

REVISED

NOTE: THE BOARD OF ALDERMEN MEETING WILL BE HELD **IN-PERSON**
AND VIRTUALLY VIA ZOOM (link is below).

Please note, individuals may attend in-person or virtually via Zoom. Doors will open 30 minutes prior to the start of each meeting.

Please click this URL to join. <https://us02web.zoom.us/j/82361962320>; Webinar ID: 823 6196 2320

Or One tap mobile:

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or +1 386 347 5053 or +1 507 473 4847 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 6833
or +1 689 278 1000 or +1 719 359 4580

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Persons interested in making their views known on any matter on the agenda should send an email with their comments to the City Clerk at jfrazier@claytonmo.gov. All comments received will be distributed to the entire Board before the meeting.

CITY OF CLAYTON BOARD OF ALDERMEN
6:00 P.M.
TUESDAY, FEBRUARY 27, 2024
CITY HALL COUNCIL CHAMBERS, 2ND FL
CLAYTON, MO 63105

1. Municipal Garage Project update.

Subject to a motion duly made in open session and a roll call vote pursuant to Section 610.022 the Board of Aldermen may also hold a closed meeting, with a closed vote and record for one or more of the reasons as authorized by Section 610.021(1), (2) and (3) Revised Statutes of Missouri, relating to legal issues, real estate and/or personnel, negotiation of a contract pursuant to Section 610.021(12) RSMO., proprietary information pursuant to Section 610.021(15), and/or information related to public safety and security measures pursuant to Section 610.021(18) and (19) RSMO.

CITY OF CLAYTON BOARD OF ALDERMEN
TUESDAY, FEBRUARY 27, 2024 – 7:00 P.M.
CITY HALL COUNCIL CHAMBERS, 2ND FL
10 N. BEMISTON AVENUE

ROLL CALL

PUBLIC REQUESTS & PETITION

UNFINISHED BUSINESS

1. Ordinance – A contract with Vince Graye Slate and Tile Roofing for the #1 Oak Knoll Park Roof Replacement project – 2ND Reading. (Bill No. 7010)

CONSENT AGENDA

1. Minutes – February 13, 2024
2. Motion – Liquor license for 888 Food LLC-Jinzen Fusion Cuisine
3. Motion - Appointment to the St. Louis County Council for the University of Missouri Extension

CITY MANAGER REPORT

1. Ordinance – Server Training Certificate Program. (Bill No. 7013)
2. Ordinance – Amendment to the Intergovernmental Agreement for Fire Training Commission to accept the City of Maplewood as a full member. (Bill No. 7014)
3. Motion - Expenditures and reimbursements related to the Fire Training Center facility improvements.
4. Clayton Community Equity Committee Voices for Change recommendation.

ADJOURNMENT

EXECUTIVE SESSION

Subject to a motion duly made in open session and a roll call vote pursuant to Section 610.022 the Board of Aldermen may also hold a closed meeting, with a closed vote and record for one or more of the reasons as authorized by Section 610.021(1), (2) and (3) Revised Statutes of Missouri, relating to legal issues, real estate and/or personnel, negotiation of a contract pursuant to Section 610.021 (9)(12) RSMO., proprietary information pursuant to Section 610.021(15), and/or information related to public safety and security measures pursuant to Section 610.021(18) and (19) RSMO.

Agenda topics may be added or deleted at any time prior to the Board of Aldermen meeting without further notice. To inquire about the status of agenda topics, call 290.8469. Individuals who require an accommodation (i.e., sign language, interpreter, listening devices, etc.) to participate in the meeting should contact the City Clerk at 290.8469 or Relay Missouri at 1.800.735.2966 (TDD) at least two working days prior to the meeting.



City Manager
10 N. Bemiston Avenue
Clayton, MO 63105

REQUEST FOR BOARD ACTION

TO: MAYOR HARRIS; BOARD OF ALDERMEN
FROM: DAVID GIPSON, CITY MANAGER
TONI SIERING, DIRECTOR OF PARKS & RECREATION
DATE: FEBRUARY 27, 2024
SUBJECT: ORDINANCE – APPROVING A CONTRACT WITH VINCE GRAYE
SLATE AND TILE ROOFING FOR THE #1 OAK KNOLL PARK ROOF
REPLACEMENT PROJECT

Bid documents for the #1 Oak Knoll Park Roof Replacement Project were issued on December 1, 2023. The scope of work included removal and replacement of current slate tile roofing system, removal and replacement of current copper gutters and downspouts, as well as the repair of defective underlayment as necessary. The City received three responsive bids for this work on January 25, 2024, and the lowest bid was from Vince Graye Slate and Tile Roofing Co., Inc. in the amount of \$653,494.

