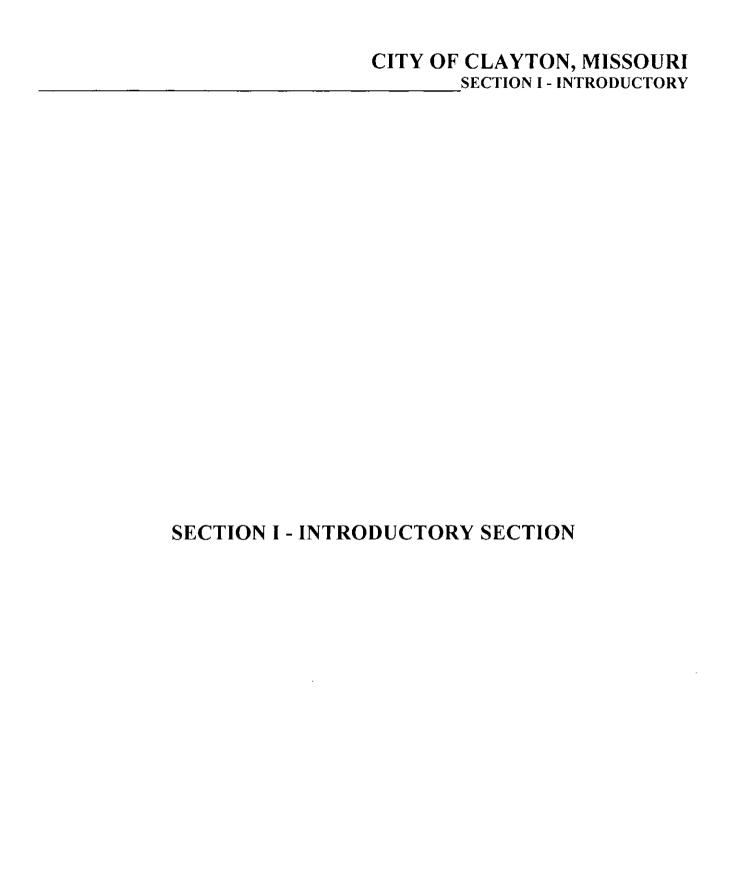
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# CITY OF CLAYTON, MISSOURI PRINCIPAL OFFICIALS

#### Mayor

Benjamin Uchitelle

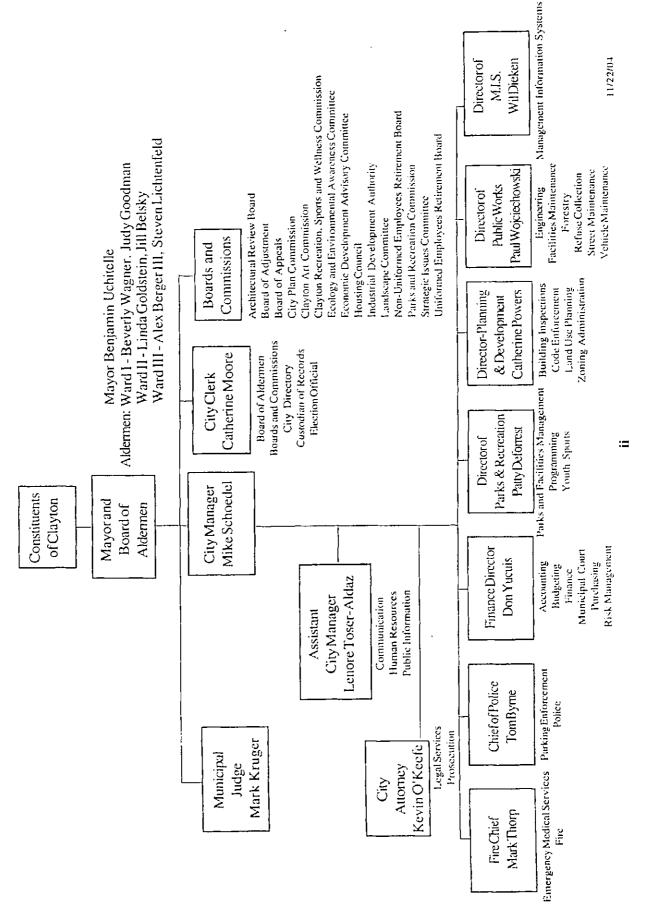
#### Aldermen

Jill S. Belsky Linda Goldstein Alex Berger, III Steven E. Lichtenfeld Judy R. Goodman Beverly A. Wagner

City Manager

Michael A. Schoedel

# ORGANIZATIONAL CHART CITY OF CLAYTON MUNICIPAL GOVERNMENT



#### CITY OF CLAYTON, MISSOURI

#### GENERAL FUNCTIONAL EXPENDITURE FOCUS

#### **GENERAL GOVERNMENT**

- Board of Aldermen and City Clerk
- City Manager's Office
- City Planning
- Municipal Court
- Boards and Commissions
- Legal Services
- Personnel Administration
- Finance Department
- Information Systems
- Building Maintenance
- Nondepartmental Expenditures
- Contingency

#### **PUBLIC SAFETY**

- Police Department
- Fire Department

#### STREETS AND HIGHWAYS - PUBLIC WORKS DEPARTMENT

- Administration and Engineering
- Street Maintenance
- Central Garage

#### PARKS AND RECREATION

- Park Administration
- Recreation
- Shaw Park Swimming Pool
- Shaw Park Ice Rink
- Shaw Park Tennis Center
- Concessions
- Hanley House Operations and Restoration
- Program Development
- Parks Maintenance
- Taste of Clayton
- Debt Service

#### COMMUNITY DEVELOPMENT - SPECIAL TAXING DISTRICT



#### City of Clayton

10 N. Bumiston Avenue • Clayton, Missouri 63105-3397 • (314) 727-8100 • FAX: (314) 863-0294 • TDD: (314) 296-8435

March 23, 2005

To the Honorable Mayor and Board of Aldermen:

The Comprehensive Annual Financial Report (CAFR) of the City of Clayton, Missouri, for the fiscal year ended September 30, 2004, is herewith submitted for your review. The information presented in the CAFR is the responsibility of the City's management. The report was prepared by the Finance Department, which believes that the financial statements, supporting schedules, and statistical information fairly present the financial condition of the City. We further believe that all presented data is accurate in all aspects and that all necessary disclosures have been included to enable the reader to gain a reasonable understanding of the City's financial affairs.

#### REPORTING STANDARDS AND FORMATS

The format of this report incorporates three main sections: introductory, financial, and statistical. The introductory section includes an explanation about the City's accounting system and budgetary controls, a description of the City, including services provided, governmental organization of the City and a brief discussion about the City's economic condition and outlook. The financial section presents the independent auditor's report, Management's Discussion and Analysis, government-wide financial statements, fund financial statements, notes to the financial statements, and supportive combining and individual statements and schedules. The statistical section, which is not audited, displays financial and general information on a multi-year comparative basis.

This is the second year that the City has presented its Comprehensive Annual Financial Report (CAFR) under the new reporting model, as required by the provisions of Governmental Accounting Standards Board (GASB) Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments. The Format and a description of these reports are addressed in the Management's Discussion and Analysis (MD&A) and in the notes to the financial statements.

#### ACCOUNTING SYSTEM AND BUDGETARY CONTROL

The diversity of governmental operations and the necessity for legal compliance preclude recording and summation of all financial transactions in a single accounting entity. The City's accounting system is therefore organized and operated on a fund basis, wherein each fund is a distinct and separate self-balancing entity.

The City's financial records utilize two bases of accounting. The modified accrual basis is followed by governmental funds. Under this basis, revenues are recognized when measurable and available, and expenditures are recorded when the fund liability is incurred, except for interest on long-term debt.

The accrual basis of accounting is utilized by proprietary and pension trust funds. Consideration is given to the adequacy of internal accounting controls governing the financial transactions and records of the City.

Internal controls are designed and developed to provide reasonable assurance that assets are safeguarded and that transactions are properly executed and recorded in line with management's policy and generally accepted accounting principles.

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Budgetary control is maintained at the departmental and fund levels partially through the use of an encumbrance system. Monies of respective accounts are encumbered as purchase orders so that budgeted appropriations may not be overspent without proper approval. Open encumbrances at year-end are reported as reservations of the fund balance.

#### THE REPORTING ENTITY AND ITS SERVICES

The City of Clayton was incorporated in 1913. Its borders encompass 2.54 square miles. The City has a population of 15,935 and serves as the governmental seat for St. Louis County, Missouri. The governing body consists of an elected six-member Board of Aldermen and a Mayor who in turn appoints a City Manager to administer daily affairs.

The City provides a full range of municipal services including public works activities, parks and recreation facilities, public safety, community development and general administration.

All funds included in this CAFR reflect the above municipal services and subsequent services of the City.

#### FIDUCIARY OPERATIONS

One of the most important fiduciary operations carried out by the City is pension operation. Eligible City employees participate in one of two single-employer pension plans. These plans are the City of Clayton Non-Uniformed Employees Retirement Fund and the Uniformed Employees Retirement Fund. The City normally makes contributions to both plans as described later.

Effective January 1, 1994, the City revised the previously existing uniformed employee defined benefit and defined contribution plans, and combined these plans into a single defined benefit plan, Uniformed Employees Retirement Plan. The City contributes an actuarially determined amount to meet current costs and the amortization of past service liability.

The Non-Uniformed Employees Retirement Fund is a defined benefit plan in which employees normally contribute 3% of their salary and the City contributes an actuarially determined amount to the plan. The plan has been over 100% funded for many years. Since 1991, the City has chosen to suspend the employee contribution and has been making a nominal employer contribution.

#### RISK MANAGEMENT

Internal Service Fund - All insurance expenses for the City are recorded in the Insurance Fund. These expenses include general liability, property, and employee related insurance such as life, health, workers' compensation, etc. Effective October 1, 1993, the City entered into the State of Missouri authorized insurance pool for general liability, in anticipation of future savings in premiums and deductibles. The City is also self-insured for Workers' Compensation Benefits with statutory coverage, a \$1,000,000 aggregate limit and a self-insured retention for the first \$300,000 per claim for all employees except police and firefighters which is \$400,000 per claim. The City's maximum liability is \$686,200 in a one-year period.

#### DEBT ADMINISTRATION

At year-end, Government-wide debt was \$34,852,538 consisting of special assessment with governmental commitment, general obligation bonds and special obligation bonds.

#### CASH MANAGEMENT

Cash of the governmental, proprietary, and internal service funds, temporarily not used in operations, is invested in certificates of deposit and government agency paper backed by Federal Agency or U.S. Treasury obligations. Yields earned from these investments ranged from 1.15% to 4.25%. Falling interest rates due to a sluggish economy have negatively impacted the City. Current investing purchases involve short-term investments with a maturity of two years or less, with the expectation that rates will recover in the near future.

Longer-term investments of corporate bonds, stocks, and U.S. Government Agency and Treasury obligations and securities are utilized for cash and investments of the Non-Uniformed Employees and Uniformed Employees Pension Funds. As of its last plan valuation date (June 30, 2004), the non-uniformed employees pension plan funded ratio increased from 115.1% to 122.1% without an employee contribution. The uniformed employees pension plan funded ratio increased from 72.9% to 76.9% as of January 1, 2004.

#### ECONOMIC EVENTS AND THE FUTURE

Clayton continues to enjoy a strong financial position. The City ended the year with a general unreserved fund balance equaling 47 percent of total general fund expenditures.

Building permits for new homes and improvements remained strong. Construction permits with a valuation in excess of \$68.6 million dollars were issued.

The business climate in Clayton remains strong. Construction permits with a valuation of \$20.7 million were issued. The vacancy rate of total business and commercial space was under 14 percent at the end of 2004. This is the lowest vacancy rate among the major office markets in the metropolitan area.

The Completion of Metro Link (Rapid Transit) stations in the City of Clayton (projected for Jan. 2007) and the completed St. Louis County Parking/BiState/MetroLink/Transit Garage is expected to bring additional customers to businesses in Clayton.

#### AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Clayton for its Comprehensive Annual Financial Report for the fiscal year ended September 30, 2003. The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government financial reports.

In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report, whose contents conform to program standards. Such CAFR must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. The City of Clayton has received a Certificate of Achievement for the last seventeen consecutive years (fiscal years ended 1987-2003). We believe our current report continues to conform to the Certificate of Achievement Program requirements, and we are submitting it to GFOA.

#### INDEPENDENT AUDIT

The City's policy is to have the financial statements of the City audited annually by an independent Certified Public Accountant. The City has complied with this policy for fiscal year 2004 and the independent auditor's report is included with this CAFR.

#### **ACKNOWLEDGEMENTS**

The quality and timely preparation of the comprehensive annual financial report was made possible by the dedicated service of the Mayor and Board of Aldermen, City Manager, the City's Department of Finance, and Hochschild, Bloom & Company.

Respectfully submitted,

Michael A. Schoedel City Manager Donald J. Yucuis

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

### City of Clayton, Missouri

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended
September 30, 2003

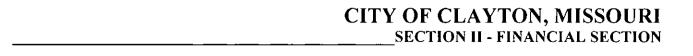
A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



President

aney L.Z

**Executive Director** 



**SECTION II - FINANCIAL SECTION** 



#### Hochschild, Bloom & Company LLP

Certified Public Accountants Consultants and Advisors

#### INDEPENDENT AUDITORS' REPORT

January 13, 2005

Honorable Mayor and Members of the Board of Aldermen CITY OF CLAYTON, MISSOURI

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the CITY OF CLAYTON, MISSOURI (the City) as of and for the year ended September 30, 2004, which collectively comprise the City's basic financial statements as listed in the accompanying table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinions, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City as of September 30, 2004, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with U.S. generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated January 13, 2005 on our consideration the City's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards, and should be read in conjunction with this report in considering the results of our audit.



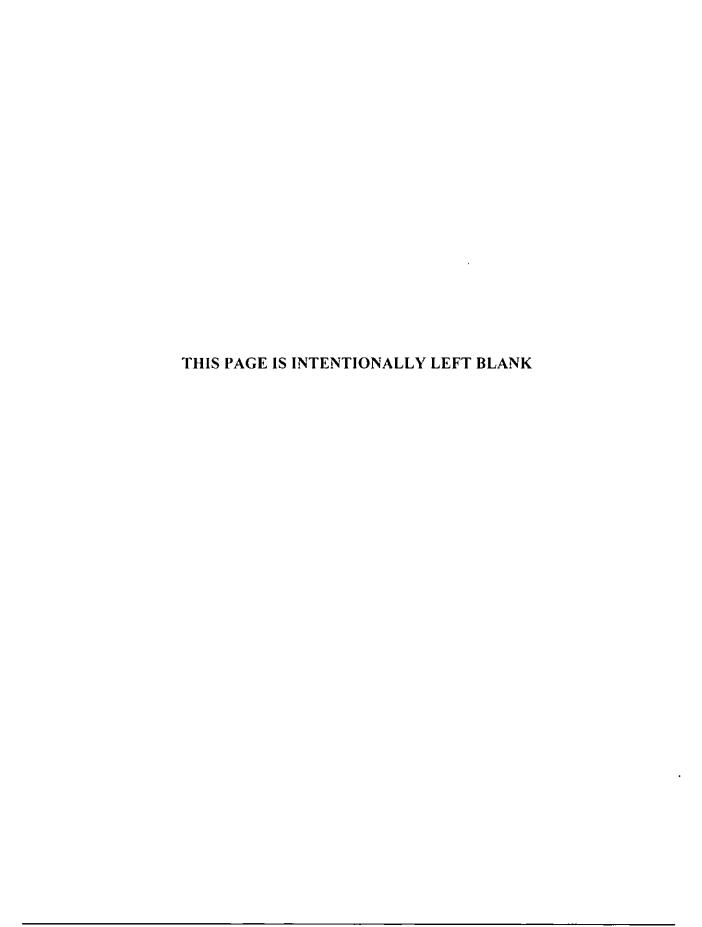


The Management's Discussion and Analysis and Budgetary Comparison Information, as listed in the table of contents, are not a required part of the basic financial statements but are supplementary information required by the U.S. generally accepted accounting principles. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The other supplemental information, as listed in the table of contents, have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

We did not audit the data included in the introductory and statistical sections of this report and, therefore, express no opinions thereon.

Hochschild Bloom & Company LAP
CERTIFIED PUBLIC ACCOUNTANTS



#### Management's Discussion and Analysis

The management of the City of Clayton, Missouri presents this narrative overview and analysis to assist our readers in reviewing and understanding the accompanying annual financial statements for the fiscal year ended September 30, 2004. We encourage readers to consider the information presented here in conjunction with additional information that is furnished in the letter of transmittal which can be found on pages iv – vii of this report. All amounts, unless otherwise noted, are expressed in thousands of dollars.

#### Financial Highlights

- The assets of the City of Clayton exceeded its liabilities at the close of the most recent fiscal year by \$41,710. Of this amount, \$18,165 (unrestricted net assets) may be used to meet the governments on-going obligations to citizens and creditors.
- The City of Clayton's total net assets increased by \$2,991. Approximately seventy-seven percent of this is attributable to a new voter approved cell phone utility tax in April 2003, charges for services and one-time operating grants.
- As of the close of the current fiscal year, the City of Clayton's governmental funds on page 15 reported a combined ending fund balance of \$16,885, a decrease of \$2,859 in comparison to the prior year. Approximately 78% of the total amount, or \$13,237, is available for spending at the City's discretion.

#### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City of Clayton, Missouri's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the basic financial statements. This report also contains required supplementary information and other supplementary information in addition to the basic financial statements.

#### **Government-wide Financial Statements**

The government-wide financial statements are designed to provide readers with an overview of the City's finances, presenting all funds in a more simplified format. This section is similar to financial reporting used by commercial entities. Note that the government-wide financial statements exclude fiduciary fund activities.

The *statement of net assets* presents information on all the City's assets and liabilities, including long-term debt and capital assets in the governmental funds. The difference between assets and liabilities is reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The statement of activities presents information showing how the City's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as transactions occur, regardless of when the related cash flows are reported.

Therefore, some revenues and expenses included in this statement may reflect cash flows that actually occur in future periods.

Government-wide statements are separated into two major categories: 1) governmental activities that are principally supported by taxes and intergovernmental revenues. The governmental activities include general government, public safety, highways and streets, parks and recreation, and community development, and 2) business-type activities that are supported with user fees and charges. Business-type activities include the parking facility.

The government-wide financial statements can be found on pages 13 through 14 of this report.

#### **Fund Financial Statements**

Funds are used in government accounting to separate resources that are designated for specific programs or activities. The City of Clayton, like other state and local governments, uses fund accounting to demonstrate compliance with the laws, regulations and contractual agreements that establish the authority for the City's programs and services. All of the funds of the City of Clayton can be divided into three categories governmental, proprietary and fiduciary funds.

#### Governmental Funds

Governmental funds are used to account for the City's basic services, the same services that are included in the governmental activities on the government-wide statements. However, the information in the fund statements is measured differently. Governmental funds focus on current financial resources rather than economic resources. Therefore, the statements include the short-term resources, such as cash, investments and receivables, that will be collected in the next few months, and liabilities that will be retired with these monies. This information is important for assessing the City's current financial resources.

The reconciliation in the fund statements explains the difference between the governmental funds in the fund statements and the governmental activities found in the government-wide financial statements. This reconciliation will explain the adjustments necessary to compile the long-term resources and liabilities for the government-wide statements with the current picture presented in the fund statements.

