

In light of the current public health crisis and the Federal, State, and County Emergency Declarations, and in accord with the provisions of Sec. 610.020, RSMo., the Parks and Recreation Commission recognizes that it would be dangerous and impractical, if not impossible, for its meeting to be physically accessible to the public. The Commission also recognizes the need for the public's business to be attended to in order to protect the public health, safety, and welfare. In order to balance both the need for continuity of government and protection of the health and safety of our residents, business persons, and employees, this meeting of the Parks and Recreation Commission will not be open to public attendance in person. The meeting will be accessible by the public in real time ONLY by following the instructions in the box below.

You are invited to a Zoom webinar.

When: Mar 4, 2024 07:00 PM Central Time (US and Canada)

Topic: Clayton Parks and Recreation Commission Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88381321924>

Or One tap mobile :

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Webinar ID: 883 8132 1924

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Persons interested in making their views known on any matter on the agenda should send an email with their comments to the Director of Parks and Recreation at tsiering@claytonmo.gov. All comments received will be distributed to the entire Commission/Board before the meeting. Thank you for your understanding and patience as we all try to get through these difficult and dangerous times.



**City of Clayton
Parks & Recreation Commission Meeting
Monday, March 4, 2024
7:00 PM
Zoom Meeting**

----- Agenda Topics -----		
Topic		Notes
1. Approval of Minutes	Eric Schneider	
2. Addresses from the Audience	Eric Schneider	
3. FY25 Parks & Recreation Capital Projects	Toni Siering	
4. Update on Lifeguard Staffing	Lori Rice	
5. Director's Report	Toni Siering	
6. Old Business/New Business	Eric Schneider	

Attachments:

Minutes – February 5, 2024

Notes:

Next Meeting: Monday, April 1, 2024 – IN PERSON

Clayton Parks & Recreation Commission Meeting
Monday, February 5, 2024

Commission Members Present: Ira Berkowitz, Karen Berry Elbert, Susan Buse, Jim Craig, Matt Durham, Daniel Henke-Cilenti, Gary Pierson, Eric Schneider

Commission Members Absent: Ben Beinfeld, Adam Weygandt

Staff Present: Lucas Goodsell, Valerie Egel, Lori Rice, Doris Patzius, Toni Siering, Justin Whipple, David Willey

Meeting called to Order at 7:00 pm.

Approval of Minutes:

Minutes from the January meeting were approved as written.

Addresses from the Audience:

No comments from the audience.

Shaw Park Tennis Center End of Season Report:

David Willey, Athletics and Facilities Supervisor, reviewed the Shaw Park Tennis Center End of Season Report. Season highlights include tennis programs, revenue, and renovations. Mr. Willey stated that Clark Taylor, President of 5th Set, LLC is our contractor for Tennis Center operations.

Nearly 900 tennis court reservations were made through the Playbycourt app through 5th Set, LLC. 85% of season pass holders and participants utilized the Playbycourt app to reserve tennis courts or register for programs. In addition to program registrations taken through the City of Clayton, 5th Set registered \$80,371 in adult clinics, \$36,514 in junior clinics, and \$59,801 in group/private lessons. A conscious effort was made to add programs during low usage times so public court space would not be impacted. Rather than increasing the size of classes, additional times were offered to give more participants the opportunity to join.

Mr. Willey stated that on the City side, 2023 revenue for season-passes, daily admissions, programs, and rentals was \$87,766. Expenses for maintenance, contractual services, and commodities was \$24,513. While revenue for programs dropped, daily admission fees, season passes, and rentals increased compared to 2022. Contractual services dropped about 30% and commodities increased compared to 2023. Tennis Center revenue for 2023 was 80% for programs, 15% for season passes, 4% for daily admissions, and 1% for rentals. Tennis Center 2023 season pass sales for residents were 63%, non-residents were 23%, and corporate residents were 14%. Tennis Center 2023 expenditures were 87% for contractual services, 10% for commodities, 3% for maintenance, and 0% for personnel. In summary, all gross revenue is split 25/75 by the City of Clayton and the contractor, 5th Set, LLC, with the contractor retaining 75%. All personnel were covered by the 5th Set, LLC. Overall revenue for 2023 was \$266,172. Prior to contract services, the average revenue from 2008 to 2011 was \$65,000.

The fence repair on bank three has been completed, all 10 courts were resurfaced, and a new high-efficiency HVAC system was installed in the tennis shop. The Tennis Center plan going forward includes court lighting upgrades, pickleball instruction, a court communication and monitoring system, and family programming. The Commission discussed the possibility of adding shade structures at the tennis courts and adding additional pickleball courts to the space where the ice rink was. Toni Siering, Director of Parks and Recreation suggested the Commission wait until recommendations of the Master Plan are received before moving forward with a definite plan for the space.