As the low bid received was over the City's budgeted amount of \$500,000 for the project, the ordinance authorizing the project was first read and staff were instructed to review potential alternatives. In doing so, the following three options should be considered:

1. Accept the original bid from Vince Graye Slate and Tile Roofing Co., Inc. as presented at the February 13, 2024 Board of Aldermen meeting with no changes to the project. The cost of this option would be \$653,494, plus a 10% contingency in the amount of \$65,000.
2. Accept an amended bid from Vince Graye Slate and Tile Roofing Co., Inc. allowing for a thinner slate tile roof and revised sheet metal supply costs (as described in the attached letter). This change would result in savings of \$43,647, bringing the cost of this option to \$609,847, plus a recommended 10% contingency of \$60,000.
3. The third option would be to rebid the project, changing the scope of the work to replace the slate tiles with architectural "slate like" shingles. As a courtesy, staff received approximate costs of \$105,000 to \$117,000 for removal of the old slate tiles and installation of asphalt architectural shingles. This cost does not include replacement of the copper gutters, downspouts, roof caps or flashing – all of which are likely to exceed \$100,000. Should other "copper like" materials be used, which would be a noticeable architectural difference, the cost for that scope of work is expected to be reduced.

Should the Board wish to move forward with either of the slate tile options from Vince Graye Slate and Tile Roofing Co., Inc., materials will need to be ordered by March 11, 2024 to ensure the project can be completed by December 31, 2024, as stipulated in the City's lease agreement with the Clayton Early Childhood Center.

BILL NO. 7010

ORDINANCE NO. _____

AN ORDINANCE APPROVING A CONTRACT WITH VINCE GRAYE SLATE AND TILE ROOFING CO., INC. FOR THE #1 OAK KNOLL PARK ROOF REPLACEMENT PROJECT

WHEREAS, the proposed Roof Replacement Project at #1 Oak Knoll Park will preserve a significant structure in the history of Clayton and have a positive impact on the preservation of a facility owned by the City of Clayton: and

WHEREAS, the City has advertised for and invited bids for the Roof Replacement Project and the bidder referenced below submitted the lowest and best responsive bid, thereby assuring the most efficient and effective use of the City's resources.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CLAYTON, MISSOURI AS FOLLOWS:

Section 1. The City Manager of the City of Clayton, Missouri is hereby authorized to enter into a contract with Vince Graye Slate and Tile Roofing Co., Inc. in the amount of \$653,494.00 plus a contingency of \$65,000 for the #1 Oak Knoll Park Roof Replacement Project in substantial conformity with the terms shown on Exhibit A attached hereto and incorporated herein by this reference as if set out here in full, and change orders approved by the Director of Parks & Recreation in a cumulative amount not to exceed \$65,000, together with such document changes as shall be approved by the officers of the City executing same which are consistent with the provisions and intent of this legislation and necessary, desirable, convenient or proper in order to carry out the matters herein authorized. The Mayor, City Manager and other appropriate City officials are hereby authorized to execute the Agreement and such additional documents and take any and all actions necessary, desirable, convenient, or prudent in order to carry out the intent of this legislation.

Section 2. This Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen.

Adopted the 13th day of February 2024.

Mayor

ATTEST:

City Clerk



3922 Clayton Ave.
St. Louis, MO 63110
314-487-1819
www.vincegrayeroofing.com

February 22, 2024

Submitted to:
Mr. Justin Whipple
Superintendent of Parks
City of Clayton
10 N. Bemiston
Clayton, Missouri 63105

jwhipple@claytonmo.gov

**RE: #1 Oak Knoll Roof Replacement Project
Project#: 2024PK.64.101**

Mr. Whipple,

As per your request I have reviewed the roof replacement project at #1 Oak Knoll Park to find savings without compromising the quality of the project and to ensure the historic integrity of the building is maintained.

After reviewing the project, I found an opportunity to save a significant amount of money by ordering standard size slate. The current slate that is installed on the roof is larger than standard production slate. The current slate size is 12" wide by 24" tall with a visible exposure of 12"x10.5". I recommend using standard size slate that is 12" wide by 20" tall. This will give a visible exposure of 12" x 8.5". The savings for changing the slate size is \$37,676.00.

I also asked Hyde Sheet Metal to review their portion of the project as well for any cost saving measures. They were able to solicit some different suppliers and found \$5,971.00 in savings that they would pass on to the City of Clayton for this project.

The total savings without compromising the integrity of the project is \$43,647.00. This would adjust our project bid price to \$609,847.00.

If the City of Clayton would like to complete this project this year, we will need to order slate by the week of March 11, 2024.

I also wanted to let you know that we are expecting a large increase to our labor cost next year. Our current 3 year union contract with the Roofers Local 2 was set in place in February of 2021. The contract is going to expire on February 28, 2025. Based on negotiations of other unions around the country the past 3 years there will be a large inflation adjusted increase for all union contractors

Please let me know if you have any other questions.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Mike Walter', written over a horizontal line.

Mike Walter
President
M) 314-707-6407
MW/crf

THE CITY OF CLAYTON

Board of Aldermen
In-Person and Virtual Meeting
February 13, 2024
7:00 p.m.

MINUTES

Mayor Harris called the meeting to order and requested a roll call. The following individuals were in attendance:

In-person: Ira Berkowitz, Bridget McAndrew, Susan Buse, Becky Patel, Gary Feder, and Rick Hummell

Virtual attendance: Mayor Michelle Harris.

