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Please note, individuals may attend in-person or virtually via Zoom. Doors will open 30 minutes prior to the start of each meeting.

Please click this URL to join: <https://us02web.zoom.us/j/88566197645>; Webinar ID: 885 6619 7645

Or One tap mobile:

+13052241968,,88566197645# US; +13092053325,,88566197645# US

Or join by phone:

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International numbers available: <https://us02web.zoom.us/j/88566197645>

Persons interested in making their views known on any matter on the agenda should send an email with their comments to the City Clerk at jfrazier@claytonmo.gov. All comments received will be distributed to the entire Board before the meeting.

**City of Clayton
Board of Aldermen Meeting
Friday, January 20, 2023
Clayton City Hall – Council Chambers
10 N. Bemiston Avenue
3:00 p.m.**

AGENDA

1. Discussion on solid waste.
2. Discussion on the municipal garage project process.
3. Discussion on fire truck purchases.

The Board of Aldermen may also hold a closed meeting, with a closed vote and record, as authorized by Section 610.021(1), (2) and (3) Revised Statutes of Missouri, relating to legal issues, real estate and/or personnel, negotiation of a contract pursuant to Section 610.021(12) RSMO., and/or proprietary information pursuant to Section 610.021(15)

Agenda topics may be added or deleted at any time prior to the Board of Aldermen meeting without further notice. To inquire about the status of agenda topics, call 290.8469. Individuals who require an accommodation (i.e., sign language, interpreter, listening devices, etc.) to participate in the meeting should contact the City Clerk at 290.8469 or Relay Missouri at 1.800.735.2966 (TDD) at least two working days prior to the meeting.



City of Clayton Solid Waste Survey

Submitted to the City of Clayton, Missouri by:

ETC Institute
725 W. Frontier Lane,
Olathe, KS 66061

January 2023



ETC
INSTITUTE

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Purpose

After careful consideration, the City of Clayton's Board of Aldermen has determined the City will no longer cover the cost of waste collection services for residents after September 30, 2023. As a way to ensure the City takes a resident-driven approach to decision making ETC Institute administered a short survey on solid waste issues on behalf of the City of Clayton. The survey was designed to gather resident opinions and input on the scope of services for the City's next waste collection contract. The information collected will help the City of Clayton determine the waste collection services to be provided after October 1, 2023.

Background

The City of Clayton's fiscal year begins on October 1 and ends on September 30 the following year. The City of Clayton has adopted and implemented the Fiscal Year 2023 Budget. It is projected that the City will have an operating (General Fund) deficit of \$2.2 million at the end of Fiscal Year 2023. The City will utilize funds from its reserves to balance this deficit. It is currently projected that this trend will continue every year without any substantial changes to service levels or increased revenue. The City has a policy that requires at least 25% of annual operating expenses to always be maintained in reserve. By the end of Fiscal Year 2028, it is projected that the City will drop below this reserve threshold. This would create operational issues and will have a significant impact on the City's credit rating.

Over the past two years, the Board of Alderman has considered multiple ways to reduce expenditures or increase revenue. Waste collection became the focal point of these discussions for multiple reasons:

- The City of Clayton has traditionally covered the cost of trash, recycling, and yard waste collection for all single-family and multi-family residences.
- Clayton is the only city in the St. Louis metro area that covers the cost of rear-yard collection services for single-family and two-family residents.
- Clayton is the only city in the St. Louis metro area that covers the cost of waste collection services for all multi-family properties.
- In FY23, Clayton will spend \$2.2 Million to provide waste collection services for residential properties. This represents over 7% of the City's annual operating expenses.
- The current waste collection contract expires on September 30, 2023, providing an opportunity to competitively bid a new scope of services.
- It is anticipated that the cost of the next waste collection contract will increase due to inflation and the increased cost of labor, fuel, and capital items.