Lighting Study – Shaw Park, Tennis Center and Oak Knoll Park

Justin Whipple, Parks Superintendent reviewed the Lighting Study for Shaw Park, Tennis Center, and Oak Knoll Park. Ms. Siering stated that the City has funds in the Capital budget for lighting upgrades at the Tennis Center and in Shaw Park. The Shaw Park project will straddle two fiscal years. There are funds in the Capital budget for 2025-26 for lighting upgrades at Oak Knoll Park. Ms. Siering consulted with one of the City of Clayton's on-call consultants from Lochmueller Group to discuss applying for a Municipal Park Grant of up to \$10,000 for a lighting study. Mr. Whipple stated that he is working with the on-call contractor who put together a lighting study. The main goals for the project are to improve public safety with lighting, improve efficiency and improve design within compliance with the dark sky parks as much as possible.

Director's Report:

Toni Siering, Director of Parks, and Recreation, reported that the Ameren issues at Remembrance Park have been resolved. There is an electrical line that needs to be buried by Reinhold Electric in the next couple weeks before excavation. Ms. Siering stated that we are working with the contractor and SWT Design Group to make sure all materials are available and functionable. The project is expected to take approximately two to three months to complete.

Mr. Whipple and his team have been working on the shelter enhancements at the North and South shelters at Shaw Park and comfort station in Oak Knoll Park. The Splash Pad renovation at Shaw Park next to the Treetop playground has been delayed due to a broken mold for one of the pieces that needed to be fabricated. Park season opens on April 1.

Ms. Siering stated that the next Livable Communities Master Plan Open House will be March 28 from 5 pm to 8 pm. We hope to have some recommendations and a plan by the end of summer.

Ms. Siering reported that an offer to a full-time pool manager position for Midwest Pool Management and the City of Clayton has made an offer to a full-time aquatic supervisor. An update on the nationwide lifeguard shortage will be given at the next meeting.

Old Business / New Business: No old business / New business.

The next PRC meeting will be March 4, 2024.

The meeting was adjourned at 8:04 pm.

Respectfully Submitted By: Doris Patzius



Parks and Recreation Capital Projects

FUNDED: Active – In Progress

- Livable Community Master Plan (Parks & Recreation)
- Oak Knoll Park Comfort Station Enhancements
- Remembrance Park Construction
- Shaw Park North Shelter Enhancements
- Shaw Park South Shelter Enhancements
- Shaw Park Tree Top Playground Splash Pad Upgrades

FUNDED: FY24

- #1 Oak Knoll Park Foundation Repairs
- #1 Oak Knoll Park Roof Replacement
- Shaw Park Aquatic Center - HVAC replacement
- Shaw Park Tennis Center Lighting

FUNDED: FY24-FY25

- Shaw Park Fields 1 & 2
- Shaw Park Lighting System Upgrades

RECOMMENDED: FY25

- SPAC Flooring Replacement (first floor entry, locker rooms and lobby)

RECOMMENDED: FY25 – FY26

- Oak Knoll Park Lighting Upgrades

RECOMMENDED: FY27

- Shaw Park Fields 3 & 4

UNFUNDED (previous Parks & Recreation Master Plan items highlighted in yellow):

- #1 Oak Knoll Park Windows
- Anderson Park Shade Structures (Dog Park)
- Hanley House Fire Suppression System & Interior Restoration
- Hanley House – Outdoor Building Repairs
- Hanley Park Improvements
- Park Land Acquisition
- Shaw Park Picnic Hill
- Shaw Park Promenade & Garden Walk
- Shaw Park Sand Volleyball Improvements
- Shaw Park Shade Structures
- Shaw Park South Entrance
- SPAC Climbing Wall
- *FUTURE LIVABLE COMMUNITY MASTER PLAN RECOMMENDATIONS NOT YET IDENTIFIED*



Recreation & Event Calendar

March 2024

Electronics Recycling Event

Friday, March 8, 7:30 am – 12:00 pm and Saturday, March 9, 8:00 am – 12:00 pm

The City of Clayton is hosting two electronics recycling events on Friday, March 8 (7:30 a.m.-12:00 p.m.) and Saturday, March 9 (8:00 a.m.-12:00 p.m.). Both events will occur at the lower parking lot of Shaw Park.

Spring Break Camps

March 18 - 22

Camps take place during the School District of Clayton spring break week of March 18 through March 22. Registration is available at the Center of Clayton or online at www.claytonmo.gov/camps

Community Planning Meeting: Livable Community Plan & Comprehensive Plan Joint Event

Thursday, March 28, 5:00 pm – 8:00 pm

The City of Clayton is hosting a public meeting on Thursday, March 28th from 5:00-8:00 p.m. at the Center of Clayton to gather input for the ongoing long-range planning efforts. The Livable Community Plan focuses on parks, recreation, bicycle and pedestrian planning. The Clayton Tomorrow 2040 Plan focuses on land use, economic development, and transportation. There are many connections and overlaps between the two plans, so we are hosting a joint event for the community.

Park Season Officially Begins

Saturday, April 1

The Parks officially open for the season on April 1 which means that visitors can be assured that restrooms and drinking fountains are available regardless of weather. This is also the time that pavilion and picnic pad rentals begin to take place, youth baseball & softball leagues begin, and the Tennis Center is staffed on weekends and evenings.