Staff: City Manager Gipson, City Attorney O’Keefe, and Assistant City Manager Muskopf

PUBLIC REQUESTS AND PETITIONS

None

CONSENT AGENDA

1. Minutes – January 23, 2024

Motion made by Alderman Berkowitz to approve the Consent Agenda. Alderman McAndrew seconded.

The motion passed on a roll call vote: Alderman Berkowitz – Aye; Alderman McAndrew – Aye; Alderman Buse – Aye; Alderman Patel – Aye; Alderman Feder – Aye; Alderman Hummell – Aye; and Mayor Harris – Aye.

PRESENTATION: POLICE AND FIRE FOUNDATION

Doug Murdock, President, Clayton Police and Fire Foundation, provided a presentation on the Foundation. Stephen Burrows, representative, was in attendance virtually to answer questions.

AN ORDINANCE FOR A CONTRACT WITH VINCE GRAYE SLATE AND TILE ROOFING FOR THE #1 OAK KNOLL PARK ROOF REPLACEMENT PROJECT

City Manager Gipson reported that The City of Clayton entered into a lease agreement with Clayton Early Childhood Center for the property at #1 Oak Knoll Park effective January 1, 2023, for a term of 10 years, plus an option period for an additional ten years. That lease agreement specified that the city is required to replace the roof at #1 Oak Knoll Park prior to January 1, 2025. Bid documents for the #1 Oak Knoll Park Roof Replacement Project were issued on December 1, 2023. The scope of work includes removal and replacement of current roofing system, removal and replacement of current gutters and downspouts, as well as the repair of defective underlayment as necessary.

Toni Siering, Director of Parks, was in attendance to answer questions.

Alderman Berkowitz introduced Bill No. 7010, approving a contract with Vince Braye Slate and tile Roofing for the #1 Oak Knoll Park Roof Replacement Project to be read for the first time by title only.

City Attorney O’Keefe reads Bill No. 7010, first reading, an Ordinance Approving a Contract with Vince Graye Slate and Tile Roofing Co., Inc. for the #1 Oak Knoll Park Roof Replacement Project by title only.

The motion passed unanimously on a voice vote.

AN ORDINANCE FOR A CONTRACT WITH WESTERN SPECIALTY CONTRACTORS FOR THE EXPANSION JOINT PROJECT AT THE SHAW PARK AQUATIC CENTER

City Manager Gipson reported that as part of routine maintenance at Shaw Park Aquatic Center, expansion joints should be replaced approximately every seven to ten years to prevent problems such as cracking and settling of the concrete. The expansion joints were last replaced in 2015 and are beginning to show signs of wear. Replacing the expansion joints on the pool deck now will provide protection against water while still allowing the concrete to move as it expands and contracts.

Toni Siering, Director of Parks, was in attendance to answer questions.

Alderman Berkowitz introduced Bill No. 7011, approving a contract with Western Specialty Contractors for The Expansion Joint Project at the Shaw Park Aquatic Center to be read for the first time by title only. Alderman McAndrew seconded.

City Attorney O’Keefe reads Bill No. 7011, first reading, an Ordinance Approving a Contract with Western Specialty Contractors for the Expansion Joint Project at Shaw Park Aquatic Center in the City of Clayton by title only.

The motion passed unanimously on a voice vote.

Motion made by Alderman Berkowitz that the Board give unanimous consent to consideration for adoption of Bill No. 7011 on the day of its introduction. Alderman McAndrew seconded.

The motion passed unanimously on a voice vote.

Alderman Berkowitz introduced Bill No. 7011, approving a contract with Western Specialty Contractors for The Expansion Joint Project at the Shaw Park Aquatic Center to be read for the second time by title only. Alderman McAndrew seconded.

City Attorney O’Keefe reads Bill No. 7011, second reading, an Ordinance Approving a Contract with Western Specialty Contractors for the Expansion Joint Project at Shaw Park Aquatic Center in the City of Clayton by title only.

The motion passed on a roll call vote: Alderman Berkowitz – Aye; Alderman McAndrew – Aye; Alderman Buse – Aye; Alderman Patel – Aye; Alderman Feder – Aye; Alderman Hummell – Aye; and Mayor Harris – Aye. The bill, having received majority approval, was adopted, and became Ordinance No. 6871 of the City of Clayton.

AN ORDINANCE FOR THE FY2023 4TH QUARTER BUDGET AMENDMENT

Karen Dilber, Director of Finance, provided a brief report on the FY2023 4th Quarter Budget amendment.

Alderman Berkowitz introduced Bill No. 7012, approving the FY2023 4th Quarter Budget Amendment to be read for the first time by title only. Alderman McAndrew seconded.

City Attorney O’Keefe reads Bill No. 7012, first reading, an Ordinance Amending the Fiscal Year 2023 Budget and Appropriating Funds Pursuant Thereto in the City of Clayton by title only.

The motion passed unanimously on a voice vote.

Motion made by Alderman Berkowitz that the Board give unanimous consent to consideration for adoption of Bill No. 7012 on the day of its introduction. Alderman McAndrew seconded.

The motion passed unanimously on a voice vote.

Alderman Berkowitz introduced Bill No. 7012, approving the FY2023 4th Quarter Budget Amendment to be read for the second time by title only. Alderman McAndrew seconded.