Beginning October 1, 2023, residents in the City of Clayton will be billed directly by the City's chosen waste hauler for waste collection services. This decision should allow the City to balance future budgets and maintain its high level of service without the need for a tax increase in the near future. The City will bid citywide single-family and multi-family waste collection for the next contract and will negotiate competitive rates for trash, recycling, and yard waste removal beginning October 1, 2023. Rates will be



specific to the service provided to the property type. The City does not have the ability to accurately determine future rates prior to the receipt of competitive bids.

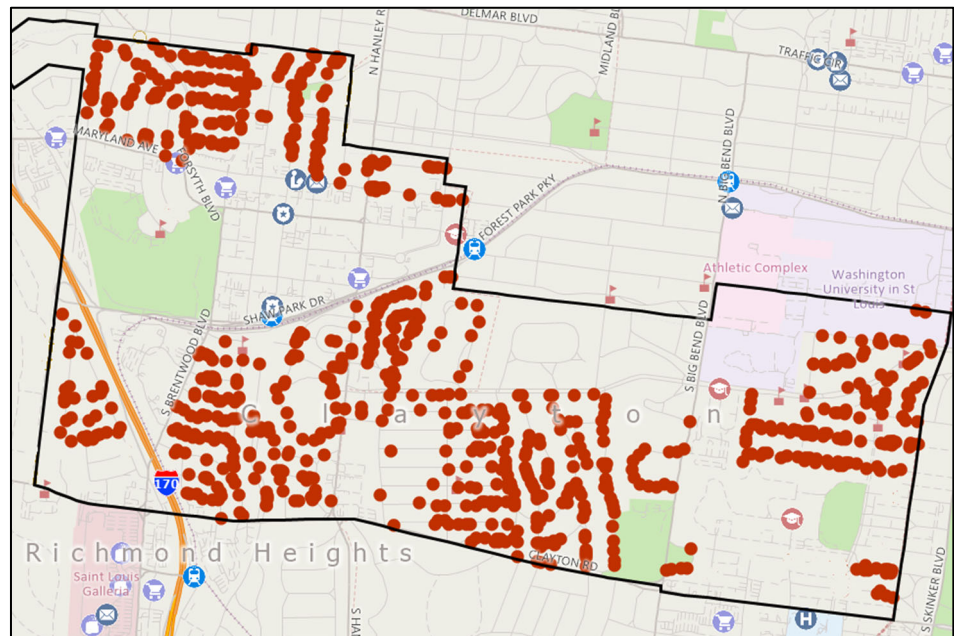
This results of this survey will help the City take a resident-driven approach to deciding what scope of services will be included in the next waste collection contract for single-family and two-family units.

Methodology

The survey along with a cover letter and postage-paid return reply envelope were mailed to single-family and two-family residents within the City of Clayton. The sample was address based and was designed to ensure an equal distribution of responses were collected across the City. The cover letter explained the purpose of the survey and the survey contained a detailed summary of pertinent background information and an explanation of the choices posed to residents. Residents had the option of completing the paper survey and mailing it back to ETC Institute, or they could complete the survey online at ClaytonTrashSurvey.org.

The goal was to complete a minimum of 400 completed surveys. This goal was far exceeded with a total of 855 responses received. Of the 855 responses that were received, a total of 724 residents fully completed the survey – including two demographic questions. The overall results for the sample of 724 households have a precision of at least +/- 3.6% at the 95% level of confidence.

To ensure single-family and two-family households throughout the City were well represented, ETC Institute geocoded the home address of all respondents to the survey. The map to the right shows the approximate location of survey respondents based on the block location of their home address. To ensure the identity of respondents remains anonymous, the location of each completed survey is given as an approximate location.



This report contains the following:

- An executive summary of the background and methodology of the project
- Charts and graphs of the overall results of the survey
- Tabular data for the overall results of the survey
- A copy of the cover letter and survey instrument mailed to residents.



Major Findings

Curbside Trash and Recycling Pickup Versus Rear-Yard Trash and Recycling Pickup

Respondents to the survey were notified that the next decision to be made by the City relates to the scope of services for the next waste collection contract for single-family and two-family units in the City. The survey also informed residents that the City would consider the survey data when determining the next scope of services for waste collection.