Clayton uses the following major governmental funds:

- General
- Revolving Public Improvement
- Equipment Replacements

The larger funds are presented as major funds while the other funds are presented in the combining statements for non-major funds. A description of the major funds can be found on page 25 in the notes to the financial statements. Both major and non-major fund statements include a balance sheet and statement of revenues, expenditures and changes in fund balances.

Clayton adopts an annual budget for all funds except the Police Forfeiture and P.O.S.T. Fund, Firefighter Assistance Grant Fund, 1997-98 Capital Project Bond Fund, Revolving Public Improvement (Bond Issue) Fund, Davis Place Fund and 401(k) Plan Fund. Budgetary comparison statements have been provided for all budgeted funds to demonstrate legal compliance with the respective adopted budget. The General Fund budgetary comparison can be found on pages 48 to 52 in the required supplemental information. All other funds budgetary comparison can be found on pages 64 to 81 in the other supplementary information.

Clayton's *proprietary fund* type consists of an enterprise fund, which is the parking facilities revenue fund and an internal service fund, which is the insurance fund. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail.

#### **Fiduciary Funds**

Fiduciary funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governments, and/or other funds. The City is the trustee, or fiduciary, for its employees' pension plans. The City is responsible for ensuring that the assets reported in these funds are used for their intended purposes. All of the City's fiduciary activities are reported in a separate statement of fiduciary net assets and a statement of changes in fiduciary net assets. These activities are excluded from the City's government-wide financial statements because the City cannot use these assets to finance its operations. The accounting used for fiduciary funds is much like that used for proprietary funds. The fiduciary fund statements may be found on pages 22, 23 and 78 through 81.

#### Notes to the Basic Financial Statements

Notes provide additional information that is essential to a full understanding of the information included in the government-wide and fund financial statements. Notes provide additional details about the balances and transactions in the City's financial statements and may be found on pages 24 through 46.

#### Required Supplementary Information

In addition to the basic financial statements and accompanying notes, certain required supplementary information can be found on pages 48 through 52 of this report.

#### Other Supplementary Information

The combining and individual fund statements, referred to earlier in connection with non-major governmental funds, are presented immediately following the required supplementary information. Combining and individual fund statements and schedules can be found on pages 56 through 70 of this report.

#### Government-wide Financial Analysis

This is the second year that the City of Clayton has presented its financial statements under the new reporting model required by the Governmental Accounting Standards Board Statement No. 34 (GASB 34), Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments. Therefore, a comparative analysis of government-wide data is included in this report.

As noted earlier, net assets over time may serve as a useful indicator of a government's financial position. In the case of the City of Clayton, Missouri, assets exceeded liabilities by \$41,710 at the close of the most recent fiscal year.

One major portion of the City of Clayton, Missouri's net assets (38%) reflects its investment in capital assets (e.g. land, buildings, machinery and equipment, and infrastructure); less any related debt used to acquire those assets that is still outstanding. The uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Another major portion of the City (44%) is the unrestricted net assets (\$18,165) that may be used to meet on-going obligations to citizens and creditors. Both unrestricted and restricted assets remained relatively unchanged from the prior year.

#### City of Clayton's Net Assets

	Governmental Activities		Business-type Activities		Total Primary Government	
	2004	2003	2004	2003	2004	2003
Current and other assets	20,912	23,372	7,766	7,503	28,678	30,875
Capital assets	35,212	32.247	15,653	13,205	50,865	45,452
Total assets	56,124	55,619	23,419	20,708	79,543	76,327
Long-term liabilities	29,652	30,890	5,398	3,380	35,050	34,270
Other liabilities	2,699	3,253	84	85	2,783	3,338
Total liabilities	32,351	34,143	5,482	3,465	37,833	37,608
Net assets						
Invested in capital assets, net of debt	5,756	3,386	10,257	9,825	16,013	13,211
Restricted	7,168	7,061	364	363	7,532	7,424
Unrestricted	10,849	11,029	7,316	7,055	18,165	18,084
Total Net Assets	23,773	21,476	17,937	17,243	41,710	38,719

The second statement in the government-wide statements is the Statement of Activities. The following table outlines the major components of this statement.

City of Clayton's Statement of Activities

	Governmental Activities		Busines: Activi		Total Primary Government	
	2004	2003	2004	2003	2004	2003
Revenues:			•			_
Program Revenues:						
Charges for services	3.931	2,956	1,712	1,721	5,643	4,677
Operating Grants	2,079	1,341	0	0	2,079	1,341
Capital contributions	0	120	0	0	0	120
General revenues:						
Property tax	4,648	4,496	0	0	4,648	4,496
Sales tax	5,563	5,641	0	0	5,563	5,641
Utility tax	4,361	3,803	0	0	4,361	3,803
Licenses (taxes)	493	493	0	0	493	493
Investment earnings	350	443	215	241	565	685
Other general revenues	305	304	0	1	305	305
Total Revenues	21,730	19,597	1,927	1,963	23,657	21,560
Program Expenses:						
General government	2,876	3,185	0	0	2,876	3,185
Public safety	8,243	7,655	0	0	8,243	7,655
Streets and Highways	4.856	4,158	0	0	4.856	4,158
Parks and recreation	2,279	2,015	0	0	2,279	2,015
Community development	101	131	0	0	101	131
Interest on long-term debt	1,218	1,211	0	0	1,218	1,211
Parking facility	0	0	1,093	1,043	1,093	1,043
Total Expenses	19,573	18,355	1,093	1,043	20,666	19,398
Excess (deficiency) before						
transfers and special items	2.157	1.242	834	920	2,991	2,162
Transfers	140	145	(140)	(145)	0	0
Special Item	0	800	0	0	Ö	800
Restatement	Õ	422	Õ	ő	ő	422
Increase (decrease)	-		· ·	-	•	
in net assets	2,297	2,609	694	775	2,991	3,384
Beginning Net Asssets	_,,	_,,,,,				2,00
(restated)	21,476	18,867	17,243	16,468	38,719	35,335
Ending Net Assets	23,773	21,476	17,937	17,243	41,710	38,719
Ending Net Assets	<u> </u>	21,770	17,751	17,273	71,710	30,717

The City of Clayton's overall net assets increased by \$2,991 during the current fiscal year. General property tax, sales tax, and utility tax revenue (\$14,572) comprise 62% and charges for services (\$5,643) comprise 24% of total primary government revenues.

Public safety expense of \$8,243 represents 40% of total expenses followed by Public Works expense of \$4,856 (23%) and General Government expense of \$2,876 (14%). All of the above expenditures reflect the service orientation of government functions, and as such are heavily people oriented.

#### **Governmental Activities**

Governmental activities increased the City of Clayton's net assets by \$2,297 or 77% of the total increase in net assets. Of this increase, \$2,271 is attributed to a new voter approved (April 2003) cell phone utility tax, charges for services and property taxes.

#### **Business Type Activities**

Business-type activities accounts for the balance of the increase on going revenue exceeding ongoing expenses.

#### Financial Analysis of the Government's Funds

The fund statements present the City's financial information in a more detailed format. Fund statements provide important information about the City's compliance with laws and regulations that define the local government environment in Missouri. The measurement principles in the governmental fund statements are also different than the government-wide statements. Fund statements focus on current and short-term resources, while government-wide statements present the long-term view.

#### Governmental funds.

At the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$16,885, a decrease of \$2,858 in comparison with the prior year. Approximately 78% of this total amount (\$13,237 constitutes *unreserved fund balance*, which is available for spending at the government's discretion. Although the equipment replacement fund has an unreserved balance, if those funds were used then alternative sources of revenue would need to be found to pay for the equipment purchased. The remainder of fund balance is *reserved* to indicate that it is not available for new spending because it has already been committed 1) to liquidate contracts and purchase orders of the prior period (\$1,321), 2) to pay debt service (\$2,313) and 3) for protested taxes (\$14). The governmental funds may be viewed on pages 15 through 18.

The general fund is the chief operating fund of the City. At the end of the current year, unreserved fund balance was \$7,391, while total fund balance reached \$7,409. Unreserved fund balance represents 46% of total general fund expenditures. The City general fund policy level is 25% of expenditures. The City general fund balance decreased \$319. Key factors in this decline are as follows:

- The addition of three new public safety employees (\$160)
- Increased employer pension contributions for public safety employees (\$120)

The revolving public improvement fund has a total fund balance of \$3,462 with \$1,294 reserved for prior period purchase orders and \$2,168 unreserved but designated for capital projects. The net decrease in fund balance of \$935 was due to the planned major expenses for the new fire station/city hall renovation project. Transfers in of \$1,892 are from the 2002 bond issue related to this project.

The equipment replacement fund has a total fund balance of \$3,054. Almost the entire fund balance is unreserved but designated for the replacement of all the rolling stock in the City. The funding source for this fund is from a charge-back to all departments.

#### Proprietary funds.

The fund statement for the proprietary fund looks much like the business-type activities in the government-wide statements. Proprietary fund financial information is measured with the same principles used by commercial enterprises, so this information does not change from the fund statement to the government-wide statement. Proprietary fund information may be found on pages 19 through 21.

Unrestricted net assets at the end of the fiscal year parking enterprise fund totaled \$7,316 and the insurance internal service fund totaled \$361. The total growth in net assets for both funds was \$693 and \$281 respectively.

#### General Fund Significant Variances - Budget and Actual

There were no differences between the original and final budget for revenues and expenditures in the general fund. Pages 48 through 52 summarize the general fund budget to actual.

Overall, actual expenditures and transfers exceeded revenue by \$279. Fund balance was available to absorb the shortfall.

Actual General Fund revenues were under budget by 2.9% or \$463 and are summarized below:

- Property taxes (\$118) budgeted too much for delinquent taxes.
- Public Utility licenses (\$538) budget one additional month of revenue.
- Intergovernmental (\$396) budgeted for a reduction in sales tax that did not occur and a received an unbudgeted grant.

Actual General Fund expenditures were under budget by 1.3% or \$207 and are summarized below:

 General government (\$272) under budget due to not spending contingency (\$140) and City Manager's Office (\$67) as the position was vacant part of the year.

#### **Capital Asset and Debt Administration**

Capital assets. The City's investment in capital assets for its governmental and business type activities as of September 30, 2004 amounts to \$50,865 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements other than buildings, machinery/equipment, infrastructure, and construction in progress. The total increase in the City's investment in capital assets for the current fiscal year was 12 percent (a 10 percent increase for governmental activities and a 19 percent increase for business type activities).

Major capital asset events during the current fiscal year included the following:

- For governmental activities, construction in progress of \$4,110 was for the City Hall and Fire Station renovation and traffic modeling.
- For Business-type activities, addition of buildings of \$2,702 was for the City's portion of the Shaw Park Garage and an elevator.

#### **Capital Assets**

## City of Clayton Capital Assets (net of depreciation)

		Governmental Activities		s-type ties	Total Primary Government	
	2004	2003	2004	2003	2004	2003
Land	1,073	1,073	2,288	2,288	3,361	3,361
Buildings	7,760	8,207	13,238	10,789	20,998	18,996
Improvements other than						
Buildings	43	47	33	35	76	82
Machinery/Equipment	1,670	1,888	94	93	1,764	1,981
Infrastructure	18,022	18,344	0	0	18,022	18,344
Construction in progress	6,644	2,688	0	0	6,644	2,688
Total	35,212	32,247	15,653	13,205	50,865	45,452

Additional information on the City's capital assets can be found in Note C to Financial Statements, page 31 of this report.

#### Long-term Debt

At the end of the current fiscal year, the City had government-wide debt outstanding of \$34,853. Of this amount, \$8,185 comprises debt backed by the full faith and credit of the government and \$24,500 is special obligation debt paid for from annual appropriations and special assessment fees.

City of Clayton's Outstanding Debt

	Govern Activ		Busines: Activi		Total Pr Govern	•
	2004	2003	2004	2003	2004	2003
Series 1997, 1998A, 1998B	11,480	12,010	3,245	3,380	14,725	15,390
Series 2002	9,775	9,950	0	0	9,775	9,950
Series 1999	8,185	8,930	0	0	8,185	8,930
Capital Lease	16	0	0	0	16	0
Note Payable	0	0	2,152	0	2,152	0
Total _	29,456	30,890	5,397	3,380	34,853	34,270

The City's total debt increased by \$583 (1.7 percent) during the current fiscal year. The key factor in this increase was a note payable of \$2,152 for the City of Clayton's share of a county owned parking facility. The City also entered into a lease agreement for financing the acquisition of a voice logging system.

Additional information on the City's long-term debt can be found in Note G to the Financial Statements, page 34 of this report.

#### The Outlook for Next Year

At this time, the most significant factor likely to impact the fiscal year 2004-2005 budget will be the health of the local and national economy. The City's reliance on operating revenue is spread among three major revenue sources, property tax, sales tax and utility tax, that have maintained a steady growth currently and projected in the near future.

The city has maintained a policy of requesting approximately the same amount of property taxes as the previous year. Sales tax is expected to increase at approximately 1.2% and utility tax is expected to increase 3%. The elected officials have made it a point to spend down the general fund balances to the 25% policy level over the next several years.

The near future will see a need to evaluate current funding policies in order to maintain service at the current level. Overall, the economic outlook for the City of Clayton is strong.

The City is very optimistic that it will maintain the current high level of service to its residents by timely addressing the funding needs of the community.

#### **Requests for Information**

This financial report is designed to provide a general overview of the City of Clayton, Missouri's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be address to the Director of Finance, City of Clayton, Missouri, 10 N. Bemiston Avenue, Clayton, MO 63105.

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and cash equivalents	<b>\$</b> 3,200,606	204,336	3,404,942
Investments	12,814,776	7,095,719	19,910,495
Accounts receivable	494,581	45,531	540,112
Property taxes receivable	80,488	, <u>-</u>	80,488
Intergovernmental receivable	1,527,217	-	1,527,217
Special assessments receivable	820,787	-	820,787
Other receivables	11,634	-	11,634
Interest receivable	70,788	56,085	126,873
Prepaid insurance	132,285	•	132,285
Bond issue costs	7,192	-	7,192
Net pension asset	404,651	-	404,651
Cash - restricted	28,446	10,149	38,595
Investments - restricted	1,318,559	350,438	1,668,997
Interest receivable - restricted	-	3,740	3,740
Capital assets:			
Land and construction in progress	7,717,039	2,287,574	10,004,613
Other capital assets, net of accumulated depreciation	27,494,735	13,365,781	40,860,516
Total Assets	56,123,784	23,419,353	79,543,137
LIABILITIES			
Accounts payable	738,725	2,597	741,322
Retainage payable	562,500	-,	562,500
Accrued interest payable	400,118	58,788	458,906
Accrued liabilities	810,975	19,681	830,656
Deposits	186,849	2,755	189,604
Noncurrent liabilities:	,	•	,
Due within one year	2,082,950	932,916	3,015,866
Due in more than one year	27,568,437	4,465,407	32,033,844
,	32,350,554	5,482,144	37,832,698
NET ASSETS			
Invested in capital assets, net of related debt	5,755,970	10,256,621	16,012,591
Restricted for:	3,733,370	10,0220,021	10,012,551
Debt service	2,749,738	364,327	3,114,065
Protested taxes	14,150	50 (,5 <b>2</b> /	14,150
Special taxing district	260,750	_	260,750
Sewer lateral projects	69,188	-	69,188
Capital projects	4,074,045	•	4,074,045
Unrestricted	10,849,389	7,316,261	18,165,650
Total Net Assets	\$ 23,773,230	17,937,209	41,710,439

			Program Revenues		Net Revenues (Ex	Net Revenues (Expenses) And Changes In Net Asset:	ges In Net Asset
FUNCTIONS/PROGRAMS	Expenses	Charges For Services	Operating Grants And Contributions	Capital Grants And Contributions	Governmental Activities	Business-type Activities	Total
Primary Government Governmental Activities							
General government	\$ 2,875,742	621,820	•	ı	(2,253,922)	•	(2,253,922)
Public safety	8,243,416	1,334,618	150,130	,	(6,758,668)	t	(6,758,668)
Streets and highways	4,856,137	622,814	1,928,822	ı	(2,304,501)	•	(2,304,501)
Parks and recreation	2,279,115	548,968	•	Ī	(1,/30,14/)		(1,730,147)
Interest on long-term debt	1,218,464	002,200		•	(1,218,464)	ı	(1,218,464)
Total Governmental Activities	19,573,531	3,931,200	2,078,952	1	(13,563,379)		(13,563,379)
Business-type Activities Parking facility	1,092,781	1,711,194	,	r	•	618,413	618,413
Total Primary Government	\$ 20,666,312	5,642,394	2,078,952	•	(13,563,379)	618,413	(12,944,966)
	ı						
General Revenues Taxos							
Property					4,648,009	•	4,648,009
Sales					5,563,404	•	5,563,404
Utility					4,361,026	•	4,361,026
Other					400,000	1	402,001
Licenses (dives)					377 078	214 985	564.763
Miscellancous					205,002	,	205,002
Transfers					139,849	(139,849)	•
Total General Revenues And Transfers					15,860,460	75,136	15,935,596
CHANGE IN NET ASSETS					2,297,081	693,549	2,990,630
NET ASSETS, OCTOBER 1					21,476,149	17,243,660	38,719,809
NET ASSETS, SEPTEMBER 30					\$ 23,773,230	17,937,209	41,710,439

Page 14

	General Fund	Revolving Public Improvement Fund	Equipment Replacements Fund	Other Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 331,461	1,551,097	335,122	696,366	2,914,046
Investments	6,884,548	2,130,458	2,696,585	1,103,185	12,814,776
Accounts receivable	487,868	-	-	4,850	492,718
Property taxes receivable	71,847	-	-	8,641	80,488
Intergovernmental receivable	677,643	668,518	•	181,056	1,527,217
Special assessments receivable	-	521,745	-	299,042	820,787
Other receivables	-	11,634	-	-	11,634
Interest receivable	22,667	9,979	22,231	15,911	70,788
Due from other funds	170,084	197,000	•	-	367,084
Cash - restricted	-	-	-	28,446	28,446
Investments - restricted	-			1,318,559	1,318,559
Total Assets	\$ 8,646,118	5,090,431	3,053,938	3,656,056	20,446,543
LIABILITIES AND FUND BALANCES Liabilities					
Accounts payable	\$ 184,039	544,173	_	10,213	738,425
Retainage payable	J 104,039	562,500	_	10,215	562,500
Accrued liabilities	740,330	502,500	_	11,312	751,642
Due to other funds	. 10,550	_	-	367,084	367,084
Deferred revenue	125,383	521,746	_	307,683	954,812
Deposits	186,849	321,710	-	507,505	186,849
Total Liabilities	1,236,601	1,628,419		696,292	3,561,312
Fund Balances					
Reserved for:					
Encumbrances	4,504	1,294,260	2,904	19,220	1,320,888
Debt service	-	•	-	2,313,235	2,313,235
Protested taxes	14,150	-	-	-	14,150
Unreserved:					
General Fund	7,390,863	-	-	<u>.</u>	7,390,863
Special Revenue Funds	-	-	_	345,430	345,430
Capital Projects Funds		2,167,752	3,051,034	281,879	5,500,665
Total Fund Balances	7,409,517	3,462,012	3,053,938	2,959,764	16,885,231
Total Liabilities And Fund					
Balances	\$ 8,646,118	5,090,431	3,053,938	3,656,056	20,446,543

