

In light of the current public health crisis and the Federal, State, and County Emergency Declarations, and in accord with the provisions of Sec. 610.020, RSMo., the Clayton Recreation Sports and Wellness Commission recognizes that it would be dangerous and impractical, if not impossible, for its meeting to be physically accessible to the public. The Commission also recognizes the need for the public's business to be attended to in order to protect the public health, safety, and welfare. In order to balance both the need for continuity of government and protection of the health and safety of our residents, business persons, and employees, this meeting of the Clayton Recreation Sports and Wellness Commission will not be open to public attendance in person. The meeting will be accessible by the public in real time ONLY by following the instructions in the box below.

You are invited to a Zoom webinar.

When: Nov 15, 2024 08:30 AM Central Time (US and Canada)

Topic: CRSWC Meeting - November 15, 2024

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87558785688>

Or One tap mobile :

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Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 301 715 8592 US (Washington DC)

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+1 929 205 6099 US (New York)

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

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Webinar ID: 875 5878 5688

International numbers available: <https://us02web.zoom.us/j/87558785688>

Persons interested in making their views known on any matter on the agenda should send an email with their comments to the Superintendent of Administration at [vsegel@claytonmo.gov](mailto:vsegel@claytonmo.gov) . All comments received will be distributed to the entire Commission/Board before the meeting.

Thank you for your understanding and patience as we all try to get through these difficult and dangerous times.



**Clayton Recreation Sports & Wellness Commission**  
**Friday, November 15, 2024**  
**Virtual Zoom Meeting - 8:30am**

**Call to Order**

**Addresses from the Audience**

**Adjourn to Executive Session**

**Return to Open Meeting**

**Approval of Minutes** – August 16, 2024, September 4, 2024, and September 20, 2024

**RFCA – Artwork within the Center of Clayton**

- Motion – To approve long-term loan of artwork displayed at the Center of Clayton

**Reports/Discussions**

- Center Membership Update and Unit Report – September 2024
- FY24 Year End Financials – DRAFT

**Director’s Report**

**Attachments:**

1. Minutes for Meeting – August 16, 2024
2. Minutes for Meeting – September 4, 2024
3. Minutes for Meeting – September 20, 2024
4. RFCA – Artwork within Center of Clayton
5. Center Membership Highlights
6. Center Membership Report – September 2024
7. FY24 Year End Financials – DRAFT

**Upcoming Meetings**

**CRSWC Meetings:**

**Date:** Friday, February 21, 2025

**Time:** 8:30am

**Location:** TBD

**Date:** Friday, May 16, 2025

**Time:** 8:30am

**Location:** TBD

The Clayton Recreation Sports and Wellness Commission may also hold a closed meeting, with a closed vote and record, as authorized by Section 610.021(1),(2) and (3) Revised Statutes of Missouri, relating to legal issues, real estate and/or personnel, negotiation of a contract pursuant to Section 610.021(12) RSMO., and/or proprietary information pursuant to Section 610.021(15).

Agenda topics may be added or deleted at any time prior to the Clayton Recreation, Sports and Wellness Commission meeting without further notice. To inquire about the status of agenda topics, call 314.290.8506. Individuals who require an accommodation (i.e., sign language, interpreter, listening devices, etc.) to participate in the meeting should contact the Superintendent of Administration at 314.290.8502 at least two working days prior to the meeting.



## Clayton Recreation Sports and Wellness Commission Meeting Minutes

August 16, 2024

Via Zoom

8:30 a.m.

The meeting was called to order at 8:30 a.m. by Bridget McAndrew.

Commission Members in attendance:

Rob Bertman  
Jason Growe  
Kathleen Gund  
Rick Hummell  
Bridget McAndrew  
Chris Winn  
David Gipson, Ex-Officio  
Nisha Patel, Ex-Officio

Commission

1. **Addresses from the Audience**

There were no addresses from the audience.

2. **Adjourn to Executive Session at 8:35 am**

A motion was made by Bridget McAndrew that the Clayton Recreation Sports and Wellness Commission hold a closed meeting, with a closed vote and record, as authorized by Section 610.021(1),(2) and (3) Revised Statutes of Missouri, relating to legal issues, real estate and/or personnel, negotiation of a contract pursuant to Section 610.021(12) RSMO., and/or proprietary information pursuant to Section 610.021(15). Roll call vote as follows:

Commissioner Bertman - yes  
Commissioner Growe – absent  
Commissioner Gund – yes  
Commissioner Hummell – yes  
Commissioner McAndrew – yes  
Commissioner Winn - yes

Meeting adjourned to Executive Session at 8:35 a.m.

