

## **DEPARTMENT GENERAL ORDER 07-21**

OFFICE of the CHIEF OF POLICE  
REPLACES: General Order 03-10/03-10A

DATE: January 19, 2007

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### **SPECIAL EVENTS/EMERGENCY PLANNING**

#### **I. PURPOSE.**

Tactical and strategic planning for special events and various other emergency situations is essential to ensure an effective and professional response by public service agencies. Such contingency planning is a fundamental requirement of contemporary emergency management policy, and is designed to provide adequate direction and control in those situations requiring the allocation of substantial law enforcement resources to same.

#### **II. GENERAL.**

- A. Planning documents may assume various forms, to include: Departmental General Orders, Departmental Special Orders, Standard Operating Procedures and various emergency operations manuals.
- B. Planning documents may be applicable solely to police operations or may, according to circumstances, govern the response activities of other City departments and outside agencies.
- C. The development of strategic and tactical planning documents shall be coordinated with all appropriate personnel and agencies, and specific responsibilities assigned to individuals and groups so as to parallel normal responsibilities as closely as possible.
- D. Planning documents shall be periodically reviewed and updated and revised as necessary.

### III. Special Events/Emergency Planning Function.

The Accreditation Manager assigned to the Office of the Chief of Police shall, upon appropriate consultations, be responsible for designing various emergency contingency plans and to serve as a staff advisor to the chief executive and the Emergency Operations Center Coordination Group. In addition, the Accreditation Manager will generally perform the tactical operations planning for those special events/occurrences that necessitate a major commitment of department personnel and resources. However, the Chief of Police may, at his discretion, elect to designate a command rank officer as the primary planning coordinator for certain events or emergency incidents.

In conjunction with these tasks, the Accreditation Manager will develop annual tabletop and/or practical exercises to evaluate established contingency plans, and shall conduct training and briefing sessions for line and staff personnel in regard to tactical operations.

BY ORDER OF:

THOMAS J. BYRNE  
Chief of Police

TJB:dld

CALEA Reference: 46.1.1