# CITY OF CLAYTON, MISSOURI RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS SEPTEMBER 30, 2004

Total Fund Balances - Governmental Funds	\$ 16,885,231
Amounts reported for governmental activities in the statement of net assets are different because:	
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. The cost of the assets is \$45,939,770 and the accumulated depreciation is \$10,727,996.	35,211,774
Net pension assets are not financial resources and, therefore, are not reported in the funds.	404,651
Other long-term assets are not available to pay for current period expenditures and, therefore, are deferred in the funds.	954,812
The Internal Service Fund is used by the City to charge for services provided for insurance to individual funds. The assets and liabilities of the Internal Service Fund are included in governmental activities in the statement of net assets.	361,075
Certain long-term liabilities are not due and payable in the current period and, therefore, are not reported as liabilities in the governmental funds. Long-term liabilities at year-end consist of:	
Accrued interest payable	(400,118)
Compensated absences	(195,583)
Bonds payable and capital lease outstanding	(29,455,804)
Unamortized issuance costs	7,192
Net Assets Of Governmental Activities	\$ 23,773,230

# CITY OF CLAYTON, MISSOURI STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED SEPTEMBER 30, 2004

	General Fund	Revolving Public Improvement Fund	Equipment Replacements Fund	Other Governmental Funds	Total Governmental Funds
REVENUES					
General property taxes	\$ 4,058,929	-	•	605,909	4,664,838
Assessment income	-	526,728	-	126,134	652,862
Licenses and permits	1,135,051	-	-	-	1,135,051
Public utility licenses	3,781,778	579,248	-	-	4,361,026
Intergovernmental	4,775,142	1,627,224	•	1,507,004	7,909,370
Community programs	960,036	-	•	-	960,036
Fines and forfeitures	674,817	-	-	89,448	764,265
Investment income	115,847	73,679	69,236	89,663	348,425
Miscellaneous	436,945	19,050	-	2,000	457,995
Total Revenues	15,938,545	2,825,929	69,236	2,420,158	21,253,868
EXPENDITURES					
Current:					
General government	3,110,409	-	-	-	3,110,409
Public safety	7,726,044	•	-	112,594	7,838,638
Streets and highways	2,999,624	-	-	-	2,999,624
Parks and recreation	1,799,563	-	-	-	1,799,563
Community development	· · ·	-	-	108,161	108,161
Capital outlay	270,198	4,846,560	160,964	467,917	5,745,639
Debt service:	•				
Principal	-	-	•	1,450,000	1,450,000
Interest and fiscal charges	_	-	_	1,231,434	1,231,434
Total Expenditures	15,905,838	4,846,560	160,964	3,370,106	24,283,468
REVENUES OVER (UNDER)					
EXPENDITURES	32,707	(2,020,631)	(91,728)	(949,948)	(3,029,600)
OTHER FINANCING SOURCES (USES)					
Transfers in	5,067	1,913,187	380,929	2,271,058	4,570,241
Transfers out	(372,560)	(827,219)	(21,577)	(3,209,036)	(4,430,392)
Proceeds from capital lease	15,804		-	-	15,804
Sale of capital assets	, <u>.</u>	=	15,461	-	15,461
Total Other Financing Sources (Uses)	(351,689)	1,085,968	374,813	(937,978)	171,114
NET CHANGE IN FUND BALANCES	(318,982)	(934,663)	283,085	(1,887,926)	(2,858,486)
FUND BALANCES, OCTOBER 1	7,728,499	4,396,675	2,770,853	4,847,690	19,743,717
FUND BALANCES, SEPTEMBER 30	\$ 7,409,517	3,462,012	3,053,938	2,959,764	16,885,231

#### CITY OF CLAYTON, MISSOURI

RECONCILIATION OF THE STATEMENT OF REVENUES,

EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS

TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED SEPTEMBER 30, 2004

Net Change In Fund Balances - Governmental Funds		\$ (2,858,486)
Amounts reported for governmental activities in the statement of activities are different because:		
Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets are allocated over estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays over the capitalization threshold (\$4,308,548) exceeded depreciation (\$1,145,005) in the current period.		3,163,543
In the statement of activities, the loss on the disposal of capital assets is reported. Conversely, governmental funds do not report any gain or loss on the disposal of capital assets.		(199,187)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenue in the funds.		475, <b>54</b> 2
The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discount, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.		
Capital lease	(15,804)	
Repayments:  Bonds payable  Amortizaton	1,450,000 (2,271)	1,431,925
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.		
Accrued interest on bonds	15,241	
Compensated absences Net pension assets	(35,263)	2,291
The Internal Service Fund is used by management to charge the costs of certain activities to individual		
funds. The net revenue (expense) of the Internal Service Fund is reported with governmental activities in the statement of activities.		281,453

Change In Net Assets Of Governmental Activities

\$ 2,297,081

#### CITY OF CLAYTON, MISSOURI STATEMENT OF NET ASSETS - PROPRIETARY FUNDS SEPTEMBER 30, 2004

	Business-type Activities - Enterprise Fund	Governmental Activities - Internal Service Fund
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 204,336	286,560
Investments	7,095,719	-
Accounts receivable	45,531	1,863
Interest receivable	56,085	122 205
Prepaid insurance	7.101.671	132,285
Total Current Assets	7,401,671	420,708
Noncurrent Assets		
Capital Assets		
Land and construction in progress	2,287,574	-
Other capital assets, net of accumulated depreciation	13,365,781	
Total Capital Assets	15,653,355	
Restricted Assets		
Cash	10,149	-
Investments	350,438	-
Interest receivable	3,740	-
Total Restricted Assets	364,327	-
Total Noncurrent Assets	16,017,682	
Total Assets	23,419,353	420,708
LIABILITIES		
Current Liabilities		
Accounts payable	2,597	300
Accrued interest payable	58,788	-
Accrued liabilities	21,270	59,333
Deposits	2,755	-
Bonds payable - current	145,000	-
Notes payable - current	787,598	
Total Current Liabilities	1,018,008	59,633
Noncurrent Liabilities		
Bonds payable	3,100,000	-
Notes payable	1,364,136	<u> </u>
Total Noncurrent Liabilities	4,464,136	
Total Liabilities	5,482,144	59,633
NET ASSETS		
Invested in capital assets, net of related debt	10,256,621	-
Restricted for debt service	364,327	-
Unrestricted	7,316,261	361,075
Total Net Assets	\$ 17,937,209	361,075
	<del></del>	

# CITY OF CLAYTON, MISSOURI STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS -

PROPRIETARY FUNDS

FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Business-type Activities - Enterprise Fund	Governmental Activities - Internal Service Fund
OPERATING REVENUES		
Central parking systems	\$ 659,104	-
Parking lot revenue	135,956	-
Parking meter revenue	916,134	-
Participant contributions	· <u>-</u>	140,321
Employer contributions	-	1,588,510
Reimbursements	-	80,515
Total Operating Revenues	1,711,194	1,809,346
Total Operating Revenues		1,002,540
OPERATING EXPENSES		
Personnel services	276,823	-
Contractual services	278,506	1,792,729
Commodities	36,539	· · · · -
Repairs and maintenance	15,199	-
Depreciation	274,966	-
Insurance and fringe benefits	31,020	-
Total Operating Expenses	913,053	1,792,729
OPERATING INCOME	798,141	16,617
NONOPERATING REVENUE		
Investment income	214,985	1,353
Interest expense	(177,769)	1,000
Miscellaneous income (expense)	(1,959)	263,483
Total Nonoperating Revenue	35,257	264,836
Total Tronopolation		
INCOME BEFORE TRANSFERS	833,398	281,453
TRANSFERS		
Transfers in	21,577	-
Transfers out	(161,426)	<u></u>
Total Transfers	(139,849)	
Total Transfers		
CHANGE IN NET ASSETS	. 693,549	281,453
NET ASSETS, OCTOBER 1	17,243,660	79,622
NET ASSETS, SEPTEMBER 30	\$ 17,937,209	361,075

See notes to financial statements\_\_\_\_\_

#### CITY OF CLAYTON, MISSOURI STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS FOR THE YEAR ENDED SEPTEMBER 30, 2004

	A	siness-type ctivities - nterprise Fund	Governmental Activities - Internal Service Fund
INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS			
Cash flows from operating activities:	_		
Receipts from customers and users	S	1,696,936	-
Receipts from interfund services provided		(326,953)	1,807,483
Payments to suppliers Payments to employees		(320,933)	-
Payments for interfund services used		(307,043)	(1,810,527)
Net Cash Provided By (Used In) Operating Activities	-	1,062,140	(3,044)
Cash flows from noncapital and related financing activities:			
Transfers to other funds		(139,849)	_
Due to/from other funds		(33,310)	38,310
Net Cash Provided By (Used In) Noncapital And Related Financing Activities		(173,159)	38,310
Cash flows from capital and related financing activities:			
Purchase of machinery and equipment		(71,427)	-
Principal payments on note payable		(500,000)	-
Principal payments on special obligation capital improvement bonds		(135,000)	•
Interest payments on special obligation capital improvement bonds		(180,581)	
Net Cash Used In Capital And Related Financing Activities		(887,008)	
Cash flows from investing activities:			
Investment income		254,360	1,353
Purchase of investments		(5,916,593)	(70,780)
Sales of investments Miscellaneous income (expense)		5,486,043 (1,959)	140,487 8,243
Net Cash Provided By (Used In) Investing Activities		(178,149)	79,303
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		(176,176)	114,569
CASH AND CASH EQUIVALENTS, OCTOBER I		380,512	171,991
CASH AND CASH EQUIVALENTS, SEPTEMBER 30	s	204,336	286,560
RECONCILIATION OF OPERATING INCOME TO NET CASH			
PROVIDED BY (USED IN) OPERATING ACTIVITIES:			
Operating income	S	798,141	16,617
Adjustments to reconcile operating income to net cash			
provided by (used in) operating activities:			
Depreciation		274,966	•
(Increase) decrease in:		(1.1.250)	(1.040)
Accounts receivables		(14,258)	(1,863)
Prepaid insurance		-	(17,188)
Increase (decrease) in: Accounts payable		919	(610)
Accrued liabilities		1,522	-
Deposits		850	-
Total Adjustments		263,999	(19,661)
Net Cash Provided By (Used In) Operating Activities	\$	1,062,140	(3,044)
Noncash activities:			
Net appreciation in fair value of investments	S	(37,938)	-
Decrease in liability for workers' compensation		-	255,240
Purchase of garage with note payable		2,651,734	-
See notes to financial statements			

#### CITY OF CLAYTON, MISSOURI STATEMENT OF FIDUCIARY NET ASSETS -PENSION TRUST FUNDS SEPTEMBER 30, 2004

ASSETS Cash and cash equivalents Investments:	\$ 423,484
U.S. government and agency securities Foreign bonds	4,422,944 51,517
Corporate bonds Mutual funds	2,942,314
Interest receivable	20,610,029 80,288
Total Assets	28,530,576
NET ASSETS Held in trust for pension benefits	\$ 28,530,576

# CITY OF CLAYTON, MISSOURI STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS -PENSION TRUST FUNDS FOR THE YEAR ENDED SEPTEMBER 30, 2004

ADDITIONS	
Contributions:	
Participant contributions	\$ 267,629
Employer contributions	871,670
Total Contributions	1,139,299
Investment income:	
Net appreciation in fair value of investments	
and interest and dividends	1,763,100
Less - Investment expense	(146,813)
Total Investment Income	1,616,287
Total Additions	2,755,586
DEDUCTIONS	
Benefits	1,047,636
CHANGE IN NET ASSETS	1,707,950
NET ASSETS HELD IN TRUST FOR PENSION BENEFITS, OCTOBER 1	26,822,626
NET ASSETS HELD IN TRUST FOR PENSION BENEFITS, SEPTEMBER 30	\$ 28,530,576

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies applied by the CITY OF CLAYTON, MISSOURI (the City) in the preparation of the accompanying combined financial statements are summarized below:

# 1. Reporting Entity

The financial statements of the City include the financial activities of the City and its component units. The criteria used in determining the scope of the reporting entity are based on the provisions of GASB Statement No. 14. The City is the primary government unit. Component units are those entities which are financially accountable to the primary government, either because the City appoints a voting majority of the component unit's Board or because the component unit will provide a financial benefit or impose a financial burden on the City. The City does not have any component units.

#### 2. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual Enterprise Funds are reported as separate columns in the fund financial statements.

#### 3. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

# 3. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

Governmental fund financial statements are reported using current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be measurable and available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due (i.e. matured).

Property taxes, franchise taxes, licenses, court fines, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the City.

The City reports the following major governmental funds:

General Fund -- The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Revolving Public Improvement Fund -- The Revolving Public Improvement Fund is a Capital Projects Fund used to monitor the funding of special infrastructure improvements throughout the City. Revenues derived by this fund are special assessments that are levied and 1% gross receipts tax on utilities.

**Equipment Replacements Fund --** The Equipment Replacements Fund is a Capital Projects Fund used to account for replacement funds.

The City reports the following major proprietary funds:

Parking Facility Fund -- The Parking Facility Fund is used to account for operations that are financed and operated in a manner similar to private business enterprises -- where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis is to be financed or recovered primarily through user charges. The City ordinances provide for the transfer of funds from the parking facilities revenue fund to other funds, subject to the restriction of bonds issued in September 1992.

# 3. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

Additionally, the City reports the following fund types:

**Internal Service Fund** -- The Internal Service Fund is used to account for services provided to other departments of the City. Charges for services are allocated to various City departments on a cost recovery basis.

**Pension Trust Funds** -- Pension Trust Funds are used to account for assets held by the City in a trustee capacity or as an agent for individual, private organizations, other governmental units, and/or other funds. The Pension Trust Funds are accounted for in essentially the same manner as proprietary funds since capital maintenance is critical.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and Enterprise Funds, subject to this same limitation. The City has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this rule are payment-in-lieu of taxes and other charges and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operation.

The principal operating revenues of the Parking Facility Fund, Enterprise Fund, and of the City's Internal Service Fund are charges to customers for sales and services. Operating expenses for Enterprise Fund and Internal Service Fund include the costs of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

# 3. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

#### 4. Cash, Cash Equivalents, and Investments

The City considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. State statutes and City policy authorize the City to invest in U.S. Treasury, agencies and instrumentalities, time deposit certificates, and repurchase agreements. The Pension Trust Funds are also authorized to invest in corporate common or preferred stocks, bonds and mortgages, real or personal property, and other evidence of indebtedness or ownership, but excluding any debt of the City itself, and individual insurance policies. Investments are stated at fair value.

#### 5. Allowance for Doubtful Accounts

Accounts receivables include billings for services totaling \$282,792. The allowance for uncollectibles on these receivables is \$102,850.

#### 6. Restricted Assets

Certain resources set aside for the repayment of special obligation bonds and general obligation bonds are classified as restricted assets on the balance sheet because their use is limited by applicable bond covenants.

# 7. Special Assessments Receivable

Special assessments receivable represents the residents' portion of curb and sidewalk improvements which have been completed and billed. The City's portion of such improvements are expended as incurred. At the time of the levy, special assessments receivable in the amount of the levy and deferred revenue equal to the amount that is not currently available are recognized in the fund that provides the resources.

# 8. Capital Assets

Capital assets, which include property, equipment, and infrastructure (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

# 8. Capital Assets (Continued)

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life is not capitalized.

Depreciation is being computed on the straight-line method, using asset lives as follows:

Asset	Years
Buildings	15 - 40
Improvements other than buildings	15 - 40
Machinery and equipment	3 - 20
Infrastructure	30 - 50

# 9. Compensated Absences

Under terms of the City's personnel policy, employees are granted vacations based on length of service. Vacations accrue on January 1 of each year. Upon termination, the employee is paid for unused vacation. Sick leave is accumulated based upon length of service and is available only to provide compensation during periods of illness. No portion of sick leave is payable to the employee upon termination.

# 10. Long-Term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets. Bond premiums and discount, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance cost, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

# 11. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose.

#### 12. Encumbrances

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the governmental types. Encumbrances outstanding at year-end are reported as reservations of fund balances since they do not constitute expenditures or liabilities.

#### 13. Interfund Transactions

Transfers of resources from a fund receiving revenue to the fund through which the resources are to be expended are recorded as transfers. Such transfers are reported as other financing sources (uses) in the governmental fund types and transfers in the proprietary fund types.

Elimination of interfund activity has been made for governmental activities in the government-wide financial statements.

# 14. Property Taxes

Property taxes are levied in September of each year on the assessed value as of the prior January 1 for all real property located in the City. Property taxes attach as an enforceable lien on property as of January 1 and are due upon receipt of billing and become delinquent after December 31.

Property tax revenue is recognized to the extent it is collected within 60 days after yearend in the fund financial statements. Property taxes not collected within 60 days of yearend are deferred for fund financial statements but are recognized as revenue in the government-wide financial statements.

All property tax assessment, billing, and collection functions are handled by the St. Louis County government. Taxes collected are remitted to the City by the St. Louis County Collector (the County Collector) in the month subsequent to the actual collection date. Taxes held by the County Collector, if any, are included in property taxes receivable in the accompanying fund financial statements.

#### 15. Use of Estimates

The preparation of basic financial statements in conformity with U.S. generally accepted accounting principals requires management to make estimates and assumptions that affect the amounts reported in the basic financial statements and the accompanying notes. Actual results could differ from those estimates.

#### **NOTE B - DEPOSITS AND INVESTMENTS**

# 1. Deposits

The City's bank deposits are required by state law to be secured by the deposit of certain securities specified at RSMo 30.270 with the City or trustee institution. The value of the securities must amount to the total of the City's cash not insured by the Federal Deposit Insurance Corporation. As of September 30, 2004, the City's bank balances were entirely secured or collateralized with securities held by the City or by its agent in the City's name.

#### 2. Investments

The following is a reconciliation of the City's investment balances:

	September 30 2004
Government-wide statement of net assets Fiduciary funds statement of fiduciary net assets	\$21,579,492 28,026,804
	\$ <u>49,606,296</u>

The City's investments are categorized below to give an indication of the level of risk assumed by the City at year-end as: 1) insured or registered with securities held by the City or its agent in the City's name, 2) uninsured and unregistered for which the securities are held by the financial institution's trust department or agent in the City's name, or 3) uninsured and unregistered investments for which the securities are held by the financial institution's trust department, the broker dealer, but not in the City's name.