Commissioner Growe joined the Executive Session at 8:37 am.

3. **Return to Open Meeting at 9:00 a.m.**

4. **Approval of Minutes**

A motion was made by Bridget McAndrew to approve the minutes of May 10, 2024, meeting as submitted. Motion was seconded by Rick Hummell. Motion approved unanimously.

**5. Reports/Discussions**

FY2025 CRSWC Proposed Budget

Toni Siering, Director of Parks and Recreation, reviewed the proposed FY2025 CRSWC Budget.

**6. RFCA – FY2025 CRSWC Budget**

A motion was made by Bridget McAndrew to approve Center of Clayton budget effective October 1, 2024, as presented. Motion was seconded by Jason Growe. Motion approved unanimously.

**7. New Business**

Kathleen Gund would like to review the Scholarship program with staff to consider expanding the scholarship program.

The meeting was adjourned at 10:00 a.m.

Minutes recorded by Valerie Egel.

DRAFT



## **Clayton Recreation, Sports and Wellness Commission Joint Meeting Minutes**

**City of Clayton's Board of Alderman and  
School District of Clayton's Board of Education  
September 4, 2024 – 6:00pm  
Board of Education Administrative Boardroom**

The meeting was called to order at 6:00 pm by Board of Education President Stacy Siwak who also led the group in the Pledge of Allegiance.

Those in attendance:

### City of Clayton

Mayor Michelle Harris  
Alderman Rick Hummell  
Alderman Becky Patel  
Alderman Jeffery Yorg  
Alderman Susan Buse  
Alderman Bridget McAndrew  
City Manager David Gipson  
City Clerk June Frazier  
Director of Parks & Recreation Toni Siering

### School District of Clayton

President Stacy Siwak  
Vice President Kimberly Hurst  
Secretary Chris Win  
Treasurer Jason Growe  
Director Leo Human  
Director Jason Wilson  
Director Pamela Lyss-Lerman  
Superintendent Dr. Nisha Patel  
Student Representative to the Board Lucia Lerena  
Exec. Assistant to Superintendent/Board of Education  
Heike Janis

### CRSWC

Commission Member Kathleen Gund

## **1. Discussion Items**

### **Mayor's Youth Advisory Council**

The Mayor's Youth Advisory Council was recognized by Mayor Michelle Harris.

### **CRSWC Annual Update and FY25 Budget Presentation**

Toni Siering, Director of Parks and Recreation, presented an overview of The Center of Clayton's FY24 Budget and the past year's operations to the joint meeting.

## **2. Action Items**

There were no action items.

Meeting adjourned at 6:56 pm.  
Minutes recorded by Valerie Egel.



## Clayton Recreation Sports and Wellness Commission

### Meeting Minutes

September 20, 2024

Via Zoom

8:30 a.m.

The meeting was called to order at 8:30 a.m. by Bridget McAndrew.

Commission Members in attendance:

- Rob Bertman
- Jason Growe
- Kathleen Gund
- Leo Human
- Rick Hummell
- Bridget McAndrew
- David Gipson, Ex-Officio

Commission Members absent:

- Nisha Patel, Ex-Officio

1. **Addresses from the Audience**

There were no addresses from the audience.

2. **RFCA – Approval of Aquatic Operations Contract**

A motion was made by Bridget McAndrew to approve Aquatic Operations Contract with Midwest Pool Management as presented. Motion was seconded by Jason Growe. Motion approved unanimously.

The meeting was adjourned at 9:00 a.m.

Minutes recorded by Valerie Egel.