Respondents were presented with two options that the City is currently considering related to trash and recycling pickup. The table below was taken directly from the survey instrument mailed to residents; the online survey contained the same table:

Curbside Trash/Recycling Pickup	Rear-Yard Trash/Recycling Pickup
On trash collection days, residents roll the containers to the curb and return them to an area out of view after collection. Special arrangements could be made for those with accessibility needs.	This is the service currently provided to City residents. Trash and recycling containers remain out of view and the waste collection company services the containers at the rear of the property.
Less expensive than rear-yard pickup.	More expensive than curbside pickup due to increased fuel and labor usage.
Less ongoing environmental impact. It is estimated that curbside collection would reduce annual truck idling time by more than 4,000 hours.	Change to curbside collection will result in disposal of some current single-family trash and recycling containers in landfills.
Curbside service containers will create visual and physical clutter on collection days.	
Parked vehicles, leaf piles, and snow at the curb will present challenges for curbside collection.	

After reviewing the table above, respondents were asked to select the option that they most prefer. Seventy-four percent (73.7%) of respondents indicated that they prefer the City negotiate a citywide waste collection contract for rear-yard waste collection, only 26.3% of respondents indicated that they preferred the City contract for curbside waste collection.

Yard Waste and Compost Collection

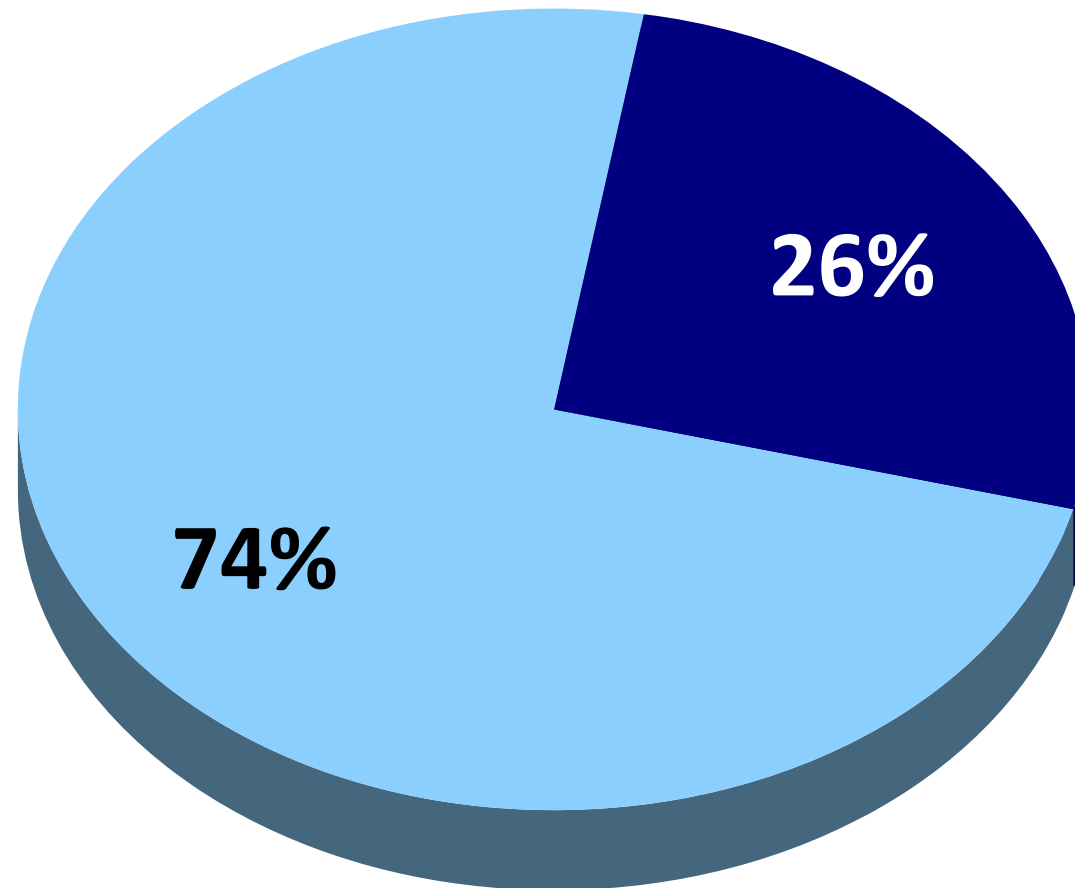
The second survey question asked respondents to indicate if they would prefer the City negotiate a Citywide waste collection contract for standard yard waste and compost collection included in the monthly charge or optional yard waste and compost collection for an additional charge. Knowing that a monthly rate for optional services would be determined through the competitive bidding process 66.9% of respondents indicated they would prefer the City negotiate standard yard waste and compost collection included in the monthly charge, 33.1% of respondents preferred that the City negotiate yard waste and compost collection as an optional charge.