	<u>September 30, 2004</u>			
		Categories		Fair Value/ Carrying
	1	2		Amount
Pension Trust Funds:				
U.S. government and agency securities	\$ -	-	4,422,944	4,422,944
Foreign bonds	-	-	51,517	51,517
Corporate bonds	_	-	2,942,314	2,942,314
Other funds:				
U.S. government and agency securities		<u> 15,249,446</u>		<u>15,249,446</u>
Subtotal	\$ <u>    -   </u>	<u>15,249,446</u>	<u> 7,416,775</u>	22,666,221
Pension Trust Funds - mutual funds				20,610,029
Certificate of deposit				190,000
Discounted certificate of deposit				6,140,046
Total				\$ <u>49,606,296</u>

# NOTE C - CAPITAL ASSETS

Capital asset activity was as follows:

	For The Year Ended September 30, 2004			
	September 30 2003	Additions	Deletions	September 30 2004
Governmental Activities			•	
Capital assets not being depreciated:				
Land	\$1,072,517	-	-	1,072,517
Construction in progress	2,688,348	4,109,713	153,539	6,644,522
Total Capital Assets Not Being				
Depreciated	3,760,865	4,109,713	153,539	7,717,039
Capital assets being depreciated:				
Buildings	9,888,484	-	688,517	9,199,967
Improvements other than buildings	259,710	-	-	259,710
Machinery and equipment	4,740,401	198,835	112,426	4,826,810
Infrastructure	23,782,705	<u> 153,539</u>		<u>23,936,244</u>
Total Capital Assets Being				
Depreciated	38,671,300	352,374	800,943	38,222,731
Less - Accumulated depreciation for:				
Buildings .	1,681,796	251,295	493,591	1,439,500
Improvements other than buildings	212,208	4,748	-	216,956
Machinery and equipment	2,851,854	413,417	108,165	3,157,106
Infrastructure	5,438,889	475,545		5,914,434
Total Accumulated Depreciation	10,184,747	1,145,005	601,756	10,727,996
Total Capital Assets Being				
Depreciated, Net	28,486,553	(792,631)	199,187	27,494,735
• •		,		
Governmental Activities				
Capital Assets, Net	\$ <u>32,247,418</u>	<u>3,317,082</u>	<u>352,726</u>	<u>35,211,774</u>
Business-type Activities				
Capital assets not being depreciated:	<b>0.007.574</b>			2 207 674
Land	\$ <u>2,287,574</u>			2,287,574
Capital assets being depreciated:	10 (00 500	0.501.504		15011000
Buildings	12,609,793	2,701,584	-	15,311,377
Improvements other than buildings	78,602	-	-	78,602
Machinery and equipment	<u>245,616</u>	21,577	<u>26,304</u>	240,889
Total Capital Assets Being		0.700 . ()	26224	
Depreciated	12,934,011	<u>2,723,161</u>	<u>26,304</u>	<u>15,630,868</u>
Less - Accumulated depreciation for:	1 000 0 10	0.50 0.40		• • • • • • • • • • • • • • • • • • • •
Buildings	1,820,240	252,842	-	2,073,082
Improvements other than buildings	43,606	1,510	-	45,116
Machinery and equipment	152,579	20,614	<u>26,304</u>	146,889
Total Accumulated Depreciation	<u>2,016,425</u>	<u>274,966</u>	<u>26,304</u>	2,265,087
Total Capital Assets Being				
Depreciated, Net	10,917,586	<u>2,448,195</u>		13,365,781
Business-type Activities				
Capital Assets, Net	\$ <u>13,205,160</u>	<u>2,448,195</u>	_	<u>15,653,355</u>
1,	- <u> </u>			

# NOTE C - CAPITAL ASSETS (Continued)

Depreciation expense was charged to functions/programs of the primary government as follows:

	For The Years Ended September 30 2004
Governmental activities:	
General government	\$ 47,217
Public safety	228,558
Streets and highways	649,657
Parks and recreation	219,573
	\$ <u>1,145,005</u>
Business-type activities:	
Parking operations	\$ <u>274,966</u>

# **NOTE D - RESTRICTED ASSETS**

The various restricted account balances are shown below:

	September 30, 2004	
	<u>Actual</u>	Required
Series 1997 Bond Reserve Account	\$ 776,395	740,469
Series 1998A Bond Reserve Account	570,611	513,031
Series 1998B Bond Reserve Account	360,586	_330,200
	\$ <u>1,707,592</u>	<u>1,583,700</u>

# NOTE E - INTERFUND ASSETS/LIABILITIES

Individual interfund assets and liabilities are as follows:

# Due From/To Other Funds:

Receivable Fund	Payable Fund	September 30 2004
General Fund	Nonmajor Fund - Capital Improvement Project Fund	\$170,084
Revolving Public Improvement Fund	Nonmajor Fund - 1993-94, 99 Bond Issue Fund	<u>197,000</u>
		\$ <u>367,084</u>

# NOTE F - INTERFUND TRANSACTIONS

Individual interfund transactions are as follows:

<u>Transfer In</u>	<u>Transfer Out</u>	September 30 2004
Nonmajor fund - 2002 Capital	Nonmajor fund - Capital Improvement	
Project Bond Fund	Project Fund	\$ 183,493
General Fund	Enterprise Fund	5,067
Revolving Public Improvement Fund	Nonmajor fund - 2002 Capital Project Bond Fund	1 902 227
Normaian fund Canital Improvement		1,892,226
Nonmajor fund - Capital Improvement Project Fund	Nonmajor fund - 2002 Capital Project Bond Fund	143,799
Equipment Replacement Fund	General Fund	360,321
Equipment Replacement Fund	Nonmajor fund - Special Taxing District	3,077
Equipment Replacement Fund	Enterprise Fund	17,531
1997-98 Bond Debt Service Fund	Nonmajor fund - Capital Improvement	17,551
1997-98 Bond Debt Service I und	Project Fund	917,763
1997-98 Bond Debt Service Fund	Nonmajor fund - 1997-98 Bond Reserve Fund	47,387
1997-98 Bond Debt Service Fund	Enterprise Fund	124,828
Nonmajor fund - Firefighter Assistance	Enterprise rand	124,020
Grant Fund	General Fund	12,239
Nonmajor fund - 1993-94, 99 Bond	General Fand	12,237
Issue Fund	Revolving Public Improvement Fund	570,000
Nonmajor fund - 2002 Capital	reversing ruene improvement ruits	370,000
Project Bond Fund	Revolving Public Improvement Fund	257,219
Nonmajor fund - Capital Improvement	nerousing ruono improvement runa	237,219
Project Fund	Enterprise Fund	14,000
Enterprise Fund	Equipment Replacement Fund	21,577
Revolving Public Improvement Fund	Nonmajor fund - Davis Place	20,961
Nonmajor fund - 1993-94, 99 Bond	Nonmajor fund - Revolving Public Improve-	
Issue Fund	ment (Bond Issue)	330
		\$ <u>4,591,818</u>

Interfund transfers were used to 1) move revenues from the fund that ordinance or budget requires to collect them to the fund that ordinance or budget requires to expend them, 2) use unrestricted revenues collected in the General Fund to finance capital improvements and other fund in accordance with budgetary authorization, or 3) move revenues in excess of current year expenditures to other funds.

#### NOTE G - LONG-TERM DEBT

A summary of changes in long-term liabilities was as follows:

	For The Year Ended September 30, 2004				
	Balance September 30 2003	Additions	Reductions	Balance September 30 2004	Amounts Due Within One Year
Governmental activities:					
Special obligation capital					
improvement bonds	\$21,960,000	-	705,000	21,255,000	1,265,000
General obligation bonds	8,930,000	-	745,000	8,185,000	775,000
Capital lease		<u>15,804</u>		15,804	3,833
	30,890,000	15,804	1,450,000	29,455,804	2,043,833
Compensated absences	<u>160,349</u>	<u>67,304</u>	32,070	<u>195,583</u>	<u>39,117</u>
Governmental Activities					
Long-Term Liabilities	\$ <u>31,050,349</u>	<u>83,108</u>	<u>1,482,070</u>	<u>29,651,387</u>	<u>2,082,950</u>
Business-type activities:					
Special obligation capital					
improvement bonds	\$3,380,000	-	135,000	3,245,000	145,000
Note payable		<u>2,651,7</u> 34	<u>500,000</u>	<u>2,151,734</u>	<u>787,598</u>
	3,380,000	2,651,734	635,000	5,396,734	932,598
Compensated absences	1,576	13		1,589	318
	\$ <u>3,381,576</u>	<u>2,651,747</u>	<u>635,000</u>	<u>5,398,323</u>	<u>932,916</u>

The special obligation capital improvements bonds totaling \$9,175,000, \$5,160,000, and \$9,950,000 were issued on December 1, 1997; February 1, 1998; and December 30, 2002, respectively. The \$9,175,000 Special Obligation Capital Improvement Bonds Series 1997 mature from 1999 to 2018 with interest rates of 4.5% to 5.125% (average interest rate of 4.68%). The \$5,160,000 Special Obligation Capital Improvement Bonds Series 1999A mature 1999 to 2018 with interest rates of 4.375% to 5% (average interest rate of 4.64%). The \$9,950,000 Special Obligation Capital Improvement Bonds Series 2002 mature 2004 to 2007 with an interest rate of 2.65%.

The general obligation bonds totaling \$9,500,000, \$4,500,000, and \$8,410,000 were issued on December 15, 1993; February 1, 1994; and June 1, 1999, respectively. The \$9,500,000 General Obligation Bonds Series 1993 mature from 1996 to 2013 with interest rates of 3.9% to 6.9% (average interest rate of 4.79%). The \$4,500,000 General Obligation Bonds Series 1994 mature from 1996 to 2014 with interest rates of 3.8% to 5.5% (average interest rate of 4.74%). The \$8,410,000 General Obligation Bonds Series 1999 mature from 1999 to 2012 with interest rates of 4.1% to 4.5% (average interest rate of 4.2%). The 1993 and 1994 issues were partially refunded by 1999 issue.

The special obligation capital improvement bonds totaling \$625,000 and \$3,315,000 were issued on February 1, 1998. The \$625,000 Special Obligation Capital Improvement Bonds Series 1999A mature 1999 to 2018 with interest rates of 4.375% to 5% (average interest rate of 4.64%). The \$3,315,000 Taxable Special Obligation Capital Improvement Bonds Series 1998B mature from 1999 to 2017 with interest rates of 6.25% to 6.625% (average interest rate of 6.4%).

# **NOTE G - LONG-TERM DEBT (Continued)**

The City has an agreement with St. Louis County to pay a portion of Shaw Park parking garage. The garage is still in progress and should be completed in 2005, therefore, a maturity schedule is not available as of September 30, 2004.

Aggregate maturities required on long-term debt for governmental activities are as follows:

For The Years Ending	Special Obligat	ion Capital Improve	ement Bonds
September 30	Principal	Interest	<u>Total</u>
2005	\$ 1,265,000	829,398	2,094,398
2006	1,395,000	783,378	2,178,378
2007	1,480,000	734,014	2,214,014
2008	8,010,000	595,310	8,605,310
2009	665,000	466,222	1,131,222
2010 - 2014	3.825,000	1,813,517	5,638,517
2015 - 2018	4,615,000	599,442	5,214,442
	\$ <u>21,255,000</u>	<u>5,821,281</u>	<u>27,076,281</u>
For The			
Years Ending		eral Obligation Bon	ds
September 30	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2005	\$ 775,000	332,350	1,107,350
2006	810,000	299,655	1,109,655
2007	840,000	265,418	1,105,418
2008	875,000	229,831	1,104,831
2009	915,000	192,460	1,107,460
2010 - 2013	3,970,000	353,902	<u>4,323,902</u>
	\$ <u>8,185,000</u>	<u>1,673,616</u>	<u>9,858,616</u>

Aggregate maturities required on long-term debt for business-type activities are as follows:

For The Years Ending	Special Obliga	ation Capital Improv	rement Bonds
September 30	Principal	Interest	<u>Total</u>
2005	\$ 145,000	171,650	316,650
2006	150,000	162,063	312,063
2007	165,000	151,825	316,825
2008	175,000	140,775	315,775
2009	185,000	129,075	314,075
2010 - 2014	1,155,000	434,806	1,589,806
2015 - 2018	1,270,000	87,290	1,357,290
	\$ <u>3,245,000</u>	<u>1,277,484</u>	<u>4,522,484</u>

#### **NOTE H - LEASES**

The City has entered into a lease agreement as lessee for financing the acquisition of a voice logging system. This lease agreement qualifies as a capital lease for accounting purposes and, therefore, has been recorded at the present value of its future lease payments as of the inception date.

The asset acquired through the capital lease is as follows:

For The

#### **Governmental Activities**

	September 30 2004
Asset:	
Machinery and equipment	\$19,804
Less - Accumulated depreciation	_1,980
Total	\$ <u>17,824</u>

The future minimum lease obligations and the net present value of these minimum lease payments are as follows:

Years Ended	
September 30	
2005	\$ 4,326
2006	4,326
2007	4,326
2008	_4,326
Total minimum lease payments	17,304
Less - Imputed interest	_1,500
Present Value Of Minimum Lease Payments	\$ <u>15,804</u>

# NOTE I - 401(k) PLAN

The City maintains a 401(k) Plan which qualifies under Section 401 of the Internal Revenue Code. All uniformed full-time employees with one year or more of service are included in the Plan. The City does not contribute amounts to the Plan. The employee contributions to the Plan for the year ended September 30, 2004 amounted to \$58,483. The assets of the Plan, amounting to \$910,646, are accounted for in the City's Pension Trust Funds.

#### NOTE J - EMPLOYEE RETIREMENT BENEFIT PLANS

The City maintains two single-employer, defined benefit pension plans. The City's total payroll for the year ended September 30, 2004 was \$9,401,761. The combined total of the actuarial accrued liability and actuarial value of assets for both plans is as follows:

	Non-Uniformed Employees July 1 2003	Uniformed Employees January 1 2004	Totals (Memorandum Only)
Actuarial value of assets	\$8,054,378	19,197,000	27,251,378
Actuarial accrued liability	7,356,093	24,962,000	32,318,093
Excess Of Assets Over (Unfunded)		(Z = (Z = 000)	(= 0.44 = 4 = 1)
Actuarial Accrued Liability	\$ <u>698,285</u>	<u>(5,765,000</u> )	<u>(5,066,715</u> )

# 1. Non-Uniformed Employees' Retirement Fund

#### Plan Description and Provisions

The City sponsors and administers a single-employer Defined Benefit Pension Plan (the Plan) which covers substantially all full-time employees not covered under the Firemen and Policemen Retirement Funds. The Plan does not issue a stand-alone financial report. The payroll for employees covered by the Plan for the year ended July 1, 2003 was \$3,676,619. Current membership in the Plan is as follows:

<u>Group</u>	<u>July 1, 2003</u>
Retirees and beneficiaries currently receiving benefits	32
Vested terminated employees	9
Active employees:	
Fully vested	52
Nonvested	40

Employees become eligible to participate in the Plan after completion of six months of full-time employment. Employees attaining the age of 60 are entitled to annual benefits of a percentage of their average monthly compensation for each year of credited service up to a maximum of 60% of average monthly compensation earned in the last five years prior to retirement. All benefits are vested after 5 years of credited service. The Plan permits early retirement at the completion of 10 years of credited service and attainment of age 55. The employee receives the actuarial equivalent of his/her normal retirement benefit, based on age, credited service, and average monthly compensation at early retirement.

If an employee terminates his/her employment and is not eligible for any other benefits under the Plan, the employee is entitled to the following:

# 1. Non-Uniformed Employees' Retirement Fund (Continued)

- With less than 5 years of credited service, a refund of member contributions plus 4% interest.
- With 5 or more years of credited service, the pension accrued to date of termination, payable commencing at his/her normal retirement date.

Employees are required to contribute 3% of annual salary to the Plan. However, contribution requirements have been temporarily suspended. Employer contributions and investment income cover the costs of the Plan. The City is required to contribute 5.97% of covered compensation to the Plan.

# Funding Status and Progress

	Pe		
Valuation For The Actuarial Years Ended July 1	Actuarial Value Of <u>Assets</u>	Actuarial Accrued Liability (AAL)	Excess Of Assets Over AAL
2003	\$8,054,378	\$7,356,093	\$ 698,285
2002	7,660,471	7,476,674	183,797
2001	8,148,374	6,481,796	1,666,578
2000	8,291,350	5,782,917	2,508,433
1999	7,840,977	4,736,592	3,104,385
1998	6,041,518	4,429,136	1,612,382

Pension Plan				
Valuation For The Actuarial Years Ended July 1	Funded <u>Ratio</u>	Covered <u>Payroll</u>	Excess Assets As A Percentage Of Covered Payroll	
2003	109.5%	\$3,676,619	19.0%	
2002	102.5	4,112,314	4.5	
2001	125.7	3,532,356	47.2	
2000	143.4	3,336,208	75.2	
1999	165.5	2,909,709	106.7	
1998	136.4	2,747,046	58.7	

# 1. Non-Uniformed Employees' Retirement Fund (Continued)

For The Years Ended July 1	Annual Required Contribution	Actual <u>Contribution</u>	Percentage Contributed
2003	\$54,152	\$54,152	100%
2002	-	-	-
2001	-	-	-
2000	-	-	-
1999	-	-	-
1998	-	-	-

The information presented in the required supplementary schedule was determined as part of the actuarial valuation at the date indicated. Additional information as of the latest actuarial valuation follows:

Valuation date	July 1, 2003
Actuarial cost method	Entry age (normal)
Amortization method	Level dollar
Amortization period	Closed
Actuarial assumptions:	
Investment rate of return	7%
Projected salary increases	4.5%
Inflation rate	-
Post-retirement benefit increases	-

#### **Annual Pension Cost**

Current year annual pension costs for the Plan are shown in the trend information. Annual required contributions were made by the Plan. There is not a net pension obligation for the Plan. Unless otherwise indicated, information is provided as of the latest actuarial valuation, July 1, 2003.

# **Trend Information**

Historical trend information about the Plan is presented herewith as required supplementary information. This information is intended to help user's assess the Plan's funding status on a going-concern basis, assess progress made in accumulating assets to pay benefits when due, and make comparison with other Public Employee Retirement Systems (PERS).

# 1. Non-Uniformed Employees' Retirement Fund (Continued)

Pension Plan			
Valuation For The Actuarial Years Ended July 1	Annual Pension <u>Cost</u>	Percentage <u>Contributed</u>	Net Pension Obligation (Asset)
2003	\$54,154	100%	(\$127,707)
2002	-	-	(127,707)
2001	-	-	-
2000	-	-	-
1999	-	<del>-</del>	-
1998	-	-	-

Pension Plan							
Valuation For The Actuarial Years Ended July 1	Net Pension Obligation (Asset) Beginning Of Year	Calculated Contribution	Interest On Net Pension Obligation (Asset)	Adjustment To Annual Required Contribution	Annual Required Contri- bution	Actual Contri- butions	Net Pension Obligation (Asset) End Of Year
2003	(\$127,707)	<b>\$</b> 54,152	\$ -	\$ -	\$54,152	\$54,152	(\$127,707)

# 2. City of Clayton Uniformed Employees' Pension Fund

# Plan Description and Provisions

Under Ordinance No. 5028 as amended by Ordinance No. 5043, the City established a single defined benefit plan, City of Clayton Uniformed Employees' Pension Plan (the Plan), that provides pension benefits and disability and death benefits. The Plan does not issue a stand-alone financial report. The payroll for employees covered by the Plan for the year ended January 1, 2004 was \$4,314,000. Current membership in the Plan is as follows:

<u>Group</u>	<u>January 1, 2004</u>
Retirees and beneficiaries currently receiving benefits	42
Vested terminated employees	4
Active employees:	
Fully vested	42
Nonvested	42

Each employee who is employed by the City as a police officer or firefighter shall be eligible to participate in the Plan on the date the employee becomes a police officer or firefighter.

# 2. City of Clayton Uniformed Employees' Pension Fund (Continued)

Employees who retire after the attainment of age 55 and 10 years of service, attainment of age 50 and 25 years of service, or attainment of age 65 and 5 years of service will receive an amount of pension benefit based upon the basic pay and his/her years of service as of that date. Disabled employees or their surviving spouse will receive benefits based upon the years of service and basic pay of the employee as of such date. Early retirement is available at any age with 25 years of service.

City ordinance requires each member to contribute 5% of basic pay during the first 25 years of credited service. The ordinance requires the City to contribute the actuarially computed amounts which, together with employee contributions and investment income, will cover the costs of the Plan.