## CLAYTON COMMUNITY FOUNDATION

ART • HISTORY • PARKS • SUSTAINABILITY

10 North Bemiston / Clayton, MO 63105 / 314.290.8553  
[claytoncommunityfoundation.org](http://claytoncommunityfoundation.org)

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### REQUEST FOR APPROVAL

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**TO:** Clayton Recreation Sports & Wellness Commission  
**FROM:** Alex Elmsted, CCF Executive Director  
**DATE:** November 15, 2024  
**SUBJECT:** RFCA: Artwork within the Center of Clayton

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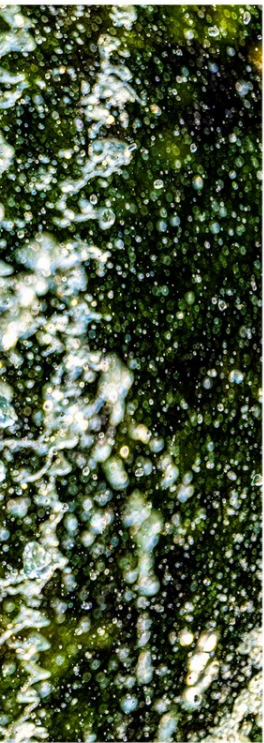
Clayton Community Foundation (CCF) has been contacted by a resident who is a semi-professional photographer and artist, Jack MacDonough, who proposes beautification of select public walls within the Center of Clayton with photographs of Clayton's parks, landmarks, and community.

CCF, in coordination with Parks & Recreation staff, and the photographer will assemble a sampling of photographs that integrate within the Center, remain Clayton-centric, non-controversial, and community oriented. The photographer will then produce these artworks for display in the selected and agreed upon areas throughout the Center. CCF will negotiate a long-term loan of the artworks. All insurance, liability, maintenance, related production, and associated costs will be covered by CCF, and through CCF's agreements with the artist. Any coordination, issues, or revisions will be handled through CCF Executive Director.

A sample photograph & link is included for your review. The artworks will be larger scale, filling wall spaces, and the display will be under a transparent acrylic (acting as it's hanging device & framing), Visual focus will remain on the photograph - clean, contemporary, and Clayton-centric - with overall focus on our parks & history assets.

**Recommendation:** To approve the long-term loan of artwork as described above and CCF's management of the donation at The Center of Clayton.

<https://www.macdonough.net/Oak-Knoll-Park/n-HH7Q4b>





# MEMBERSHIP HIGHLIGHTS



## SEPTEMBER MEMBERSHIP PROMOTION

278 new membership units were sold in September. 263 units are still active.



## FIRST QUARTER REWARD

Each member household received five Center of Clayton guest passes.



## NEW EVENING KID CENTER HOURS

13 families have made 45 evening Kid Center reservations since October 1st.



## 15 ADDITIONAL FREE CLASSES

Participation increased 20% over September registration for all free classes.



## CENTER OF CLAYTON APP

737 Center members have downloaded the new app.

**The Center of Clayton  
Membership Report  
As of September 31, 2024**

<b>Membership Type</b>	<b>Platinum Memberships 9/31/2024</b>	<b>Platinum Comparison 9/31/2023</b>	<b>Monthly Memberships 9/31/2024</b>	<b>Monthly Comparison 9/31/2023</b>	<b>Annual Memberships 9/31/2024</b>	<b>Annual Comparison 9/31/2023</b>	<b>Total Memberships 9/31/2024</b>	<b>Total Memberships 9/31/2023</b>	<b>Net Difference vs. last yr.</b>	<b>% Difference vs. last yr.</b>	<b>Total Memberships 8/31/2024</b>	<b>Net Difference vs. last month</b>	<b>% Difference vs. last month</b>
<b>Membership Type</b>													
Resident Youth	2	4	43	43	11	15	56	62	-6	-10%	58	-2	-3%
Corporate Youth		0	20	7		1	20	8	12	150%	20	0	0%
Non-Resident Youth		1	43	38		0	43	39	4	10%	46	-3	-7%
Resident Adult	11	20	331	268	58	35	400	323	77	24%	383	17	4%
Corporate Adult	6	8	170	151	30	26	206	185	21	11%	195	11	6%
Non-Resident Adult	8	8	235	178	28	24	271	210	61	29%	242	29	12%
Resident Family	172	163	370	328	97	67	639	558	81	15%	606	33	5%
Corporate Family	48	46	197	178	43	32	288	256	32	13%	280	8	3%
Non-Resident Family	27	26	141	112	27	20	195	158	37	23%	187	8	4%
Resident Senior	18	19	150	125	115	81	283	225	58	26%	265	18	7%
OASIS Senior	1	3	21	28	23	17	45	48	-3	-6%	48	-3	-6%
Corporate Senior	2	2	46	43	14	16	62	61	1	2%	58	4	7%
Renew Active Senior			380	290			380	290	90		375	5	1%
Non-Resident Senior	11	9	98	91	35	29	144	129	15	12%	140	4	3%
<b>Total Memberships</b>	<b>306</b>	<b>309</b>	<b>2245</b>	<b>1880</b>	<b>481</b>	<b>363</b>	<b>3032</b>	<b>2552</b>	<b>480</b>	<b>19%</b>	<b>2856</b>	<b>129</b>	<b>6.16%</b>
<b>Employee Membership Type</b>													
CSD Employee					428	400	428	400	28	7%	409	19	5%
CSD Employee Family	1	1	57	48		8	58	57	1	2%	80	-22	-28%
City Employee - Full Time	108	118					108	118	-10	-8%	123	-15	-12%
City Employee Family - Full Time	48	36					48	36	12	33%	46	2	4%
City/Center Employee - Part Time		105			149	142	149	247	-98	-40%	154	-5	-3%
City/Center Employee Family - Part Time		14	26	20			26	34	-8	-24%	29	-3	-10%
<b>Total Employee Memberships</b>	<b>157</b>	<b>274</b>	<b>83</b>	<b>68</b>	<b>577</b>	<b>550</b>	<b>817</b>	<b>892</b>	<b>-75</b>	<b>-8%</b>	<b>841</b>	<b>-24</b>	<b>-3%</b>
<b>Total Members:</b>							<b>8125</b>	<b>6513</b>	<b>1612</b>	<b>25%</b>	<b>7536</b>	<b>589</b>	<b>7.82%</b>