City Attorney O’Keefe reads Bill No. 7012, second reading, an Ordinance Amending the Fiscal Year 2023 Budget and Appropriating Funds Pursuant Thereto in the City of Clayton in the City of Clayton by title only.

The motion passed on a roll call vote: Alderman Berkowitz – Aye; Alderman McAndrew – Aye; Alderman Buse – Aye; Alderman Patel – Aye; Alderman Feder – Aye; Alderman Hummell – Aye; and Mayor Harris – Aye. The bill, having received majority approval, was adopted, and became Ordinance No. 6872 of the City of Clayton.

OTHER

Alderman Berkowitz reported on the following:

- Parks & Recreation Commission
 - Tennis Center is doing better in terms of participation and revenue – great job to Clark Taylor and the Parks staff.

Alderman McAndrew reported on the following:

- CRSWC Finance Meeting – great projections; Kudos to Toni and Valerie on the presentation and work.
- Plan Commission/ARB – signage for the Residence Inn.
- Met with Dr. Patel and Jason Groh regarding The Center of Clayton and how to continue to improve the budget.

Aldermen Buse reported on the following:

- Parks & Recreation Commission
 - Tennis Center – Clark Taylor is doing a great job.
 - Remembrance Park – continued work on completion.

- NUERF meeting – numbers/projections are looking good.
- CCF Social event – great turnout.

Alderman Patel reported on the following:

- CCF Social event – met new board members.
- Hosted an open house with other local elected officials for the Missouri's for Constitutional Freedom effort.

Alderman Feder reported on the following:

- UERF
- CCF Social event
- CEC – worked on its annual agenda.
- Chamber Legislative – Lisa Clancy, speaker, regarding the County's coming into compliance on the current building codes; and discussion on their revenues.
- Attended an event sponsored by the Missouri Growth Association.

Alderman Hummell reported on the following:

- UERF – funding ratio is at 97 percent, which is good news compared to other government pension funds.
- CCF
 - Social event – good event.
 - Executive Committee meeting - Hanley House is expected to get its historical marker; opportunity pursue a landmark status due to the sale being tied to the Louisiana Purchase.

Mayor Harris reported on the following:

- Chamber Awards dinner.

Motion made by Alderman Berkowitz to adjourn the meeting. Alderman McAndrew seconded.

Motion passed unanimously on a voice vote.

There being no further discussion the Board adjourned at 8:21 p.m.

Mayor

ATTEST:

City Clerk



City Manager
10 N. Bemiston Avenue
Clayton, MO 63105

REQUEST FOR BOARD ACTION

TO: MAYOR HARRIS; BOARD OF ALDERMEN
FROM: DAVID GIPSON, CITY MANAGER
KAREN DILBER, DIRECTOR OF FINANCE
DATE: FEBRUARY 27, 2024
SUBJECT: MOTION - A LIQUOR LICENSE FOR 888 FOOD LLC D/B/A JINZEN FUSION
CUISINE AT 8113 MARYLAND AVENUE

888 Food LLC d/b/a Jinzen Fusion Cuisine is requesting a liquor license to sell 5% beer and not exceed 14% wine at retail by the drink, including Sundays, at 8113 Maryland Avenue.

The Police Department has completed its review of the application and supports the issuance of the requested license. The Planning and Development department has approved the application with no objections.

The applicant has chosen not to submit a petition from surrounding property owners and first floor tenants. As a result, they are aware that this application must have a super majority vote of five Board members to be approved. Staff has requested that a representative attend the meeting.

Recommended Action: Staff recommend passing a motion to approve the liquor license to sell 5% beer and not exceed 14% wine at retail by the drink, including Sundays.



City Manager
10 N. Bemiston Avenue
Clayton, MO 63105

REQUEST FOR BOARD ACTION

TO: MAYOR HARRIS; BOARD OF ALDERMEN
FROM: DAVID GIPSON, CITY MANAGER
JUNE FRAZIER, CITY CLERK
DATE: FEBRUARY 27, 2024
SUBJECT: APPOINTMENT TO THE ST. LOUIS COUNTY COUNCIL FOR THE UNIVERSITY OF MISSOURI EXTENSION

The St. Louis County Council for the University of Missouri Extension seeks individuals who are active in and knowledgeable about the needs of the community. Comprised of both elected and appointed members, MU Extension Councils were created by Missouri Statute Section 262.563 to act as advisors to local Extension offices in the areas of program development and office operations.

Currently, the City of Clayton's appointed representative is Cynthia Garnholz whose term will be ending March 1, 2024.

Mayor Harris has recommended to appoint Alderman Susan Buse as the new representative, term to begin March 1, 2024, for two years, ending March 1, 2026.

Recommendation: To consider the appointments.



City Manager
10 N. Bemiston Avenue
Clayton, MO 63105

REQUEST FOR BOARD ACTION

TO: MAYOR HARRIS; BOARD OF ALDERMEN
FROM: DAVID GIPSON, CITY MANAGER
DATE: FEBRUARY 27, 2024
SUBJECT: ORDINANCE - SERVER TRAINING CERTIFICATE PROGRAM

The City of Clayton performs alcohol compliance checks to ensure that establishments and servers do not sell or provide alcohol to minors. In a 12-month span, the Police Department conducted fifty-three (53) compliance checks and had fifteen (15) instances where alcohol was sold to a minor. That is a twenty-eight percent (28%) failure rate.