# Funding Status and Progress

Pension Plan			
Valuation For The Actuarial Years Ended January 1	Actuarial Value Of <u>Assets</u>	Actuarial Accrued Liability (AAL)	Excess Of Assets Over (Unfunded) AAL
2004	\$19,197,000	\$24,962,000	(\$5,765,000)
2003	17,284,000	23,705,000	(6,421,000)
2002	17,287,000	22,239,000	(4,952,000)
2001	17,397,000	19,930,000	(2,533,000)
2000	17,932,000	14,649,000	3,283,000
1999	14,923,000	13,443,000	1,480,000

	Pension	<u>Plan</u>	
Valuation For The Actuarial Years Ended January 1	Funded Ratio	Covered <u>Payroll</u>	Excess Of Assets Over (Unfunded) AAL As A Percentage Of Covered Payroll
2004	76.9%	\$4,314,000	(133.7%)
2003	72.9	3,933,000	(163.2)
2002	77.7	4,299,000	(115.2)
2001	87.3	3,693,000	(68.6)
2000	122.4	3,424,000	95.9
1999	111.0	3,403,000	43.5

# 2. City of Clayton Uniformed Employees' Pension Fund (Continued)

Schedule Of Employer's Contributions					
For The Years Ended January 1	Annual Required <u>Contribution</u>	Actual <u>Contribution</u>	Percentage <u>Contributed</u>		
2004	\$842,187	\$864,500	102.6%		
2003	712,651	700,950	98.4		
2002	510,886	506,032	99.0		
2001	77,429	273,300	353.0		
2000	124,440	166,290	133.6		
1999	198,949	238,198	119.7		

The information presented in the required supplementary schedule was determined as part of the actuarial valuation at the date indicated. Additional information as of the latest actuarial valuation follows:

Valuation date	January 1, 2004
Actuarial cost method	Entry age (normal)
Amortization method	Closed
Amortization period	30 years
Actuarial assumptions:	
Investment rate of return	7%
Projected salary increases	3.5%
Inflation rate	-
Post-retirement benefit increases	-

#### **Annual Pension Cost**

Current year annual pension costs for the Plan are shown in the trend information. Annual required contributions were made by the Plan. There is not a net pension obligation for the Plan. Unless otherwise indicated, information is provided as of the latest actuarial valuation, January 1, 2004.

# **Trend Information**

Historical trend information about the Plan is presented herewith as required supplementary information. This information is intended to help user's assess the Plan's funding status on a going-concern basis, assess progress made in accumulating assets to pay benefits when due, and make comparison with other Public Employee Retirement Systems (PERS).

# 2. City of Clayton Uniformed Employees' Pension Fund (Continued)

Pension Plan				
Valuation For The Actuarial Years Ended January 1	Annual Pension <u>Cost</u>	Percentage <u>Contributed</u>	Net Pension Obligation (Asset)	
2004	\$842,187	102.6%	(\$276,944)	
2003	712,651	98.4	(254,631)	
2002	510,886	99.0	(266,332)	
2001	77,429	353.0	(271,186)	
2000	124,440	133.6	(75,315)	
1999	198,949	119.6	(33,465)	

Pension Plan							
Valuation For The Actuarial Years Ended January 1	Net Pension Obligation (Asset) Beginning Of Year	Calculated Contribution	Interest On Net Pension Obligation (Asset)	Adjustment To Annual Required Contribution	Annual Required Contri- bution	Actual Contri- butions	Net Pension Obligation (Asset) End Of Year
2004	(\$254,631)	\$846,500	(\$17,824)	(\$13,511)	\$842,187	\$864,500	(\$276,944)
2003	(266,332)	717,162	(18,643)	(14,132)	712,651	700,950	(254,631)
2002	(271,186)	515,702	(18,983)	(14,167)	510,886	506,032	(266,332)
2001	(75,315)	78,878	(5,272)	(3,823)	77,429	273,300	(271,186)
2000	(33,465)	125,107	(2,343)	(1,676)	124,440	166,290	(75,315)
1999	5,784	198,830	405	286	198,949	238,198	(33,465)

# 3. Condensed Statement of Fiduciary Net Assets

			September 30, 2	004	
		niformed oloyees'	City Of Clayton Uniformed Employees'	401(k) Plan	
	•	ent Fund	Pension Fund	Fund	Total
ASSETS					<del></del>
Cash and cash equivalents	\$	97	423,387	-	423,484
Investments:					
U.S. government and					
agency securities		-	4,422,944	-	4,422,944
Foreign bonds		-	51,517	-	51,517
Corporate bonds		-	2,942,314	-	2,942,314
Mutual funds	8,0	70,655	11,628,728	910,646	20,610,029
Interest receivable		10,943	69,345		80,288
Total Assets	8,0	<u>81,695</u>	<u>19,538,235</u>	<u>910,646</u>	<u>28,530,576</u>
NET ASSETS					
Held in trust for pension benefits	\$ <u>8,0</u> 3	8 <u>1,695</u>	<u>19,538,235</u>	<u>910,646</u>	<u>28,530,576</u>

# 4. Condensed Statement of Changes in Fiduciary Net Assets

		September 30, 20	004	
	Non-Uniformed Employees' Retirement Fund	City Of Clayton Uniformed Employees' Pension Fund	401(k) Plan <u>Fund</u>	<u>Total</u>
ADDITIONS				
Contributions:	•	200.146	50.400	267.620
Participant contributions	S -	209,146	58,483	267,629
Employer contributions Total Contributions	$\frac{25,170}{25,170}$	<u>846,500</u> <u>1,055,646</u>	58,483	871,670 1,139,299
Investments income:  Net appreciation in fair value of investments and interest				
and dividends	379,587	1,309,507	74,006	1,763,100
Less - Investment expense Total Investment	<u>(58,436)</u>	<u>(88,137</u> )	(240)	(146,813)
Income	321,151	1,221,370	73,766	1,616,287
Total Additions	346,321	2,277,016	132,249	2,755,586
DEDUCTIONS				
Benefits	<u>267,604</u>	<u>744,551</u>	35,481	1,047,636
CHANGE IN NET ASSETS	78,717	1,532,465	96,768	1,707,950
NET ASSETS HELD IN TRUST FOR PENSION BENEFITS, OCTOBER I	<u>8,002,978</u>	<u>18,005,770</u>	<u>813,878</u>	<u>26,822,626</u>
NET ASSETS HELD IN TRUST FOR PENSION BENEFITS SEPTEMBER 30	\$ <u>8,081,695</u>	<u>19,538,235</u>	<u>910,646</u>	<u>28,530,576</u>

#### NOTE K - DEFERRED COMPENSATION PLAN

The City participates in a deferred compensation plan under Internal Revenue Code Section 457. The Plan, available to all City employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

#### **NOTE L - RISK MANAGEMENT**

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City uses its Insurance Fund (an Internal Service Fund) to account for its risks of loss. Under this program, the City is self-insured for workers' compensation claims up to \$400,000 per claim for all employees and has purchased comer-

# NOTE L - RISK MANAGEMENT (Continued)

cial insurance for claims in excess of \$100,000 per claim with a one year limit of \$723,627. As of October 1, 1993, the City joined Missouri Public Entity Risk Management Fund (MOPERM), which is a public entity risk pool, for general liability, law enforcement liability, public officials E&O, and automobile liability. The City's insurance coverage with MOPERM for each category of risk is in the amount of \$2 million per occurrence. The City pays an annual contribution to MOPERM for its insurance coverage. Should the contributions received not produce sufficient funds to meet obligations, MOPERM is empowered to make special assessments. Members of MOPERM are jointly and severally liable for all claims against MOPERM. Prior to joining MOPERM, the City was self-insured for general liability claims up to \$35,000 per claim. The claims payable liability as of September 30, 2004 for general liability relates to claims while the City was self-insured. Settled claims have not exceeded the City's commercial coverages in any of the past three fiscal years.

The Insurance Fund charges other funds for insurance coverage based on estimates of the amounts needed to pay prior year and current year claims and to establish a reserve for catastrophe losses. The claims liability reported is based on the requirements of Governmental Accounting Standards Board Statement No. 10, which requires that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated. The City purchases commercial insurance for all other risks of loss.

Changes in the claims payable liability were as follows:

	Workers' <u>Compensation</u>
Unpaid claims, September 30, 2002 Incurred claims Claim payments	\$270,180 508,458 ( <u>464,065</u> )
Unpaid claims, September 30, 2003 Incurred claims Claim payments	314,573 145,340 ( <u>400,580</u> )
Unpaid claims, September 30, 2004	\$ <u>59,333</u>

#### **NOTE M - COMMITMENTS AND CONTINGENCIES**

The City has an agreement with St. Louis County (the County) requiring the County to pay 46.7% of the costs of the operation of a garage. The County is responsible to pay this amount annually, if applicable, under the terms of the agreement.

#### **NOTE N - JOINT VENTURE**

Pursuant to an agreement authorized by City ordinance, the City joined with the Clayton School District to construct and operate a recreational facility. The construction was funded by the City and the Clayton School District. Administration, accounting, repair, and maintenance of the facility will be shared in accordance with the agreement. The City has contributed approximately two-thirds of the construction in the amount of \$11,789,000. The joint venture's financial statements are available at the City. The City is liable for one-half of any operational cash shortages incurred by the joint venture. The City's portion of this liability for the year ended September 30, 2004 was \$56,921.

# **NOTE O - LITIGATION**

The City generally follows the practice of recording liabilities resulting from claims and legal actions only when they become fixed and determinable in amount. It is management's opinion that any liability resulting from claims in excess of insurance coverage will not have a material effect on the financial statements of the City at September 30, 2004.

#### NOTE P - EXCESS OF EXPENDITURES OVER APPROPRIATIONS

The following fund exceeded budgeted expenditures. Revenues, other financing sources, and fund equity were available to cover the excess.

	For The Year Ended Ended September 30, 2004			
	Budget	<u>Actual</u>	<b>Excess</b>	
Capital Projects Fund - 2002 Capital	#2.42.050	440.710	00.652	
Project Bond Fund	\$ <u>342,059</u>	<u>440,712</u>	<u>98,653</u>	

# NOTE Q - PRIOR PERIOD ADJUSTMENT

The previously stated fund balance/net assets have been adjusted as follows:

	General <u>Fund</u>	Governmental Fund Types
Fund balance/net assets, September 30, 2003, as		
previously reported	\$7,568,179	21,053,811
Restatement for:		
Court receivable	-	40,000
Net pension asset	-	382,338
Compensated absences	<u>160,320</u>	
Fund Balance/Net Assets, September 30, 2003, As Restated	\$ <u>7,728,499</u>	<u>21,476,149</u>

CITY OF CLAYTON, MISSOUR required supplemental informatio
REQUIRED SUPPLEMENTAL INFORMATION SECTION
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# CITY OF CLAYTON, MISSOURI

# **REQUIRED SUPPLEMENTAL INFORMATION -**

\$

7,409,517

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL - GENERAL FUND - BUDGET BASIS
FOR THE YEAR ENDED SEPTEMBER 30, 2004

	FOR THE YEAR	IBER 30, 2004	
	Original And Final Budgeted Amounts	Actual	Over (Under) Budget
REVENUES			
General property taxes	\$ 4,177,302	4,058,929	(118,373)
Licenses and permits	1,241,280	1,135,051	(106,229)
Public utility licenses	4,319,600	3,781,778	(537,822)
Intergovernmental	4,379,297	4,775,142	395,845
Community programs	691,863	682,925	(8,938)
Fines and forfeitures	692,675	674,817	(17,858)
Investment income	177,100	115,847	(61,253)
Miscellaneous	387,666	379,009	(8,657)
Total Revenues	16,066,783	15,603,498	(463,285)
EXPENDITURES			
Current:			
General government	3,477,200	3,205,413	(271,787)
Public safety	7,674,949	7,756,544	81,595
Streets and highways	2,987,047	3,000,406	13,359
Parks and recreation	1,577,380	1,547,921	(29,459)
Total Expenditures	15,716,576	15,510,284	(206,292)
REVENUES OVER (UNDER) EXPENDITURES	350,207	93,214	(256,993)
OTHER FINANCING USES			
Transfers out	(360,321)	(372,560)	(12,239)
NET CHANGE IN FUND BALANCE	\$ (10,114)	(279,346)	(269,232)
ADJUSTMENT TO RECONCILE TO GAAP BASIS			
Encumbrances reserved at September 30, 2004		4,504	
Encumbrances reserved at September 30, 2003		(64,303)	
Unbudgeted activity		20,163	
,		(39,636)	
NET CHANGE IN FUND BALANCE - GAAP BASIS		(318,982)	
FUND BALANCE, OCTOBER 1	_	7,728,499	

**FUND BALANCE, SEPTEMBER 30** 

# CITY OF CLAYTON, MISSOURI REQUIRED SUPPLEMENTAL INFORMATION -SCHEDULE OF REVENUES - BUDGET AND ACTUAL - GENERAL FUND - BUDGET BASIS FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Original And Final Budgeted Amounts	Actual	Over (Under) Budget
GENERAL PROPERTY TAXES	<del>_</del>		
Current real estate	\$ 3,641,561	3,510,553	(131,008)
Current personal property	469,452	453,988	(15,464)
Delinquent real estate	20,000	34,726	14,726
Railroad and utility	21,489	36,191	14,702
Intangible property	17,800	14,891	(2,909)
Delinquent personal property	7,000	8,580	1,580
Total General Property Taxes	4,177,302_	4,058,929	(118,373)
LICENSES AND PERMITS			
Building permits	425,000	379,787	(45,213)
Occupation licenses	157,000	137,699	(19,301)
Merchants' licenses	190,000	147,486	(42,514)
Cable television franchise fees	125,000	125,940	940
Restaurant licenses	92,000	87,044	(4,956)
Miscellaneous licenses and permits	44,700	43,038	(1,662)
Plumbing permits and licenses	51,320	53,192	1,872
Liquor licenses	32,360	31,308	(1,052)
Mechanical permits	24,900	28,796	3,896
Tenancy permits	25,000	23,850	(1,150)
B and O licenses	24,500	24,644	144
Fire safety permits	11,000	16,103	5,103
Right of way permits	12,000	11,040	(960)
Vending machine stickers	10,000	4,995	(5,005)
Occupancy permits	4,400	6,610	2,210
Sign permits	4,000	4,475	475
Mulch delivery fees	5,000	4,270	(730)
Zoning application fees/ordinances Taxicab stands	1,300 1,800	1,774	474
Total Licenses And Permits		3,000	1,200
Total Licenses And Permits	1,241,280	1,135,051	(106,229)
PUBLIC UTILITY LICENSES			
Electric	1,665,600	1,610,694	(54,906)
Telephone	1,781,000	1,249,006	(531,994)
Gas	662,300	741,776	79,476
Water	210,700	180,302	(30,398)
Total Public Utility Licenses	4,319,600	3,781,778	(537,822)
INTERGOVERNMENTAL			
Sales tax	2,781,627	3,053,187	271,560
St. Louis County road and bridge tax	738,000	718,540	(19,460)
Gasoline tax	425,000	467,788	42,788
Automobile sales tax	116,000	117,038	1,038
Cigarette tax	100,488	100,534	46
Miscellaneous intergovernmental	77,164	166,480	89,316
Vehicle fee increase	73,800	82,310	8,510
Federal and state grants	67,218	69,265	2,047
Total Intergovernmental	4,379,297	4,775,142	395,845
TOTAL CARRIED FORWARD	14,117,479	13,750,900	_(366,579)

# CITY OF CLAYTON, MISSOURI REQUIRED SUPPLEMENTAL INFORMATION SCHEDULE OF REVENUES - BUDGET AND ACTUAL - GENERAL FUND - BUDGET BASIS (Continued) FOR THE YEAR ENDED SEPTEMBER 30, 2003

	Original And Final Budgeted		Over (Under)
	Amounts	Actual	Budget
TOTAL BROUGHT FORWARD	14,117,479	13,750,900	(366,579)
COMMUNITY PROGRAMS			
Special program - recreation	232,964	255,627	22,663
Shaw Park swimming pool	155,741	135,869	(19,872)
Washington University fire protection	100,245	101,847	1,602
Community center	57,000	52,615	(4,385)
Shaw Park ice skating rink	56,989	54,526	(2,463)
Concordia fire protection	14,490	12,848	(1,642)
Miscellaneous charges	23,895	16,406	(7,489)
Tennis court	15,725	15,426	(299)
Corporate picnics	11,000	11,570	570
Accident report charges	7,650	9,068	1,418
Shelter/rentals	4,712	6,215	1,503
Private subdivision fees	9,452	8,908	(544)
Fontbonne fire protection	2,000	2,000	-
Total Community Programs	691,863	682,925	(8,938)
FINES AND FORFEITURES			
Traffic violations fines	420,000	380,997	(39,003)
Municipal court fines	200,000	220,081	20,081
Other fines and forfeitures	72,675	73,739	1,064
Total Fines And Forfeitures	692,675	674,817	(17,858)
INVESTMENT INCOME	177,100	115,847	(61,253)
MISCELLANEOUS			
Ambulance charges	266,000	252,993	(13,007)
Miscellaneous nonoperating income	121,666	126,016	4,350
Total Miscellaneous	387,666	379,009	(8,657)
TOTAL REVENUES	\$ 16,066,783	15,603,498	(463,285)

CITY OF CLAYTON, MISSOURI

REQUIRED SUPPLEMENTAL INFORMATION - SCHEDULE OF EXPENDITURES - BUDGET AND ACTUAL - GENERAL FUND FOR THE YEAR ENDED SEPTEMBER 30, 200

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GENERAL GOVERNMENT  City planning and development Nondepartmental Information systems Communications Finance City Manager's office Building maintenance Municipal Court Board of Aldermen and City Clerk City Attorney's office Personnel administration Boards and Conunissions Contingency Total General Government Fire department Fire department Fire department Fire department Foral Public Safety  Police department Foral Bubic Safety  Police Administration and engineering Central garage Total Streets And Highways Parks maintenance Park administration Program development Shaw Park swimming pool Shaw Park is er ink	\$ 668,099 650,949 497,106 408,940 301,482 277,998 165,525 117,136 121,000 119,215 9,750 140,000 3,477,200 4,731,713 2,943,236 4,731,713 2,943,236 431,765 2,987,047 2,987,047 2,987,047 2,987,047 2,987,047 2,987,047 2,987,047 2,987,047	8asis 633,767 625,273 554,776 3,772 422,168 240,878 254,164 129,402 129,402 86,292 108,436 3,367 3,367 7,785,606 3,010,149 664,908 412,381 178,317 149,960 57,885 503,866	(2,055) (375) (375) (7,713) (300) (1,605) (11,776) (20,386) (1,891) (1,894) (1,804) (1,804)	810 159 159 1,350 1,073	Basis  632,522 625,057 547,063 3,772 422,249 240,878 254,164 158,956 122,657 86,292 108,436 3,367 3,205,413 3,205,413 3,205,413 4,790,726 2,965,818 7,756,544 411,494 178,317 149,960 57,859 58,230	(Under)  Budget  (35,577) (25,892) 49,957 3,772 13,309 (60,604) (23,834) (6,569) 5,521 (34,708) (10,779) (6,589) (6,589) (6,589) (6,589) (6,589) (10,779) (6,589) (6,589) (10,779) (6,589) (10,779) (6,589) (10,779) (6,589) (10,779) (6,589) (10,779) (6,589) (6,589) (10,138) (22,582) (10,138) (23,497) (25,300) (
Straw Fair Collect Hanley House operations Total Parks And Recreation	8.211 8.211 1,577,380	7,733 1,550,612	(2,691)		7,733	(478) (29,459)
TOTAL EXPENDITURES	\$ 15,716,576	15,565,966	(58,205)	2,523	15,510,284	(206,292)

# CITY OF CLAYTON, MISSOURI

REQUIRED SUPPLEMENTAL INFORMATION NOTES TO SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
FOR THE YEAR ENDED SEPTEMBER 2004

# **Explanation of Budgetary Process**

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- a. Prior to September 1, the City Manager submits to the Board of Aldermen a proposed operating budget for all funds, except the Police Forfeiture and P.O.S.T. Fund, Firefighter Assistance Grant Fund, Revolving Public Improvement (Bond Issue) Funds, 1997-98 Capital Project Bond Fund, Davis Place Fund, 401(k) Plan Fund, and proceeds from capital outlay for the fiscal year. The operating budget includes proposed expenditures and the means of financing them.
- b. Public hearings and open council meetings are held to obtain taxpayer comments.
- c. Prior to October 1, the budget is adopted by the Board of Aldermen.
- d. Budgets are adopted on a basis generally consistent with U.S. generally accepted accounting principles except that budgetary basis expenditures include encumbrances and loan payments in connection with short-term financing. Budgetary comparisons in the required supplementary information and other supplemental information are presented on this budgetary basis. Unencumbered appropriations lapse at year-end.
- e. Current year budget includes amendments. Budget amendments between funds or departments must be approved by the Board of Aldermen.