# CRSWC FUND SUMMARY - Draft

As of 9/30/2024

<b>2023 Actual</b>	<b>Operating Fund (80)</b>	<b>ERF (81)</b>	<b>Capital Fund (82)</b>	<b>Total</b>
Starting balance 10/01/22	\$0	\$0	\$0	\$0
Revenue	\$3,197,091	\$100,000	\$200,000	\$3,497,091
Expenses	\$3,427,240	\$61,761	\$111,335	\$3,600,336
Net	(\$230,149)	\$38,239	\$88,665	(\$103,245)
Ending Balance 9/30/23	(\$230,149)	\$38,239	\$88,665	(\$103,245)

<b>2024 Adopted Budget</b>	<b>Operating Fund (80)</b>	<b>ERF (81)</b>	<b>Capital Fund (82)</b>	<b>Total</b>
Starting balance 10/01/23	\$0	\$0	\$0	\$0
Revenue	\$3,297,928	\$100,000	\$200,000	\$3,597,928
Expenses	\$3,848,433	\$66,536	\$93,650	\$4,008,619
Net	(\$550,505)	\$33,464	\$106,350	(\$410,691)
Ending Balance 9/30/24	(\$550,505)	\$33,464	\$106,350	(\$410,691)

<b>2024 Estimated Amount</b>	<b>Operating Fund (80)</b>	<b>ERF (81)</b>	<b>Capital Fund (82)</b>	<b>Total</b>
Starting balance 10/01/23	\$0	\$0	\$0	\$0
Revenue	\$3,364,493	\$100,000	\$200,000	\$3,664,493
Expenses	\$3,821,230	\$63,811	\$126,101	\$4,011,142
Net	(\$456,737)	\$36,189	\$73,899	(\$346,649)
Ending Balance 9/30/24	(\$456,737)	\$36,189	\$73,899	(\$346,649)

<b>2024 End Year Draft</b>	<b>Operating Fund (80)</b>	<b>ERF (81)</b>	<b>Capital Fund (82)</b>	<b>Total</b>
Starting balance 10/01/23	\$0	\$0	\$0	\$0
Revenue	\$3,410,079	\$100,000	\$200,000	\$3,710,079
Expenses	\$3,580,380	\$62,675	\$125,388	\$3,768,443
Net	(\$170,301)	\$37,325	\$74,612	(\$58,364)
Ending Balance 9/30/24	(\$170,301)	\$37,325	\$74,612	(\$58,364)

<b>2025 Adopted Budget</b>	<b>Operating Fund (80)</b>	<b>ERF (81)</b>	<b>Capital Fund (82)</b>	<b>Total</b>
Starting balance 10/01/24	\$0	\$0	\$0	\$0
Revenue	\$3,791,048	\$100,000	\$200,000	\$4,091,048
Expenses	\$4,233,321	\$208,700	\$309,190	\$4,751,211
Net	(\$442,273)	(\$108,700)	(\$109,190)	(\$660,163)
Ending Balance 9/30/25	(\$442,273)	(\$108,700)	(\$109,190)	(\$660,163)

