

## **DEPARTMENT GENERAL ORDER 98-14**

OFFICE of the CHIEF OF POLICE  
REPLACES/AMENDS: None

DATE: August 19, 1998

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### **INTERDEPARTMENTAL COORDINATION AND COOPERATION**

#### **I. PURPOSE.**

Effective cooperation and coordination between various department components and employees comprises an essential factor in the accomplishment of the department's mission parameters. Internal communication, interpersonal support, and organizational loyalty contribute to the achievement of such ends, and should be routinely provided in all facets and areas of department operations.

#### **II. DEFINITIONS.**

Coordination - The harmonious functioning of different parts or agents toward the production of a desired result.

Cooperation - To work together toward a desired end.

#### **III. GENERAL.**

All department bureaus, divisions, units, and personnel will work together and shall extend the maximum in assistance and cooperation to each other to further the department's mission and standing in the community.

#### IV. EXCHANGE OF INFORMATION.

All department components shall encourage and support the exchange of information for the purpose of coordinating operational activities. This shall include, but not be limited to:

- A. Departmental staff meetings.
- B. Bureau staff meetings.
- C. Occasional attendance at roll call sessions by CID personnel.
- D. Monthly crime bulletin.
- E. Monthly bureau statistical reports.
- F. Criminal exchange information.
- G. Internal correspondence/reports.
- H. Department directives.
- I. E-Mail messages.
- J. Voice mail messages.
- K. Personal interaction.
- L. Formal briefings.

#### V. TEAMWORK.

The ability to work with subordinates, peers, and/or department management personnel during routine activities, special events, or emergency incidents is critical to the effective operation of the police department. Sworn and non-sworn personnel shall endeavor to maintain a positive and respectful attitude toward coworkers, distribute and/or share information that is necessary or of interest to others, attempt to make a significant contribution toward the achievement of department goals, be receptive to suggestions or comments from others, and support the ideas and personal career objectives of other department personnel.

As a para-military organization, the concept of cooperation and coordination among the various elements of the police department is so fundamental to its mission performance, that agency personnel shall be evaluated and rated on their ability to perform in this critical area.

BY ORDER OF:

RICHARD T. MORRIS  
Chief of Police

RTM:dld

CALEA Reference: 12.1.4