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OTI	HER SUPPLEMEN	TAL INFORM	ATION SECTION	ON

#### NONMAJOR GOVERNMENTAL FUNDS

# SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

**Special Taxing District Fund** -- This fund is used to account for the ad valorem real estate tax assessed on the Special Business District, which funds are to be utilized for promotion, maintenance, and improvements of the district.

**Sewer Lateral Fund** -- This fund is used to account for the sewer lateral fees assessed on all residential property, which funds are to be utilized for the repair of sewer lateral service lines.

**Police Forfeiture and P.O.S.T. Fund --** This fund is used to account for the fines and forfeitures received, which funds are to be utilized for police assistance.

Firefighter Assistance Grant Fund -- This fund is used to account for the grant received, which funds are to be utilized for firefighter assistance.

#### CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds and Trust Funds).

Revolving Public Improvement (Bond Issue) Funds -- These funds are used to account for specific improvements to park and recreational facilities, infrastructure improvements, and modifications to public facilities, which are funded by general obligation bond proceeds.

**1997-98** Capital Project Bond Fund -- The 1997-98 Capital Project Bond Fund is a Capital Projects Fund used to account for specific improvements to park and recreational facilities and infrastructure improvements, which are funded by special obligation capital improvement bonds proceeds.

**2002** Capital Project Bond Fund -- This fund is used to account for specific improvements to city hall/fire station renovation and a new pool at Shaw Park, which are funded by special obligation bond proceeds.

Capital Improvement Project Fund -- This fund is used to account for improvements to park and recreational facilities and stormwater systems which will be funded by a 1/2% sales tax.

#### **DEBT SERVICE FUNDS**

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt, principal, interest, and related costs.

1997-98 Bond Reserve Fund -- This fund is used to account for the amounts reserved according to the bond issue.

**Davis Place Fund** -- This fund is used to account for the accumulation of special assessments upon the Davis Place Subdivision for, and the payment of, special assessment debt, principal, and interest.

1993-94, 99 Bond Issue Fund -- This fund is used to account for the accumulation of resources for, and the payment of, general obligation bond principal and interest.

1997-98 Bond Debt Service Fund -- This fund is used to account for the accumulation of resources for, and the payment of, special obligation capital improvement bond principal and interest.

# CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION -COMBINING BALANCE SHEETS - NONMAJOR GOVERNMENTAL FUNDS SEPTEMBER 30, 2004

	Special Revenue	Capital Projects	Debt Service	Total
ASSETS				
Cash and cash equivalents	\$ 155,198	90,284	450,884	696,366
Investments	202,460	202,460	698,265	1,103,185
Accounts receivable	-	4,850	-	4,850
Property taxes receivable	-	-	8,641	8,641
Intergovernmental receivable	-	181,056	-	181,056
Special assessments receivables	-	-	299,042	299,042
Interest receivable	915	915	14,081	15,911
Cash - restricted	-	-	28,446	28,446
Investments - restricted	<del></del> .		1,318,559	1,318,559
Total Assets	\$ 358,573	479,565	2,817,918	3,656,056
LIABILITIES AND FUND BALANCES  Liabilities  Accounts payable	\$ 819	9,394	_	10,213
Accrued liabilities	11,312	-	-	11,312
Due to other funds	-	170,084	197,000	367,084
Deferred revenue	_	-	307,683	307,683
Total Liabilities	12,131	179,478	504,683	696,292
Fund Balances Reserved for:				
Encumbrances	1,012	18,208	-	19,220
Debt service	-	. · -	2,313,235	2,313,235
Unreserved:				
Special Revenue Funds	345,430	-	<del>-</del>	345,430
Capital Projects Funds		281,879		281,879
Total Fund Balances	346,442	300,087	2,313,235	2,959,764
Total Liabilities And Fund Balances	\$ 358,573	479,565	2,817,918	3,656,056

# CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION -COMBINING BALANCE SHEETS - NONMAJOR SPECIAL REVENUE FUNDS SEPTEMBER 30, 2004

	7	pecial Faxing District	Sewer Lateral	Police Forfeiture And P.O.S.T.	Firefighter Assistance Grant	Total
ASSETS						
Cash and cash equivalents	\$	60,044	69,188	25,040	926	155,198
Investments	•	202,460	,	-	-	202,460
Interest receivable		915	<u> </u>			915
Total Assets	\$	263,419	69,188	25,040	926	358,573
LIABILITIES AND FUND BALANCES  Liabilities  Accounts payable Accrued liabilities	\$	19 2,650	- -	800 8,662	<u>-</u> 	819 11,312
Total Liabilities		2,669	-	9,462		12,131
Fund Balances						
Reserved for: Encumbrances		-	_	-	1,012	1,012
Unreserved:						
Special Revenue Funds		260,750	69,188	15,578	(86)	345,430
Total Fund Balances		260,750	69,188	15,578	926	346,442
Total Liabilities And						
Fund Balances	\$	263,419	69,188	25,040	926	358,573

# CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION -COMBINING BALANCE SHEETS - NONMAJOR CAPITAL PROJECTS FUNDS SEPTEMBER 30, 2004

	C	997-98 Capital Project nd Fund	Capital Improvement Project Fund	Total
ASSETS				
Cash and cash equivalents	\$	90,284	-	90,284
Investments		-	202,460	202,460
Accounts receivable		-	4,850	4,850
Intergovernmental receivable		-	181,056	181,056
Interest receivable			915	915
Total Assets	<u>\$</u>	90,284	389,281	479,565
LIABILITIES AND FUND BALANCES				
Liabilities			0.404	0.204
Accounts payable	\$	-	9,394	9,394
Due to other funds			170,084	170,084
Total Liabilities		<del>-</del>	179,478	<u>179,478</u>
Fund Balances				
Reserved for:			10.200	10.200
Encumbrances		-	18,208	18,208
Unreserved:		00.001	101 505	201 070
Capital Projects Funds		90,284	191,595	281,879
Total Fund Balances		90,284	209,803	300,087
Total Liabilities And Fund Balances	<u>\$</u>	90,284	389,281	479,565

## CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION COMBINING BALANCE SHEETS - NONMAJOR DEBT SERVICE FUNDS SEPTEMBER 30, 2004

	В	97-98 ond serve	1993-94, 99 Bond Issue	1997-98 Bond Debt Service	Total
ASSETS					
Cash and cash equivalents	\$	_	252,538	198,346	450,884
Investments	•	+	698,265	-	698,265
Property taxes receivable		-	8,641	_	8,641
Special assessment receivables		-	<del>-</del>	299,042	299,042
Interest receivable		14,081	_	<b>-</b>	14,081
Cash - restricted		28,446	_	-	28,446
Investments - restricted	1,3	318,559			1,318,559
Total Assets	\$ 1,3	361,086	959,444	497,388	2,817,918
LIABILITIES AND FUND BALANCES					
Liabilities					
Due to other funds	\$	-	197,000	-	197,000
Deferred revenue	_	<del>-</del>	8,641	299,042	307,683
Total Liabilities	<u> </u>	-	205,641	299,042	504,683
Fund Balances Reserved for:					
Debt service	1,3	361,086	753,803	198,346	2,313,235
Total Liabilities And Fund Balances	\$ 1,3	361,086	959,444	497,388	2,817,918

# CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION COMBINING STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Special Revenue	Capital Projects	Debt Service Fund	Total
REVENUES				
General property taxes	\$ 120,458	-	485,451	605,909
Assessment income	96,798	-	29,336	126,134
Intergovernmental	105,130	1,401,874	-	1,507,004
Fines and forfeitures	89,448	-	-	89,448
Investment income	6,932	14,115	68,616	89,663
Miscellaneous	-	2,000	-	2,000
Total Revenues	418,766	1,417,989	583,403	2,420,158
EXPENDITURES				
Current:				
Public safety	112,594	-	-	112,594
Community development	108,161	-	-	108,161
Capital outlay	193,825	274,092	-	467,917
Debt service:				
Principal	-	175,000	1,275,000	1,450,000
Interest and fiscal charges	<del></del> _	265,712	965,722	1,231,434
Total Expenditures	414,580	714,804	2,240,722	3,370,106
REVENUES OVER (UNDER) EXPENDITURES	4,186	703,185	(1,657,319)	(949,948)
OTHER FINANCING SOURCES (USES)				
Transfers in	12,239	598,511	1,660,308	2,271,058
Transfers out	(3,077)	(3,137,611)	(68,348)	(3,209,036)
Total Other Financing Sources (Uses)	9,162	(2,539,100)	1,591,960	(937,978)
NET CHANGE IN FUND BALANCES	13,348	(1,835,915)	(65,359)	(1,887,926)
FUND BALANCES, OCTOBER 1	333,094	2,136,002	2,378,594	4,847,690
FUND BALANCES, SEPTEMBER 30	\$ 346,442	300,087	2,313,235	2,959,764

# CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION COMBINING STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Special Taxing District	Sewer Lateral	Police Forfeiture And P.O.S.T.	Firefighter Assistance Grant	Total
REVENUES					
General property taxes	\$ 120,458	_	_	-	120,458
Assessment income	-	96,798	_	-	96,798
Intergovernmental	-	-	-	105,130	105,130
Fines and forfeitures	-	-	89,448	-	89,448
Investment income	5,492	1,050	390		6,932
Total Revenues	125,950	97,848	89,838	105,130	418,766
EXPENDITURES					
Current:					
Public safety	-	-	92,432	20,162	112,594
Community development	108,161	-	-	-	108,161
Capital outlay	-	103,854		89,971	193,825
Total Expenditures	108,161	103,854	92,432	110,133	414,580
REVENUES OVER (UNDER) EXPENDITURES	17,789	(6,006)	(2,594)	(5,003)	4,186
OTHER FINANCING SOURCES (USES)					
Transfers in	-	_	_	12,239	12,239
Transfers out	(3,077)	-	-	-	(3,077)
Total Other Financing Sources (Uses)	(3,077)	-		12,239	9,162
NET CHANGE IN FUND BALANCES	14,712	(6,006)	(2,594)	7,236	13,348
FUND BALANCES (DEFICIT), OCTOBER 1	246,038	75,194	18,172	(6,310)	333,094
FUND BALANCES, SEPTEMBER 30	\$ 260,750	69,188	15,578	926	346,442

#### CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION -COMBINING STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NONMAJOR CAPITAL PROJECTS FUNDS FOR THE YEAR ENDED SEPTEMBER 30, 2004

	P Impr	olving ublic ovement d Issue)	1997-98 Capital Project Bond Fund	Capital Improvement Project Fund	2002 Capital Project Bond Fund	Total
REVENUES						
Intergovernmental	\$	-	-	1,401,874	-	1,401,874
Investment income		-	-	6,559	7,556	14,115
Miscellaneous		-	-	2,000	•	2,000
Total Revenue			•	1,410,433	7,556	1,417,989
EXPENDITURES						
Capital outlay		-	-	274,092	_	274,092
Debt service:				•		•
Principal		-	-	-	175,000	175,000
Interest and fiscal charges					265,712	265,712
Total Expenditures		· -	-	274,092	440,712	714,804
REVENUES OVER (UNDER) EXPENDITURES		<u> </u>	-	1,136,341	(433,156)	703,185
OTHER FINANCING SOURCES (USES)						
Transfers in		-	-	157,799	440,712	598,511
Transfers out		(330)	-	(1,101,256)	(2,036,025)	(3,137,611)
Total Other Financing Sources (Uses)		(330)	·	(943,457)	(1,595,313)	(2,539,100)
NET CHANGE IN FUND BALANCES		(330)	-	192,884	(2,028,469)	(1,835,915)
FUND BALANCES, OCTOBER 1		330	90,284	16,919	2,028,469	2,136,002
FUND BALANCES, SEPTEMBER 30	\$	<u> </u>	90,284	209,803	<u> </u>	300,087

# CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION COMBINING STATEMENTS OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - NONMAJOR DEBT SERVICE FUNDS FOR THE YEAR ENDED SEPTEMBER 30, 2004

	1997-98 Bond Reserve	Davis Place	1993-94, 99 Bond Issue	1997-98 Bond Debt Service	Total
REVENUES					
General property taxes	\$ -	-	485,451	-	485,451
Assessment income	-	-	-	29,336	29,336
Investment income	51,425		14,660	2,531	68,616
Total Revenues	51,425		500,111	31,867	583,403
EXPENDITURES Debt service:					
Principal	-	_	745,000	530,000	1,275,000
Interest and fiscal charges			364,878_	600,844	965,722
Total Expenditures			1,109,878	1,130,844	2,240,722
REVENUES OVER (UNDER) EXPENDITURES	51,425		(609,767)	(1,098,977)	(1,657,319)
OTHER FINANCING SOURCES (USES) Transfers in Transfers out	(47,387)	(20,961)	570,330	1,089,978	1,660,308 (68,348)
Total Other Financing	(15 00E)	(00.041)	577.000		
Sources (Uses)	(47,387)	(20,961)	570,330	1,089,978	1,591,960
NET CHANGE IN FUND BALANCES	4,038	(20,961)	(39,437)	(8,999)	(65,359)
FUND BALANCES, OCTOBER 1	1,357,048	20,961	793,240	207,345	2,378,594
FUND BALANCES, SEPTEMBER 1	\$ 1,361,086		753,803	198,346	2,313,235

## CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION -

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - SPECIAL TAXING DISTRICT SPECIAL REVENUE FUND - BUDGET BASIS FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Original And Final Budgeted Amounts		Actual	Over (Under) Budget
REVENUES				
General property taxes:				
Current real estate	\$	127,695	119,952	(7,743)
Intangible property tax		550	506	(44)
Total General Property Taxes		128,245	120,458	(7,787)
Investment income		7,100	5,492	(1,608)
Total Revenues		135,345	125,950	(9,395)
EXPENDITURES				
Community development		137,362	108,161	(29,201)
REVENUES OVER (UNDER) EXPENDITURES		(2,017)	17,789	19,806
OTHER FINANCING USES				
Transfers out		(3,077)	(3,077)	
NET CHANGE IN FUND BALANCE	\$	(5,094)	14,712	19,806
FUND BALANCE, OCTOBER 1			246,038	
FUND BALANCE, SEPTEMBER 30			\$ 260,750	

## CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION -

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL - SEWER LATERAL SPECIAL REVENUE FUND FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Budgeted Amounts				Over (Under)
	C	riginal	Final	Actual	Budget
REVENUES Assessment income Investment income	\$	96,000 1,300	96,000 1,300	96,798 1,050	798 (250)
Total Revenues		97,300	97,300	97,848	548
EXPENDITURES Capital outlay		70,000	103,854	103,854	
REVENUES OVER (UNDER) EXPENDITURES	\$	27,300	(6,554)	(6,006)	548
FUND BALANCE, OCTOBER 1				75,194	
FUND BALANCE, SEPTEMBER 30				\$ 69,188	

#### OTHER SUPPLEMENTAL INFORMATION -

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - CAPITAL IMPROVEMENT PROJECT CAPITAL PROJECTS FUND - BUDGET BASIS FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Budgeted . Original	Amounts	Actual	Over (Under) Budget
	<del></del> -			
REVENUES	£ 1.400.180	1.402.100	1,401,874	(306)
Intergovernmental Investment income	\$ 1,402,180 2,500	1,402,180 2,500	6,559	4,059
Miscellaneous	2,500	2,500	2,000	2,000
Total Revenues	1,404,680	1,404,680	1,410,433	5,753
EXPENDITURES				
Capital outlay	227,150	430,899	270,179	(160,720)
REVENUES OVER (UNDER) EXPENDITURES	1,177,530	973,781	1,140,254	166,473
OTHER FINANCING SOURCES (USES)				
Transfers in	-	23,690	157,799	134,109
Transfers out	(1,059,879)	(1,059,879)	(1,101,256)	(41,377)
Total Other Financing Sources (Uses)	(1,059,879)	(1,036,189)	(943,457)	92,732
NET CHANGE IN FUND BALANCE	\$ 117,651	(62,408)	196,797	259,205
ADJUSTMENT TO RECONCILE TO GAAP BASIS				
Encumbrances reserved at September 30, 2004			18,208	
Encumbrances reserved at September 30, 2003			(22,121)	
			(3,913)	
NET CHANGE IN FUND BALANCE - GAAP BASIS			192,884	
FUND BALANCE, OCTOBER I			16,919	
FUND BALANCE, SEPTEMBER 30			\$ 209,803	

OTHER SUPPLEMENTAL INFORMATION -

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - 2002 CAPITAL PROJECT BOND CAPITAL PROJECTS FUND FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Budgeted	Amounts	_	Over (Under)
	Original	Final	Actual	Budget
REVENUES				
Investment income	\$ 14,083	14,083	7,556	(6,527)
EXPENDITURES				
Debt service:				
Principal	75,000	75,000	175,000	100,000
Interest and fiscal charges	267,059	267,059	265,712	(1,347)
Total Expenditures	342,059	342,059	440,712	98,653
REVENUES OVER (UNDER) EXPENDITURES	(327,976)	(327,976)	(433,156)	(105,180)
OTHER FINANCING SOURCES (USES)				
Transfers in	342,059	342,059	440,712	98,653
Transfers out	(1,132,966)	(2,054,768)	(2,036,025)	18,743
Total Other Financing Sources (Uses)	(790,907)	(1,712,709)	(1,595,313)	117,396
NET CHANGE IN FUND BALANCE	\$ (1,118,883)	(2,040,685)	(2,028,469)	12,216
FUND BALANCE, OCTOBER 1			2,028,469	
FUND BALANCE, SEPTEMBER 30			<u>\$</u> -	

OTHER SUPPLEMENTAL INFORMATION -

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE -BUDGET AND ACTUAL - 1997-98 BOND RESERVE DEBT SERVICE FUND FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Original And Final Budgeted Amounts		Actual	Over (Under) Budget	
REVENUES		20.606	51.405	10 700	
Investment income	\$	38,626	51,425	12,799	
OTHER FINANCING USES					
Transfers out		(41,000)	(47,387)	(6,387)	
REVENUES OVER (UNDER) EXPENDITURES	·\$	(2,374)	4,038	6,412	
FUND BALANCE, OCTOBER 1			1,357,048		
FUND BALANCE, SEPTEMBER 30			\$ 1,361,086		

#### OTHER SUPPLEMENTAL INFORMATION -

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL - 1993-94, 99 BOND ISSUE DEBT SERVICE FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Original And Final Budgeted Amounts	Actual	Over (Under) Budget
REVENUES			
General property taxes	\$ 501,000	485,451	(15,549)
Investment income	23,500	14,660	(8,840)
Total Revenues	524,500	500,111	(24,389)
EXPENDITURES			
Debt service:	<b>7.15.000</b>	7.5.000	
Principal	745,000	745,000	- (1.405)
Interest and fiscal charges	366,283	364,878	(1,405)
Total Expenditures	1,111,283	1,109,878	(1,405)
REVENUES OVER (UNDER) EXPENDITURES	(586,783)	(609,767)	(22,984)
OTHER FINANCING SOURCES			
Transfers in	570,000	570,330	330
NET CHANGE IN FUND BALANCE	\$ (16,783)	(39,437)	(22,654)
FUND BALANCE, OCTOBER 1		793,240	
FUND BALANCE, SEPTEMBER 30		\$ 753,803	

#### OTHER SUPPLEMENTAL INFORMATION -

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL - 1997-98 BOND DEBT SERVICE FUND
FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Original And Final Budgeted Amounts	Actual	Over (Under) Budget
REVENUES			
Assessment income	\$ 30,071	29,336	(735)
Investment income	11,454	2,531	(8,923)
Total Revenues	41,525	31,867	(9,658)
EXPENDITURES			
Debt service:			
Principal	530,000	530,000	-
Interest and fiscal charges	600,838	600,844	6
Total Expenditures	1,130,838	1,130,844	6
REVENUES OVER (UNDER) EXPENDITURES	(1,089,313)	(1,098,977)	(9,664)
OTHER FINANCING SOURCES (USES)			
Transfers in	969,820	1,089,978	120,158
NET CHANGE IN FUND BALANCE	\$ (119,493)	(8,999)	110,494
FUND BALANCE, OCTOBER 1		207,345	
FUND BALANCE, SEPTEMBER 30		\$ 198,346	

#### MAJOR GOVERNMENTAL FUNDS - BUDGETARY INFORMATION

#### CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds and Trust Funds).

**Revolving Public Improvement Fund** -- This fund is used to monitor the funding of special infrastructure improvements throughout the City. Revenues derived by this fund are special assessments that are levied and 1% gross receipts tax on utilities.