On November 17, 2023, the Board of Aldermen discussed implementing a server training requirement, similar to that required in Columbia, Missouri and subsequently directed staff to develop an ordinance and discuss it with impacted businesses.

The attached ordinance would require every individual that sells alcohol, be it retail or liquor by the drink, to complete the State of Missouri Alcohol Responsibility Training (SMART) program every three years. SMART training is conducted online at no charge to the applicant. The training is typically completed in one hour or less. The server would need to file their SMART verification with the Finance Department and pay a \$5.00 processing fee to receive a City of Clayton Server Certificate. The certificate would then need to be kept on file at their place of employment.

Staff shared the proposed legislation with a number of local businesses during the week of February 19, 2024. Feedback has been varied with most of the concerns relating to the burden of the additional training on their staff. It has been stressed that the program would need to be easy to access and inexpensive. The SMART program meets those criteria. Responses submitted in writing will be provided in advance of the meeting on February 27, 2024.

STAFF RECOMMENDATION: To approve the ordinance approving a server training certificate program.

BILL NO. 7013

ORDINANCE NO. _____

ORDINANCE APPROVING A SERVER CERTIFICATE REQUIREMENT

WHEREAS, the City has found that a significant number of local establishments have been out of compliance with state and local requirements relative to the serving of alcohol to minors; and

WHEREAS, the City believes that a mandatory server training program related to alcohol sales would improve compliance with liquor sale regulations; and

WHEREAS, the State of Missouri provides easily accessible and free server training through the SMART program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF CLAYTON, MISSOURI AS FOLLOWS:

Section 1. Article III of Chapter 600 of the Code of Ordinances of the City of Clayton, Missouri, is hereby established to read as follows:

Chapter 600. Alcoholic Beverages.

ARTICLE III. SERVER CERTIFICATE

Section 600.300. Definitions.

The following definitions apply to this article:

Department

Department of Finance

Director

Director of Finance or the director's designee.

Permit

To give permission to; or to allow by silent consent, by not prohibiting, or by failing to exercise control.

Server

Any person directly engaged in the retail sale, service, delivery or dispensing of alcoholic beverages, including taking orders for, accepting payment for, mixing, serving or assisting in mixing or serving any alcoholic beverage.

Section 600.310 Server certificate required.

- A. It shall be unlawful for any person to work as a server without a valid server certificate issued to that person by the director.
- B. It shall be unlawful for any person holding a license under this chapter to permit any person to work as a server unless the server has deposited with the license holder a valid server certificate issued to the server by the director.

- C. Each person holding a server certificate who is employed by a person licensed under this chapter shall deposit the certificate with such employer during the tenure of the holder's employment.
- D. It shall be an affirmative defense to a charge of violating this section that the person working as a server, at the time of the alleged offense, had been employed at the place of business for less than thirty (30) days.

Section 600.320 Qualifications.

- A. A holder of a server certificate must be at least eighteen (18) years of age. Applicants will be required to provide government-issued identification that includes their date of birth and photo at the time of application.
- B. A holder of a server certificate must have successfully completed the State of Missouri Alcohol Responsibility Training (SMART) program within the twelve (12) months immediately preceding filing an application for a certificate.

Section 600.330 Server certificate; how obtained.

- A. A person desiring to be employed as a server shall submit a written application for a server certificate to the department on forms provided by the department. The application shall be submitted by the applicant in person. There shall be a fee of five dollars (\$5.00) for each new or renewed server certificate and a fee of five dollars (\$5.00) for each duplicate server certificate.
- B. The server certificate shall be valid for three (3) years from the date of issuance.

Section 600.340 Suspension and revocation of server certificates.

- A. The director may suspend or revoke the server certificate of any certificate holder who violates any of the laws pertaining to serving alcoholic beverages or who has made any false, misleading or fraudulent statement in the certificate application.
- B. Procedure.
 - 1. Suspension or revocation shall be initiated by serving written notice of the suspension or revocation to the person intended to be suspended or revoked. The notice shall set forth the specific grounds for the suspension or revocation and advise the person of the right to appeal. The notice shall be served by registered or certified mail or by delivering a copy of the notice to the person subject to suspension or revocation or the person's agent or employee. The suspension or revocation shall take effect ten (10) days after service of the notice unless an appeal is taken to the City Manager. If an appeal is taken, the suspension or revocation shall not take effect until a final order upholding the suspension or revocation is entered by the City Manager or until the appeal is dismissed by the appellant.
 - 2. Within ten (10) days after service of a written notice of suspension or revocation, the person affected by the notice may file a written request for a hearing before the City Manager contesting the suspension or revocation.
 - 3. The City Manager shall give the appellant at least ten (10) day notice of a hearing. At the hearing, the City and the appellant shall have the right to call and examine witnesses, introduce exhibits, cross-examine opposing witnesses and impeach any witness. Oral evidence shall be taken on oath or affirmation. All evidence shall be suitably recorded and preserved. The technical rules of evidence shall not apply, but the City Manager may exclude evidence which is

irrelevant or repetitious. The City and appellant shall be entitled to present oral arguments or written briefs at or after the hearing.