Charts and Graphs

Q1. Should Clayton's next Citywide contract for trash and recycling be for CURBSIDE COLLECTION or REAR-YARD COLLECTION?

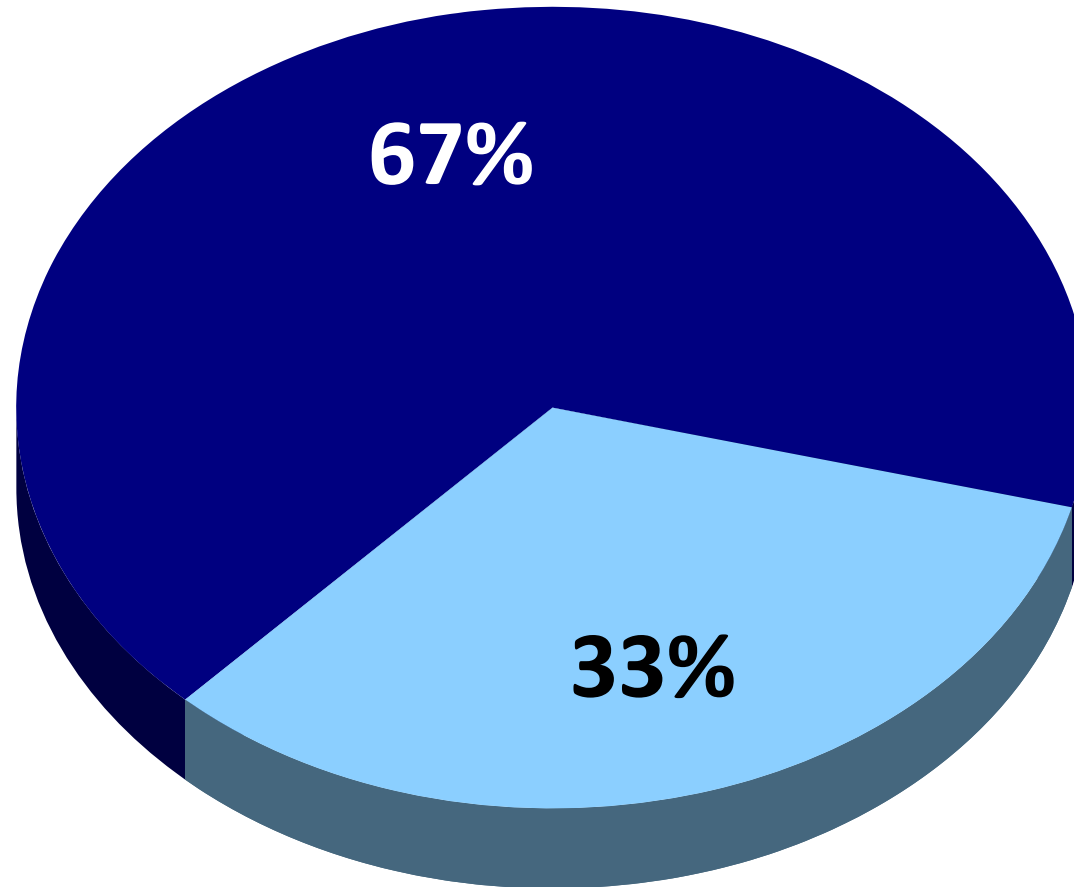
by percentage of respondents



- Curbside waste collection
- Rear-yard waste collection

Q2. Should yard waste and compost collection be included as part of the regular monthly rate, or should it be optional with an additional charge?