Equipment Replacements Fund -- This fund is used to account for replacement funds.

#### OTHER SUPPLEMENTAL INFORMATION -

SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - REVOLVING PUBLIC IMPROVEMENT CAPITAL PROJECTS FUND - BUDGET BASIS FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Dudustad	<b>.</b>		Over
	Budgeted A Original	Final	Actual	(Under) Budget
	Original	- I mai	Actual	Budget
REVENUES				
Public utility licenses	\$ 612,450	612,450	579,248	(33,202)
Intergovernmental	1,161,330	1,161,330	1,627,224	465,894
Investment income	65,000	65,000	73,679	8,679
Special assessments	152,271	869,482	526,728	(342,754)
Miscellaneous	19,050	19,050	19,050	<b>.</b>
Total Revenues	2,010,101	2,727,312	2,825,929	98,617
EXPENDITURES				
Capital outlay	5,756,738	8,600,025	5,275,013	(3,325,012)
REVENUES OVER (UNDER) EXPENDITURES	(3,746,637)	(5,872,713)	(2,449,084)	3,423,629
OTHER FINANCING SOURCES (USES)				
Transfers in	1,132,966	2,031,078	1,913,187	(117,891)
Transfers out	(770,000)	(770,000)	(827,219)	(57,219)
Total Other Financing Sources (Uses)	362,966	1,261,078	1,085,968	(175,110)
NET CHANGE IN FUND BALANCE	\$ (3,383,671)	(4,611,635)	(1,363,116)	3,248,519
ADJUSTMENT TO RECONCILE TO GAAP BASIS				
Encumbrances reserved at September 30, 2004			1,294,260	
Encumbrances reserved at September 30, 2003			(865,807)	
			428,453	
NET CHANGE IN FUND BALANCE - GAAP BASIS			(934,663)	
FUND BALANCE, OCTOBER 1			4,396,675	
FUND BALANCE, SEPTEMBER 30			\$ 3,462,012	

# CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - EQUIPMENT REPLACEMENTS CAPITAL PROJECTS FUND - BUDGET BASIS FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Budgeted A	Amounts		Over (Under)
	Original	Final	Actual	Budget
REVENUES				
Investment income	\$ 70,200	70,200	69,236	(964)
EXPENDITURES				
Capital outlay	 128,851	182,541	163,868	(18,673)
REVENUES OVER (UNDER) EXPENDITURES	 (58,651)	(112,341)	(94,632)	17,709
OTHER FINANCING SOURCES (USES)				
Transfers in	380,929	380,929	380,929	<b>-</b>
Transfers out	-	-	(21,577)	(21,577)
Sale of capital assets	 19,814	19,814	15,461	(4,353)
Total Other Financing Sources (Uses)	 400,743	400,743	374,813	(25,930)
NET CHANGE IN FUND BALANCE	\$ 342,092	288,402	280,181	(8,221)
ADJUSTMENT TO RECONCILE TO GAAP BASIS Encumbrances reserved at September 30, 2004			2,904	
NET CHANGE IN FUND BALANCE - GAAP BASIS			283,085	
FUND BALANCE, OCTOBER 1			2,770,853	
FUND BALANCE, SEPTEMBER 30			\$ 3,053,938	

#### PROPRIETARY FUND TYPES

Proprietary Funds are used to account for those operations that are financed and operated in a manner similar to private business, or where the governing body has decided that determination of revenues earned, costs incurred and/or net income is necessary for management accountability.

#### ENTERPRISE FUND

Parking Facilities Revenue Fund -- This fund is used to account for the City's parking operations.

#### INTERNAL SERVICE FUND

**Insurance Fund --** This fund is used to account for all the City's insurance operations.

#### CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION -SCHEDULE OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS -BUDGET AND ACTUAL - ENTERPRISE FUND FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Budgeted A	Amounts		Over (Under)
	Original	Final	Actual	Budget
OPERATING REVENUES				
Central parking systems	\$ 833,925	833,925	659,104	(174,821)
Parking lot revenue	150,000	150,000	135,956	(14,044)
Parking meter revenue	918,202	918,202	916,134	(2,068)
Total Operating Revenues	1,902,127	1,902,127	1,711,194	(190,933)
OPERATING EXPENSES				
Personnel services	279,597	279,597	276,823	(2,774)
Contractual services	245,840	250,040	278,506	28,466
Commodities	57,325	64,605	36,539	(28,066)
Repairs and maintenance	518,200	568,050	15,199	(552,851)
Depreciation	-	-	274,966	274,966
Insurance and fringe benefits	31,020	31,020	31,020	-
Total Operating Expenses	1,131,982	1,193,312	913,053	(280,259)
OPERATING INCOME	770,145	708,815	798,141	89,326
NONOPERATING REVENUE				
Investment income	287,911	287,911	214,985	(72,926)
Interest expense	(177,769)	(177,769)	(177,769)	-
Miscellaneous expense	-	-	(1,959)	(1,959)
Total Nonoperating Revenue	110,142	110,142	35,257	(74,885)
INCOME BEFORE TRANSFERS	880,287	818,957	833,398	14,441
TRANSFERS				
Transfers in	-	-	21,577	21,577
Transfers out	(285,836)	(293,576)	(161,426)	132,150
Total Transfers	(285,836)	(293,576)	(139,849)	153,727
CHANGE IN NET ASSETS	\$ 594,451	525,381	693,549	168,168
NET ASSETS, OCTOBER 1			17,243,660	
NET ASSETS, SEPTEMBER 30			\$ 17,937,209	

## CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION -

SCHEDULE OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS -**BUDGET AND ACTUAL - INTERNAL SERVICE FUND** FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Original And Final Budgeted Amounts	Actual	Over (Under) Budget
OPERATING REVENUES			
Participant contributions	\$ 169,260	140,321	(28,939)
Employer contributions	1,734,831	1,588,510	(146,321)
Reimbursements	46,514	80,515	34,001
Total Operating Revenues	1,950,605	1,809,346	(141,259)
OPERATING EXPENSES			
Contractual services	1,953,845	1,792,729	(161,116)
OPERATING INCOME (LOSS)	(3,240)	16,617	19,857
NONOPERATING REVENUE			
Investment income	5,000	1,353	(3,647)
Miscellaneous income	7,950	263,483	255,533
Total Nonoperating Revenue	12,950	264,836	251,886
CHANGE IN NET ASSETS	\$ 9,710	281,453	271,743
NET ASSETS, OCTOBER 1		79,622	
NET ASSETS, SEPTEMBER 30		\$ 361,075	

#### FIDUCIARY FUND TYPES

Trust Funds are used to account for assets held by the City in a trustee capacity.

#### PENSION TRUST FUNDS

Non-Uniformed Employees' Retirement Fund -- This fund is used to account for assets held in a trustee capacity for the City's non-uniformed employees.

City of Clayton Uniformed Employees' Pension Fund -- This fund is used to account for assets held in a trustee capacity for the City's police officers and firefighters.

# CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION COMBINING STATEMENT OF FIDUCIARY NET ASSETS PENSION TRUST FUNDS SEPTEMBER 30, 2004

	Unifo Empl Retir	on- ormed oyees' ement	City Of Clayton Uniformed Employees' Pension Fund	401(k) Plan Fund	Total
ASSETS					
Cash and cash equivalents	\$	97	423,387	-	423,484
Investments:					•
U.S. government and agency securities		-	4,422,944	-	4,422,944
Foreign bonds		-	51,517	-	51,517
Corporate bonds		-	2,942,314	-	2,942,314
Mutual funds	8,07	70,655	11,628,728	910,646	20,610,029
Interest receivable	1	10,943	69,345	-	80,288
Total Assets	8,08	31,695	19,538,235	910,646	28,530,576
NET ASSETS					
Held in trust for pension benefits	\$ 8,08	31,695	19,538,235	910,646	28,530,576

# CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS PENSION TRUST FUNDS FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Non- Uniformed Employees' Retirement Fund	City Of Clayton Uniformed Employees' Pension Fund	401(k) Plan Fund	Total
ADDITIONS				
Contributions:	ø.	200.146	** 40 <b>0</b>	0.47.400
Participant contributions Employer contributions	\$ - 25,170	209,146 846,500	58,483	267,629 871,670
Total Contributions	25,170	1.055.646	58.483	1,139,299
•	23,170		30,403	1,137,277
Investment income:				
Net appreciation in fair value of investments and interest and dividends	379,587	1 200 507	74.006	1.762.100
Less - Investment expense	(58,436)	1,309,507 (88,137)	74,006 (240)	1,763,100 (146,813)
Total Investment Income	321.151	1.221.370	73.766	1,616,287
Total investment income	321,131		73,700	1,010,287
Total Additions	346,321	2,277,016	132,249	2,755,586
DEDUCTIONS				
Benefits	267,604	744,551	35,481	1,047,636
CHANGE IN NET ASSETS	78,717	1,532,465	96,768	1,707,950
NET ASSETS HELD IN TRUST FOR PENSION BENEFITS, OCTOBER I	8,002,978	18,005,770	813,878	26,822,626
NET ASSETS HELD IN TRUST FOR PENSION BENEFITS, SEPTEMBER 30	\$ 8,081,695	19,538,235	910,646	28,530,576

#### CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION SCHEDULE OF CHANGES IN FIDUCIARY NET ASSETS - BUDGET AND ACTUAL -NON-UNIFORMED EMPLOYEES' RETIREMENT PENSION TRUST FUND FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Budgeted A	Amounts		Over (Under)
	Original	Final	Actual	Budget
ADDITIONS				
Employer contributions	\$ 152,661	152,661	25,170	(127,491)
Investment income:  Net appreciation in fair value of investments				
and interest and dividends	539,000	539,000	379,587	(159,413)
Less - Investment expense	(50,500)	(53,740)	(58,436)	(4,696)
Total Investment Income	488,500	485,260	321,151	(164,109)
Total Additions	641,161	637,921	346,321	(291,600)
DEDUCTIONS				
Benefits	272,300	272,300	267,604	(4,696)
CHANGE IN NET ASSETS	\$ 368,861	365,621	78,717	(286,904)
NET ASSETS HELD IN TRUST FOR PENSION BENEFITS, OCTOBER 1			8,002,978	
NET ASSETS HELD IN TRUST FOR PENSION BENEFITS, SEPTEMBER 30			\$ 8,081,695	

## CITY OF CLAYTON, MISSOURI OTHER SUPPLEMENTAL INFORMATION -

SCHEDULE OF CHANGES IN FIDUCIARY NET ASSETS - BUDGET AND ACTUAL -CITY OF CLAYTON UNIFORMED EMPLOYEES' PENSION TRUST FUND FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Fin	iginal And al Budgeted Amounts	Actual	Over (Under) Budget
		tinounts		Dudget
ADDITIONS				
Contributions:				
Participant contributions	\$	203,000	209,146	6,146
Employer contributions		717,162	846,500	129,338
Total Contributions		920,162	1,055,646	135,484
Investment income:				
Net appreciation in fair value of investments				
and interest and dividends		1,337,000	1,309,507	(27,493)
Less - Investment expense		(133,100)	(88,137)	44,963
Total Investment Income		1,203,900	1,221,370	17,470
Total Additions		2,124,062	2,277,016	152,954
DEDUCTIONS				
Benefits		873,428	744,551	(128,877)
CHANGE IN NET ASSETS		1,250,634	1,532,465	281,831
NET ASSETS HELD IN TRUST FOR PENSION				
BENEFITS, OCTOBER 1			18,005,770	
NET ASSETS HELD IN TRUST FOR PENSION				
BENEFITS, SEPTEMBER 30			\$ 19,538,235	

CITY	OF	CLA	YTON	۱, M	ISSO	URI
OTHER	SHI	PI FM	ENTAI	INF	ORMA	TION

## CAPITAL ASSETS USED IN THE OPERATION OF GOVERNMENTAL FUNDS

## CAPITAL ASSETS USED IN THE OPERATION OF GOVERNMENTAL FUNDS - SCHEDULE BY SOURCE

#### \_\_\_SEPTEMBER 30, 2004

#### GOVERNMENTAL FUNDS CAPITAL ASSETS

Land	\$	1,072,517
Construction in progress		6,644,522
Buildings		9,199,967
Improvements other than buildings		259,710
Machinery and equipment		4,826,810
Infrastructure	2	3,936,244
Total Governmental Funds Capital Assets		5,939,770

CITY OF CLAYTON, MISSOURI
CAPITAL ASSETS USED IN THE OPERATION OF GOVERNMENTAL FUNDS SCHEDULE BY FUNCTION
SCHEDULE BY FUNCTION
SEPTEMBER 30, 2004

		Land	Construction In Progress	Buildings	Improvements Other Than Buildings	Machinery And Equipment	Infrastructure	Total
General government	8	44,050	6,644,522	388,080		316,207	•	7,392,859
Public safety		102,700		940,517	•	2,091,403	•	3,134,620
Streets and highways		•	•	888,940	97,922	1,953,564	23,936,244	26,876,670
Parks and recreation	1	925,767	•	6,982,430	161,788	465,636	,	8,535,621
Total Governmental Funds Capital Assets	S	\$ 1,072,517	6,644,522	6,199,967	259,710	4,826,810	23,936,244	45,939,770

#### CAPITAL ASSETS USED IN THE OPERATION OF GOVERNMENTAL FUNDS -SCHEDULE OF CHANGES BY FUNCTION FOR THE YEAR ENDED SEPTEMBER 30, 2004

	Governmental Funds Capital Assets September 30 2003	Additions	Deductions	Governmental Funds Capital Assets September 30 2004
General government	\$ 3,469,170	3,997,798	74,109	7,392,859
Public safety	3,132,545	107,661	105,586	3,134,620
Streets and highways	26,733,542	176,995	33,867	26,876,670
Parks and recreation	9,096,908	26,094	587,381	8,535,621
Total Governmental Funds Capital Assets	\$ 42,432,165	4,308,548	800,943	45,939,770



STATISTICAL SECTION

#### CITY OF CLAYTON, MISSOURI GOVERNMENT-WIDE EXPENSES BY FUNCTION FOR THE YEAR ENDED SEPTEMBER 30, 2004 WITH COMPARATIVE TOTALS FOR THE YEAR ENDED SEPTEMBER 30, 2003

Function	2004	2003
General government	\$ 2,875,742	3,185,066
Public safety	8,243,416	7,655,085
Streets and highways	4,856,137	4,158,084
Parks and recreation	2,279,115	2,014,876
Community development	100,657	130,408
Interest on long-term debt	1,218,464	1,211,293
	\$ 19,573,531	18,354,812

#### CITY OF CLAYTON, MISSOURI GOVERNMENT-WIDE REVENUES BY SOURCE FOR THE YEAR ENDED SEPTEMBER 30, 2004 WITH COMPARATIVE TOTALS FOR THE YEAR ENDED SEPTEMBER 30, 2003

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	 rc	Ω	

	2004	2003
Program revenues:		·
Charges for services	\$ 3,931,200	2,955,500
Operating grants and contributions	2,078,952	1,340,611
Capital grants and contributions	-	120,433
General revenues:		
Taxes:		
Property	4,648,009	4,496,193
Sales	5,563,404	5,640,949
Utility	4,361,026	3,803,453
Other	100,534	104,854
Licenses (taxes)	492,858	493,240
Investment income	349,778	442,863
Special item	-	800,000
Loss on disposal of capital assets	-	(98,720)
Miscellaneous	205,002	297,353
Transfers	139,849	145,374
Total Revenues	\$ 21,870,612	20,542,103

CITY OF CLAYTON, MISSOURI GENERAL GOVERNMENT EXPENDITURES BY FUNCTION (1)

LAST TEN FISCAL YEARS

Total	\$ 15,923,088 18,218,283	17,508,843	30,318,897	24,372,061	20,345,304	19,866,553	21,280,228	27,453,854	24,283,468
Debt Service	\$ 1,385,417 1,410,713	1,335,190	2,124,507	2,625,160	2,761,889	2,630,909	2,516,824	2,364,317	2,681,434
Capital Outlay	\$ 3,018,260 5,388,740	4,333,442	16,117,038	8,708,324	4,963,035	3,696,863	4,422,773	10,224,954	5,745,639
Community Development	\$ 99,539 78,494	97,104	92,325	116,620	92,615	116,051	114,989	111,793	108,161
Parks And Recreation	\$ 1,136,681 1,071,084	1,235,007	1,244,723	1,531,297	1,584,111	1,565,510	1,747,818	1,698,757	1,799,563
Streets And Highways	\$ 2,238,406 2,535,042	2,559,086	2,546,527	2,843,634	2,703,705	2,892,201	2,777,220	2,907,164	2,999,624
Public Safety	\$ 5,002,180 4,729,160	4,848,088	4,859,602	5,984,539	5,556,177	6,112,958	6,567,680	7,137,008	7,838,638
General Government	\$ 3,042,605 3,005,050	3,100,926	3,334,175	2,562,487	2,683,772	2,852,061	3,132,924	3,009,861	3,110,409
Fiscal Year	1995 1996	1997	8661	6661	2000	2001	2002	2003	2004

(1) Includes all governmental fund types.