4. The City Manager shall make written findings of fact and conclusions of law and issue a final order. Findings of fact shall be based upon competent and substantial evidence found in the record as a whole. A copy of the City Manager's order, findings of fact and conclusions of law, shall be delivered or mailed to the appellant.
5. An appellant aggrieved by the decision of the City Manager may, within five (5) days of the decision for which redress is sought, file with the Board of Aldermen a written request for reconsideration and appeal of any decisions of the City Manager under this Section. The written request must set forth in a concise manner the decision being appealed and all grounds known to the appellant as to wherein and why the decision is allegedly in error. The request for reconsideration and appeal must be filed with the City Clerk within five (5) days of the date of the City Manager's decision. A copy of the request and any supporting documents or materials filed by the appellant must be served by the appellant party on the City Manager within three (3) days of filing with the City Clerk. The Board of Aldermen may consider the appeal on the record of the prior decision by the City Manager or may, at its sole discretion, receive additional evidence in such manner as it deems appropriate in light of the circumstances.
6. Any appellant aggrieved by the final determination of the City may file a petition for review pursuant to Chapter 536, RSMo., as amended, in the Circuit Court of St. Louis County. Such petition shall be filed within ten (10) days after the final determination.

Section 600.350 Additional unlawful acts.

- A. It shall be unlawful for any person to deliver, use or possess any expired, forged or false server certificate.
- B. It shall be unlawful for any person to manufacture, forge, or otherwise falsify a server certificate.
- C. It shall be unlawful for any person to give, lend, sell or otherwise provide an expired or false server certificate to any other person.
- D. It shall be unlawful for any lawful holder of a server certificate to give, lend, sell, or otherwise provide the server certificate to any person other than an employer.

Section 2. It is hereby declared to be the intention of the Board of Aldermen that each and every part, section and subsection of this Ordinance shall be separate and severable from each and every other part, section and subsection hereof and that the Board of Aldermen intends to adopt each said part, section and subsection separately and independently of any other part, section and subsection. In the event that any part of this Ordinance shall be determined to be or to have been unlawful or unconstitutional, the remaining parts, sections and subsections shall be and remain in full force and effect.

Section 3. The Chapter, Article, Division and/or Section assignments designated in this Ordinance may be revised and altered in the process of recodifying or servicing the City's Code of Ordinances upon supplementation of such code if, in the discretion of the editor, an alternative designation would be more reasonable. In adjusting such designations the editor may also change other designations and numerical assignment of code sections to accommodate such changes.

Section 4. This Ordinance shall be in full force and effect both from and after its passage by the Board of Aldermen.

Passed by the Board of Aldermen this 27th day of February 2024.

Mayor

Attest:

City Clerk



City Manager
10 N. Bemiston Avenue
Clayton, MO 63105

REQUEST FOR BOARD ACTION

TO: MAYOR HARRIS; BOARD OF ALDERMEN

FROM: DAVID GIPSON, CITY MANAGER
ERNIE RHODES, FIRE CHIEF, FIRE DEPARTMENT

DATE: FEBRUARY 27, 2024

SUBJECT: ORDINANCE - TO ACCEPT THE CITY OF MAPLEWOOD AS A FULL MEMBER IN THE CENTRAL CORE FIRE TRAINING CENTER COMMISSION

The City of Maplewood attended the commission meeting for the Central Core Fire Training Center on February 2, 2024. During the meeting, Maplewood's city manager requested the City of Maplewood be allowed to become an equal member of the Central Core Fire Training Center with the Cities of Brentwood, Clayton, and Richmond Heights. The commission's board of directors unanimously approved a motion to accept the City of Maplewood as a member of the commission.

If Maplewood's membership is approved by all parties, thereafter all costs associated with the ground lease, training center construction and operations will be split equally among the Cities of Brentwood, Clayton, Maplewood and Richmond Heights.

The proposed Amendment is attached.

STAFF RECOMMENDATION: To approve the ordinance to accept the City of Maplewood as a full member of the Central Core Fire Training Commission.

BILL NO. 7014

ORDINANCE NO.