**Fund 80:** Operating Fund  
**Fund 81:** Equipment Replacement Fund  
**Fund 82:** Capital Fund

CRSWC Revenue & Expenditures

Budget Basis

v1 11.15.24

# Draft

	2025 Budget	2024 Year End Draft	2024 Budget	2023 Actual	2022 Actual
<b>Operating Revenues</b>					
Admissions	\$2,594,486	\$2,247,433	\$2,154,190	\$2,047,209	\$1,508,191
Programs	\$632,762	\$627,501	\$589,963	\$619,465	\$477,026
Rentals	\$138,900	\$132,874	\$133,550	\$121,966	\$106,149
Child care	\$190	\$30	\$190	\$100	\$25
Miscellaneous	\$63,550	\$40,935	\$61,875	\$50,382	\$41,465
<b>Total Operating Revenues</b>	<b>\$3,429,888</b>	<b>\$3,048,773</b>	<b>\$2,939,768</b>	<b>\$2,839,122</b>	<b>\$2,132,856</b>
<b>Operating Expenses</b>					
Building operations	\$1,692,325	\$1,224,541	\$1,276,472	\$1,085,023	\$923,511
Administration	\$1,697,416	\$1,373,940	\$1,534,555	\$1,333,134	\$1,178,501
Aquatics	\$688,331	\$638,967	\$648,671	\$604,150	\$453,854
Fitness	\$483,224	\$371,953	\$382,512	\$329,268	\$264,104
Sports	\$114,965	\$112,285	\$107,459	\$102,565	\$97,077
Depreciation				\$904,808	\$908,673
General recreation	\$74,950	\$46,757	\$58,950		\$36,537
<b>Total Operating Expenses</b>	<b>\$4,751,211</b>	<b>\$3,768,443</b>	<b>\$4,008,619</b>	<b>\$4,358,948</b>	<b>\$3,862,257</b>
<b>Operating Loss</b>	<b>-\$1,321,323</b>	<b>-\$719,670</b>	<b>-\$1,068,851</b>	<b>-\$1,519,826</b>	<b>-\$1,729,401</b>
<b>Nonoperating Revenues (Expenses)</b>					
Utility Reimbursement	\$58,160	\$57,141	\$55,160	\$54,532	\$50,622
Nonoperating Revenues from affiliates	\$746,649	\$503,245	\$503,245	\$642,964	\$954,058
Investment Income	\$3,000	\$4,165	\$3,000	\$3,440	\$2,854
<b>Nonoperating Revenues (Expenses)</b>	<b>\$807,809</b>	<b>\$564,551</b>	<b>\$561,405</b>	<b>\$700,936</b>	<b>\$1,007,534</b>
<b>Loss Before Contributions</b>	<b>-\$513,514</b>	<b>-\$155,119</b>	<b>-\$507,446</b>	<b>-\$818,890</b>	<b>-\$721,867</b>
<b>Capital Contributions From Affiliates</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$386,894</b>
<b>Change in Net Position</b>	<b>-\$313,514</b>	<b>\$44,881</b>	<b>-\$307,446</b>	<b>-\$618,890</b>	<b>-\$334,973</b>
Net position (beginning of year)	\$17,369,885	\$17,325,004	\$17,325,004	\$17,943,894	\$18,278,867
Restatement					-\$37,798
Net position (end of year)	<u>\$17,056,371</u>	<u>\$17,369,885</u>	<u>\$17,017,558</u>	<u>\$17,325,004</u>	<u>\$17,943,894</u>
<b>Adjustments to Change in Net Position</b>					
1 Payments received for prior year deficit	-\$346,649	-\$103,245	-\$103,245	-\$242,964	-\$554,058
2 Exclude Renovation Fund activity					
Renovation Fund Expenses					
Renovation Fund Revenue				\$904,808	\$908,673
Add back depreciation					
4 Add back net expense of asset purchases				-\$146,199	-\$262,606
<b>Operational Outcome in Current Year</b>	<b>-\$660,163</b>	<b>-\$58,364</b>	<b>-\$410,691</b>	<b>-\$103,245</b>	<b>-\$242,964</b>
Additional billing for above deficit	\$660,163	\$58,364	\$410,691	\$103,245	\$242,964
Ultimate Outcome of Current Year	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>