# GENERAL GOVERNMENT REVENUES BY SOURCE (1) LAST TEN FISCAL YEARS

Total	\$ 14,363,712 15,396,270	15,624,835	18,381,911	23,332,602	20,083,870	18,686,61	19,734,745	19,853,944	21,253,868
Miscellan- eous	\$ 343,766 175,150	187,157	156,714	206,728	335,129	384,296	321,339	659,422	457,995
Sale Of Property	 49	•	•	977,176	122,378	74,475	71,847	•	•
Investment	\$ 751,470 703,595	632,641	1,181,796	738,284	1,048,455	1,202,652	525,537	429,380	348,425
Fines And Forfeitures	\$ 608,187	613,519	607,781	599,826	593,332	746,242	725,681	684,168	764,265
Community Programs	\$ 527,131 587,208	566,155	578,424	800,807	733,734	614,922	823,376	972,018	960,036
Intergovern- mental	\$4,022,143	5,225,319	6,711,540	10,503,630	8,274,150	7,398,908	7,764,380	7,283,761	7,909,370
Public Utility Licenses	\$2,912,855 3.213,898	3,290,822	3,426,840	3,574,850	3,505,407	3,990,969	3,726,674	3,803,453	4,361,026
Licenses And Permits	\$ 703,854 886,616	889,506	913,406	1,146,378	1,049,780	1,077,198	1,208,652	1,339,456	1,135,051
Assessment Income	\$ 84,491 90,342	64,500	573,845	423,967	172,974	143,869	226,779	150,325	652,862
General Property Taxes	\$4,409,815	4,155,216	4,231,565	4,360,956	4,248,531	4,356,350	4,340,480	4,531,961	4,664,838
Fiscal	1995	1997	1998	1999	2000	2001	2002	2003	2004

(1) Includes all governmental fund types.

Fiscal Year	General Property Taxes	General Sales Taxes	Utility Gross Receipts Taxes	Other Taxes (2)	Total
1995	\$4,409,815	\$ 3,058,966	\$ 2,912,855	\$ 963,177	\$11,344,813
1996	4,662,010	3,433,361	3,213,898	1,020,521	12,329,790
1 <b>99</b> 7	4,155,215	4,132,712	3,290,821	1,092,608	12,671,356
1998	4,231,565	5,557,902	3,426,840	1,153,638	14,369,945
1999	4,360,956	9,340,085	3,574,850	1,163,545	18,439,436
2000	4,248,531	5,514,735	3,505,407	1,246,073	14,514,746
2001	4,356,350	5,753,371	3,990,969	1,259,543	15,360,233
2002	4,340,480	5,781,171	3,726,674	1,370,200	15,218,525
2003	4,531,961	5,640,949	3,803,453	1,441,188	15,417,551
2004	4,664,838	5,563,404	4,361,026	1,486,210	16,075,478

<sup>(1)</sup> Includes all governmental fund types.

<sup>(2)</sup> Other taxes include cigarette, gasoline, automobile sales tax, and road and bridge tax.

Outstanding Delinquent Taxes As Percent Of Levy	16.0 %	15.1	5.0	11.1	12.3	15.5	7.4	11.5	6.3	5.7
Outstanding Delinquent Taxes (3)	\$ 714,411	968',69	198,612	458,324	509,929	652,838	316,250	495,688	279,632	259,785
Total Collections As Percent Of Levy	100.8 %	6.76	104.2	103.6	103.0	94.9	108.7	94.3	104.9	8.86
Total Tax Collections	\$ 4,489,719	4,531,703	4,157,383	4,284,220	4,264,671	4,001,183	4,646,905	4,074,748	4,625,854	4,530,746
Delinquent Tax Collections	\$ 672,358	527,437	577,716	565,002	418,808	382,842	587,857	171,868	381,852	148,628
Percent Collected As Current	85.7 %	86.5	89.7	6.68	92.9	85.9	94.9	90.3	96.2	95.5
Current Tax Collections	\$3,817,361	4,004,266	3,579,667	3,719,218	3,845,863	3,618,341	4,059,048	3,902,880	4,244,002	4,382,118
Adjusted Tax Levy (2)	\$ 4,454,532	4,628,942	3,991,443	4,137,310	4,141,897	4,214,517	4,275,506	4,320,414	4,409,524	4,587,714
Original Tax Levy	\$4,468,334	4,725,362	3,988,379	4,133,675	4,289,466	4,216,927	4,273,580	4,311,956	4,404,598	4,591,206
Fiscal	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004

<sup>(1)</sup> Source - St. Louis County Collectors Office

<sup>(2)</sup> Originally adjusted for strikeoffs and additions by St. Louis Board of Equalization after 1978.

<sup>(3)</sup> Total cumulative delinquent taxes outstanding as of December 31 of prior year

## CITY OF CLAYTON, MISSOURI ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY (1) LAST TEN FISCAL YEARS

				Total				
Fiscal Year	Real Property	Personal Property	Railroads And Utilities	Assessed Value	Estimated Actual Value			
1995	\$ 351,094,990	\$ 52,373,695	\$ 2,737.384	\$ 406,206,069	\$ 1,592,026,042			
1996	358,168,710	68,892,969	2,515,012	429,576,691	1,710,949,409			
1997	357,946,930	73,102,923	2,469,296	433,519,149	1,725,951,917			
1998	389,348,580	77,922,820	2,457,999	469,729,399	1,881,498,907			
1999	399,963,210	85,077,508	2,395,896	487,436,614	1,940,096,626			
2000	468,061,080	87,862,443	2,606,137	558,529,660	2,215,675,731			
2001	472,515,680	90,469,949	3,065,590	566,051,219	2,244,900,001			
2002	576,839,240	89,103,105	3,623,688	669,566,033	2,690,158,780			
2003	583,799,700	84,025,740	2,634,083	670,459,523	2,697,949,002			
2004	624,467,590	83,640,010	2,289,582	710,397,182	2,905,406,887			

<sup>(1)</sup> Source - St. Louis County Assessor

#### CITY OF CLAYTON, MISSOURI PROPERTY TAX RATES - DIRECT AND ALL OVERLAPPING GOVERNMENTS (1) LAST TEN FISCAL YEARS

Fiscal		School				
<u>Year</u>	City	District	County	State	<u>Other</u>	<u>Total</u>
1995	\$ 1.100	\$ 3.380	\$ 0.710	\$ 0.030	\$ 1.599	\$ 6.819
1996	1.100	3.420	0.720	0.030	1.583	6.853
1997	0.920	3.430	0.720	0.030	1.597	6.697
1998	0.880	3.610	0.720	0.030	1.587	6.827
1999	0.880	3.650	0.720	0.030	1.607	6.887
2000	0.755	3.410	0.720	0.030	1.574	6.489
2001	0.755	3.300	0.720	0.030	1.578	6.383
2002	0.644	2.938	0.720	0.030	1.760	6.092
2003	0.656	2.945	0.720	0.030	1.756	6.107
2004	0.652	3.622	0.720	0.030	2.164	7.188

<sup>(1)</sup> Source - St. Louis County Assessor (rates stated per \$100 assessed valuation)

# CITY OF CLAYTON, MISSOURI SPECIAL ASSESSMENTS RECEIVABLE AND COLLECTIONS LAST TEN FISCAL YEARS

Fiscal Year	Total Assessments Uncollected Beginning Of Period	Additional Assessments	Collections	Total Assessments Uncollected End Of Period
1995	\$ 257,762	\$ -	\$ 73,108	\$ 184,654
1996	184,654	-	80,845	103,809
1997	103,809	-	57,883	45,926
1998	45,926	825,528	570,034	301,420
1999	301,420	861,964	422,242	741,142
2000	741,142	-	144,025	597,117
2001	597,117	-	120,803	476,314
2002	476,314	-	109,937	366,377
2003	366,377	-	37,960	328,417
2004	328,417	521,745	29,375	820,787

# CITY OF CLAYTON, MISSOURI SPECIAL ASSESSMENTS COLLECTIONS LAST TEN FISCAL YEARS

Fiscal Year	 Current sessments Due	 sessments ollected	Collect	io Of tions To nt Due	Ou	Total tstanding sessments
1995	\$ 69,230	\$ 73,108	10:	5.60 %	\$	184,654
1996	63,954	80,845	120	6.41		103,809
1997	61,491	57,883	9,	4.13		45,926
1998	74,525	570,034	764	4.89		301,420
1999	97,921	422,242	43	1.21		741,142
2000	88,029	144,026	16:	3.61		597,117
2001	80,152	120,803	150	0.72		476,314
2002	25,364	109,937	43:	3.44		366,377
2003	22,989	37,960	16:	5.12		328,417
2004	15,512	29,375	189	9.37		820,787

### CITY OF CLAYTON, MISSOURI COMPUTATION OF LEGAL DEBT MARGIN SEPTEMBER 30, 2004

NET ASSESSED VALUE AS OF JANUARY 1, 2003		\$ 710,397,182
DEBT LIMIT - 10% OF ASSESSED VALUE (*)		\$ 71,039,718
AMOUNT OF DEBT APPLICABLE TO DEBT LIMIT:		
TOTAL BONDED DEBT	8,185,000	
LESS - AMOUNT AVAILABLE IN DEBT SERVICE FUND FOR BONDED DEBT	753,803	
NET AMOUNT OF DEBT APPLICABLE TO DEBT LIMIT		7,431,197
LEGAL DEBT MARGIN		\$ 63,608,521

(\*) Under Article VI, Sections 26(b) and 26(c) of the Missouri Constitution, the City by vote of 2/3 of the qualified electors thereof, may incur general obligation bonded indebtedness for City purposes in an amount not to exceed 10% of the assessed valuation of taxable intangible property within the City as asserted by the last completed assessment for state or county purposes. Under Section 26(d) of said Article VI, the City may incur general obligation indebtedness not exceeding in the aggregate an additional 10% of the aforesaid assessed valuation for the purposes of acquiring rights-of-way, constructing, and improving sanitary or storm sewer systems; and under Section 26(e) of said Article VI, additional general obligation indebtedness may be incurred for purchasing or constructing waterworks, electric, or other light plants to be owned exclusively by the City, provided that the general obligation indebtedness of the City shall not exceed 20% of the assessed valuation.

# CITY OF CLAYTON, MISSOURI RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA LAST TEN FISCAL YEARS

Net Bonded Debt Per Capita	686 \$	656	616	843	805	743	268	542	511	466
Ratio Of Net Bonded Debt To Assessed Value	3.33 %	3.02	2.84	2.41	2.22	1.79	1.60	1.32	1.21	1.05
Net Bonded Debt	\$ 13,533,204	12,972,328	12,330,355	11,304,019	10,805,541	9,978,562	9,053,592	8,830,200	8,136,760	7,431,197
Debt Service Fund (Bond Issue)	\$ 51,796	122,672	249,645	740,981	799,459	1,001,438	1,271,408	809,800	793,240	753,803
Gross Bonded Debt	\$ 13,585,000	13,095,000	12,580,000	12,045,000	11,605,000	10,980,000	10,325,000	9,640,000	8,930,000	8,185,000
Assessed Value (2)	\$ 406,206,069	429,576,691	433,519,149	469,729,399	487,436,614	558,529,660	566,051,219	669,566,033	670,459,523	710,397,182
Population (1)	13,688	13,530	13,417	13,417	13,417	13,417	15,935	15,935	15,935	15,935
Fiscal Year	1995	9661	1997	8661	1999	2000	2001	2002	2003	2004

(1) Source - 1990 U.S. Bureau of Census and the U.S. Census Bureau Administrative Records for population estimates 1993 and 1997 to 2000; source of data for 1994 to 1996 from Claritas, Missouri State Census Data Center; source of data for 2001 - 2004, current population estimate revised census 2000 from U.S. Census Bureau dated 12/07/01

(2) Source - St. Louis County Assessor

### CITY OF CLAYTON, MISSOURI RATIO OF ANNUAL DEBT SERVICE EXPENDITURES FOR GENERAL BONDED DEBT TO TOTAL GENERAL GOVERNMENT EXPENDITURES LAST TEN FISCAL YEARS

Fiscal Year	Debt Service Fund Expenditures (1)	Total General Government Expenditures	Ratio
1995	\$ 1,093,044	\$ 15,923,088	6.86 %
1996	1,129,978	18,218,283	6.20
1997	1,122,898	17,508,843	6.41
1998	1,108,686	30,318,897	3.66
1999	958,908	24,372,061	3.93
2000	1,103,246	20,345,304	5.42
2001	1,108,870	19,866,553	5.58
2002	1,111,402	21,280,228	5.22
2003	1,106,851	27,453,854	4.03
2004	1,109,878	24,283,468	4.57

<sup>(1)</sup> Debt Service Fund expenditures represent payment of principal and interest on general bonded debt.

### CITY OF CLAYTON, MISSOURI COMPUTATION OF DIRECT AND OVERLAPPING DEBT (1) -GENERAL OBLIGATION BONDED DEBT SEPTEMBER 30, 2004

Name Of Governmental Unit	Debt Outstanding	Percentage Applicable To City Of Clayton	Amount Applicable To City Of Clayton
St. Louis County	\$ 107,830,000	3.77 %	\$ 4,065,191
Clayton School District	30,543,892	85.41	26,087,538
Subtotal	138,373,892	100.00	30,152,729
City of Clayton	8,185,000		8,185,000
Total	\$ 146,558,892		\$ 38,337,729

(1) Sources:

City of Clayton Financial Report St. Louis County Clayton School District

### CITY OF CLAYTON, MISSOURI PARKING FACILITIES REVENUE FUND -SCHEDULE OF REVENUE BOND COVERAGE (1)(2) LAST TEN FISCAL YEARS

		Direct	Net Revenue Available	Debt	Service Requir	ements	
Fiscal Year	Gross Revenue	Operating Expense	For Debt Service	Principal	Interest	Total	Coverage
1995	\$ 1,224,299	\$ 449,495	\$ 774,804	\$ 325,000	\$ 43,550	\$ 368,550	2.10
1996	1,350,260	411,979	938,281	325,000	30,025	355,025	2.64
1997	1,345,828	610,915	734,913	325,000	15,137	340,137	2.16
1998	1,601,259	435,865	1,165,394	-	-	-	-
1999	1,760,831	689,197	1,071,634	-	-	-	-
2000	1,868,869	599,423	1,269,446	-	-	-	-
2001	2,028,928	863,203	1,165,725	-	-	-	-
2002	1,866,391	879,418	986,973	-	-	-	-
2003	1,963,896	854,050	1,109,846	_	-	-	-
2004	1,711,194	913,053	798,141	-	-	-	-

<sup>(1)</sup> Parking Facilities Revenue Bonds

<sup>(2)</sup> In 1992 the Parking Facilities Revenue Bonds were refinanced.

# CITY OF CLAYTON, MISSOURI SCHEDULE OF INSURANCE FUND EXPENSES LAST TEN FISCAL YEARS

Fiscal Year	Expenses
1995	\$ 1,149,621
1996	1,036,073
1997	998,432
1998	1,042,853
1999	1,138,304
2000	1,255,453
2001	1,623,023
2002	1,688,775
2003	1,968,869
2004	1,792,729

Fiscal Year	Population (1)	Median Household Income (2)	Unemployment Rate (3)
1995	13,688	\$ 54,685	2.2 %
1996	13,530	56,215	1.9
1997	13,417	57,562	1.7
1998	13,417	57,562	2.1
1999	13,417	57,562	1.7
2000	13,417	57,562	1.5
2001	15,935	57,562	2.2
2002	15,935	57,562	2.6
2003	15,935	57,562	2.8
2004	15,935	57,562	2.6

- (1) Source 1990 U.S. Bureau of Census and the U.S. Census Bureau Administrative Records for population estimates 1993 and 1997 to 2000; source of data for 1994 to 1996 from Claritas, Missouri State Census Data Center; source of data for 2001, current population estimate revised census 2000 from U.S. Census Bureau dated 12/07/01
- (2) Source 1994 to 1996 from Claritas, Missouri State Census Data Center, sources of data from 1997 current from 1990 U.S. Bureau of Census
- (3) Source 2001 and previous, Missouri Division of Employment Security from U.S. Census Bureau Records; 2002 and 2004 Missouri Department of Economic Development (based on 1990 census)

# CITY OF CLAYTON, MISSOURI PROPERTY VALUE AND CONSTRUCTION LAST TEN FISCAL YEARS

	Commercial (1)		Resi	Total	
Fiscal Year	Number Of Permits	Estimated Cost Of Construction	Number Of Permits	Estimated Cost Of Construction	Estimated Actual Value (2)
1995	192	\$ 20,410,199	228	\$ 14,289,715	\$ 1,592,026,042
1996	164	34,272,475	206	14,976,408	1,710,949,409
1997	177	37,193,938	215	15,664,274	1,725,951,917
1998	238	67,903,704	248	17,815,673	1,881,498,907
1999	170	92,121,612	215	45,145,367	1,940,096,626
2000	148	19,985,255	237	29,170,374	2,215,675,731
2001	137	105,456,352	249	25,778,652	2,244,900,001
2002	150	39,862,787	308	38,712,081	2,690,158,780
2003	173	33,443,381	272	33,135,438	2,697,949,002
2004	202	20,694,236	281	68,617,644	2,905,406,887

<sup>(1)</sup> Source - City of Clayton Planning and Development Department

<sup>(2)</sup> Source - St. Louis County Assessor

# CITY OF CLAYTON, MISSOURI BANK DEPOSITS LAST TEN FISCAL YEARS (1)

Fiscal Year	Bank Deposits (2) (in thousands)		
1995	\$ 1,448,553		
1996	1,682,546		
1997	1,873,352		
1998	2,121,670		
1999	2,114,421		
2000	2,040,229		
2001	2,222,133		
2002	2,287,230		
2003	2,937,824		
2004	3,392,396		

<sup>(1)</sup> Source - FDIC Data Book

<sup>(2)</sup> Total deposits of banks located in Clayton as reported on June 30.

Taxpayer	Type Of Business	2003 Assessed Valuation	Percent Of Total (2)
Clayton Corporate Park Mgmt. Co.	. Auto Leasing Company	\$ 24,422,840	3.44 %
Pierre Laclede LLC	Real Estate Holding Company	22,134,510	3.12
The Plaza Office LLC	Real Estate Holding Company	15,685,820	2.21
Duke Realty LTD Partnership	Real Estate Holding Company	15,344,030	2.16
HEF 1 - StL No. 1 LLC	Real Estate Holding Company	12,533,850	1.76
Riggs & Company Trustee	Real Estate Holding Company	9,706,940	1.37
Realty Associates Fund V	Real Estate Holding Company	9,307,460	1.31
Forsyth Center Associates LLC	Real Estate Holding Company	8,940,740	1.26
8182 Maryland Associates	Real Estate Holding Company	8,480,000	1.19
8000 Maryland LLC	Real Estate Holding Company	8,166,400	1.15
		\$134,722,590	18.97 %

<sup>(1)</sup> Source - St. Louis County Assessor, ten highest property tax valuations

<sup>(2)</sup> Total assessed value of the City was \$710,397,182 as of January 1, 2003.

# CITY OF CLAYTON, MISSOURI MISCELLANEOUS STATISTICAL DATA SEPTEMBER 30, 2004

Date of Incorporation Date Present Charter Adopted Form of Government	April 14, 1913 February 14, 1957 Home Rule Charter
Area - Square Miles: September 30, 1990 September 30, 1980 September 30, 1970 September 30, 1960 September 30, 1980	2.54 2.54 2.54 2.54 2.54
Miles of Streets - Paved Miles of Alleys Miles of Sidewalks Number of Street Lights Number of Sanitation Customers Serviced by City - Residential	46.7 5.3 39 1,500 5,800
Fire Protection: Number of Employees Number of Stations Fire Hydrants Vehicles: Ladder Trucks Pumpers Rescue Trucks Ambulances	36 1 371 1 1 1 2
Police Protection: Number of Employees: Commissioned Officers Other Full-Time Employees Number of Stations Vehicles	53 8 1 27
Parks and Recreation: Acres of Parks Number of Parks	75 5
Number of Full-Time Employees	174