AN ORDINANCE APPROVING A FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT FOR FIRE TRAINING COMMISSION TO AUTHORIZE THE CITY OF MAPLEWOOD TO JOIN THE AGREEMENT AND COMMISSION; AND RATIFICATION OF AMENDMENTS TO THE BYLAWS OF THE COMMISSION TO EFFECTUATE MAPLEWOOD'S MEMBERSHIP

WHEREAS, The cities of Brentwood, Clayton, and Richmond Heights previously entered into an Intergovernmental Agreement to create and manage a Commission for fire training for member cities; and

WHEREAS, the City of Maplewood now wishes to join the Intergovernmental Agreement and become a member of the Commission to provide fire training; and

WHEREAS, the Bylaws of the Commission require that the governing bodies of member cities ratify any proposed amendments thereto; and

WHEREAS, the subject of the Agreement referenced herein and the activities of the Commission are within the scope of all the cooperating municipalities and Sections 70.220 and 70.260 RSMo authorize the cities to work in a cooperative manner and establish a joint body as provided in the Agreement; and

WHEREAS, cooperation between the cities will provide additional fire department training opportunities and continue to improve efficiencies and enhancements for the Cities; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CLAYTON, MISSOURI, AS FOLLOWS:

SECTION 1. The Board of Aldermen approves the First Amendment to the Central Core Fire Training Center Commission Intergovernmental Agreement in substantial conformity with the terms shown on Exhibit A attached hereto and incorporated herein by this reference as if set out here in full, together with such changes therein as shall be approved by the officers of the City executing same which are consistent with the provisions and intent of this legislation and necessary, desirable, convenient or proper in order to carry out the matters herein authorized. The Mayor, City Manager and other appropriate City officials are hereby authorized to execute the Agreement and such additional documents and take any and all actions necessary, desirable, convenient or prudent in order to carry out the intent of this legislation.

SECTION 2. The Board of Aldermen of the City of Clayton hereby ratifies amendments to the Bylaws of the Commission in substantial conformity with the terms shown on Exhibit B attached hereto and incorporated herein by this reference as if set out here in full.

SECTION 3. This ordinance shall be in full force and effect from and after the date of its passage as provided by law; provided, however, that in the event the other cities identified herein do not approve the Agreement in substantially the same form as executed by the City hereunder, this Ordinance and any and all actions taken pursuant hereto may be revoked.

Passed this 27 day of February 2024.

MAYOR

ATTEST:

FIRST AMENDMENT
TO THE
CENTRAL CORE FIRE TRAINING CENTER COMMISSION
INTERGOVERNMENTAL AGREEMENT
BETWEEN
THE CITIS OF BRENTWOOD, CLAYTON AND RICHMOND HEIGHTS, MISSOURI
AND
THE CITY OF MAPLEWOOD, MISSOURI

WHEREAS, the Cities of Brentwood, Clayton and Richmond Heights, Missouri, ("Original Cities") previously entered into a Central Core Fire Training Center Commission Intergovernmental Agreement on or about July 12, 2022, ("Intergovernmental Agreement"); and

WHEREAS, the City of Maplewood ("Maplewood") now wishes to join the Intergovernmental Agreement and become an equal member of the Central Core Fire Training Center Commission and participate in its activities and governance; and

WHEREAS, the Original Cities endorse and approve of Maplewood joining the Commission and wish to amend the Intergovernmental Agreement to accomplish that joinder;

NOW, THEREFORE, it is hereby agreed by and between the Original Cities and Maplewood, for and in consideration of the mutual covenants and promises hereinafter set forth, the sufficiency of which consideration is hereby acknowledged by all parties, as follows:

The first paragraph of the Intergovernmental Agreement is hereby deleted, and the following paragraph is hereby inserted in lieu thereof:

This Agreement ("Agreement") is entered into as of the date last subscribed below by and between the Missouri cities of Brentwood, Clayton, Maplewood, and Richmond Heights (the "Cities"), all of which are political subdivisions of the State of Missouri and are authorized to enter into this Agreement pursuant to Sections 70.220 and 70.260 of the Revised Statutes of Missouri.

This First Amendment shall be effective as of the date last subscribed below:

IN WITNESS WHEREOF, this Agreement has been executed by the Cities through their duly authorized representatives on the dates noted below.

CITY OF BRENTWOOD

CITY OF CLAYTON

Mayor

Mayor

Attest:

Attest:

City Clerk Date

City Clerk Date

CITY OF MAPLEWOOD

CITY OF RICHMOND HEIGHTS

Mayor

Mayor

Attest:

Attest:

City Clerk Date

City Clerk Date



City Manager
10 N. Bemiston Avenue
Clayton, MO 63105

REQUEST FOR BOARD ACTION

TO: MAYOR HARRIS; BOARD OF ALDERMEN

FROM: DAVID GIPSON, CITY MANAGER
ERNIE RHODES, FIRE CHIEF, FIRE DEPARTMENT

DATE: FEBRUARY 27, 2024

SUBJECT: MOTION - APPROVAL OF THE PRE-CONSTRUCTION COSTS
ASSOCIATED WITH THE CENTRAL CORE FIRE TRAINING CENTER

The Central Core Fire Training Center Commission requests to begin the necessary pre-construction work for the fire training facility. The City of Clayton will pay the invoices related to pre-construction work and subsequently invoice our three (3) partner cities for reimbursement of their respective portions. If approved, the expenses and reimbursement revenue will be included in the next quarterly budget amendment.

Estimated total costs for FY24 are \$101,500. Clayton's share of the cost is twenty-five percent (25%) of the FY24 total, or \$25,375.

The remaining expenditures related to the facility will occur in Fiscal Year 2025 and Fiscal Year 2026. The total program budget (attached) is \$1.88 million. The City of Clayton's portion of the total cost will be \$469,354. The Commission has also applied for a grant that could potentially fund up to fifty percent (50%) of the total project. That would significantly reduce these estimated amounts. The grant awards will be announced in the next 60 days.

STAFF RECOMMENDATION: To approve the expenditure of funds for the pre-construction portion of the Central Core Fire Training Center project.

Central Core Fire Training Center – 2/6/24



	9/11/2023	11/14/2023	Notes
A. Construction Contracts			
1. Site Prep, Gravel, Footings, Flatwork	\$ 200,000	\$ 200,000	
2. Training Tower, Props & Equipment	\$ 900,662	\$ 900,662	
3. Support Space - Restrooms & Outdoor Classrooms		\$ 280,250	
4. Contingency (9/11/23 – 14.2%; 11/14/23 – 15.3%)	\$ 157,238	\$ 199,938	
	\$ -		
Sub-Total	\$ 1,257,900	\$ 1,580,850	
B. Permits	\$ 15,000	\$ 15,000	
Sub-Total	\$ 15,000	\$ 15,000	
D. Professional Services - Design, Survey, Project			
1. Site Analysis (Phase I, Phase II, etc.)	\$ -	\$ -	
2. Environmental Consultants	\$ -	\$ -	
3. Survey	\$ 4,000	\$ 4,000	
4. Geotechnical	\$ 10,000	\$ 12,500	
5. Civil Engineering	\$ 30,000	\$ 30,000	
6. Programming	\$ -	\$ -	
7a. Project Manager / Owner Rep - Preconstruction	\$ 40,000	\$ 40,000	
7b. Project Manager/ Owner Rep - Construction	\$ 57,000	\$ 57,000	
8. Architectural Design Fees	\$ 75,474	\$ 126,468	
9. Materials Testing	\$ 10,000	\$ 10,000	
	\$ -	\$ -	
Sub-Total	\$ 226,474	\$ 279,968	
E. Technology			
F. Land Acquisition			
G. Financing			
H. Miscellaneous Costs - Printing & Bid Ad	\$ 500	\$ 500	
Sub-Total of A - H	\$ 1,499,874	\$ 1,876,318	
OWNER'S PROGRAM BUDGET	\$ 1,499,874	\$ 1,876,318	
BUDGET	\$ 1,500,000	\$ 1,877,365	
OVER/(UNDER)	\$ 126	\$ 1,047	



City Manager
10 N. Bemiston Avenue
Clayton, MO 63105

REQUEST FOR BOARD ACTION

TO: MAYOR HARRIS; BOARD OF ALDERMEN
FROM: DAVID GIPSON, CITY MANAGER
ANDREA MUSKOPF, ASSISTANT CITY MANAGER
DATE: FEBRUARY 27, 2024
SUBJECT: RECOMMENDATION FROM THE CLAYTON COMMUNITY EQUITY
COMMISSION – VOICES FOR CHANGE PROGRAM

On February 8, 2024, the Clayton Community Equity Commission (CEC) unanimously approved a recommendation to the Board of Aldermen (BOA) that the BOA consider partnering with the School District of Clayton and the Clayton Community Foundation (CCF) to implement a “Voices for Change” Writing Contest. The Writing Contest should consist of the below:

Program: Voices for Change: CHS / CEC Writing Contest

Administration: Clayton Community Foundation

Total Fundraising Amount: \$1,500 for 2024 (Funded)

Amount: Minimum \$500/Maximum \$1,500

Maximum Number of Winners: 3

Review Committee:

- School District of Clayton Representative
- Clayton Community Foundation Representative
- Board of Aldermen Representative
- Community Equity Commission Representative

Sponsored by: Clayton Community Foundation in partnership with Community Equity Commission

- The goal is to raise awareness about CEC and increase community engagement.

Dates Open: End of February to March 28th

Announcement: The winners will be announced and presented at CHS Awards Night in May.

Additional Promotions: The winning submissions will be posted on the CCF website, and the link will be shared in City and School District of Clayton communications.

Promotional Information: Draft text for promotional information to be shared with students is attached.

Voices for Change: CHS / CEC Writing Contest

Description:

Calling all Junior and Senior high school students passionate about creating positive societal change! Participate in our "Voices for Change" writing contest, where you can express your thoughts and ideas on activism and political change through the power of words. Share your unique perspective, propose solutions, and inspire others to join the conversation.

Categories:

1. Essays: *Analyze pressing issues, propose solutions, and articulate your vision for a better future.*
2. Poetry: *Use the beauty of language to convey the essence of activism and inspire change.*
3. Short Stories: *Craft compelling narratives that highlight the impact of individual or collective efforts toward political change.*

Submission Guidelines:

- Open to current CHS Junior and Seniors
- Submissions must be original and unpublished
- Word Limit -
 - Essays (up to 1000 words)
 - Poetry (up to 50 lines)
 - Short Stories (up to 1500 words)
- Submission Deadline:

Judging Criteria:

- Creativity and originality
- Clarity of message
- Relevance to the theme
- Impactfulness of ideas

How to Enter:

Submit your entry via [Submission Platform] by the deadline. Include your name, grade, and contact information.

Join us in amplifying the voices of the next generation advocating for positive change!