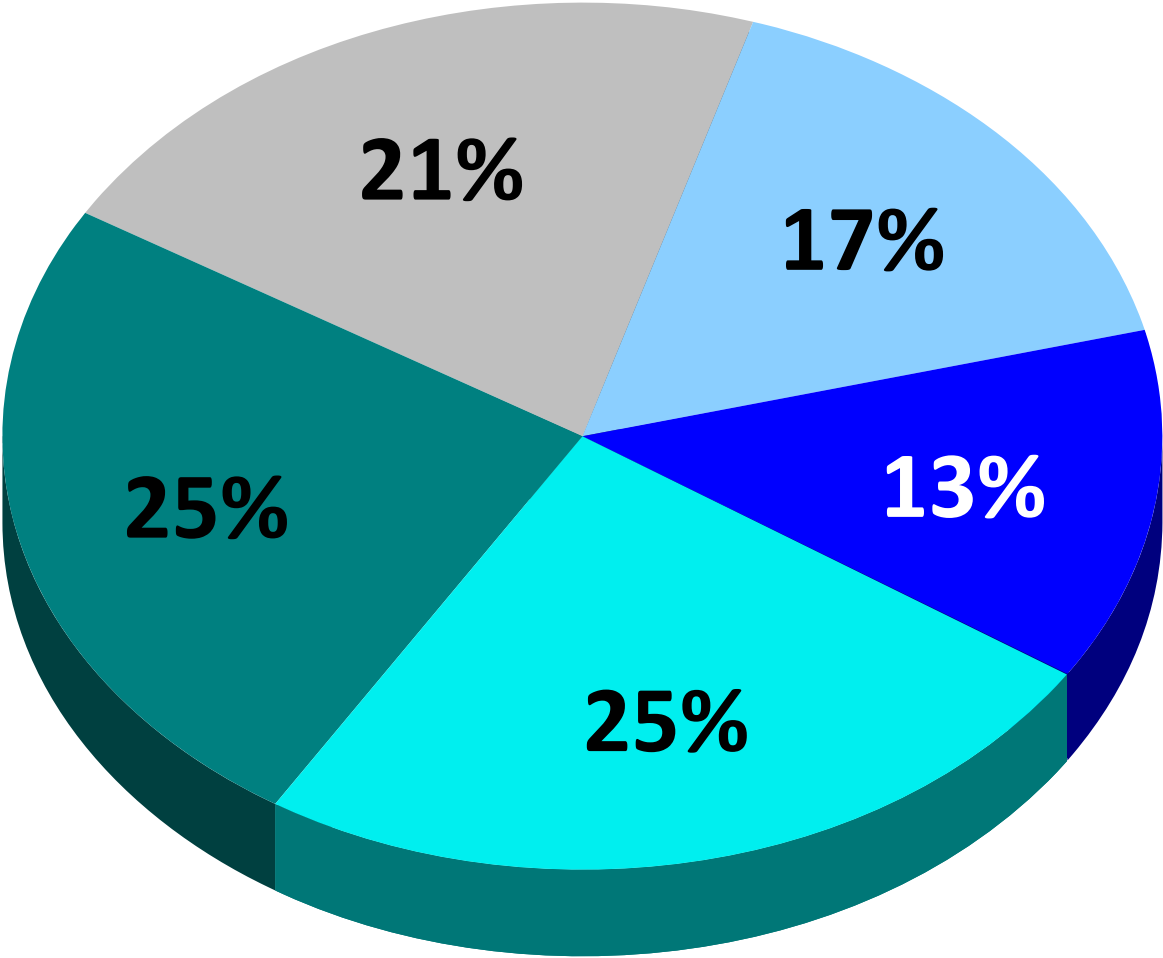
by percentage of respondents



- Standard yard waste and compost collection included in the monthly charge
- Optional yard waste and compost collection for an additional charge

Q3. What is your age?

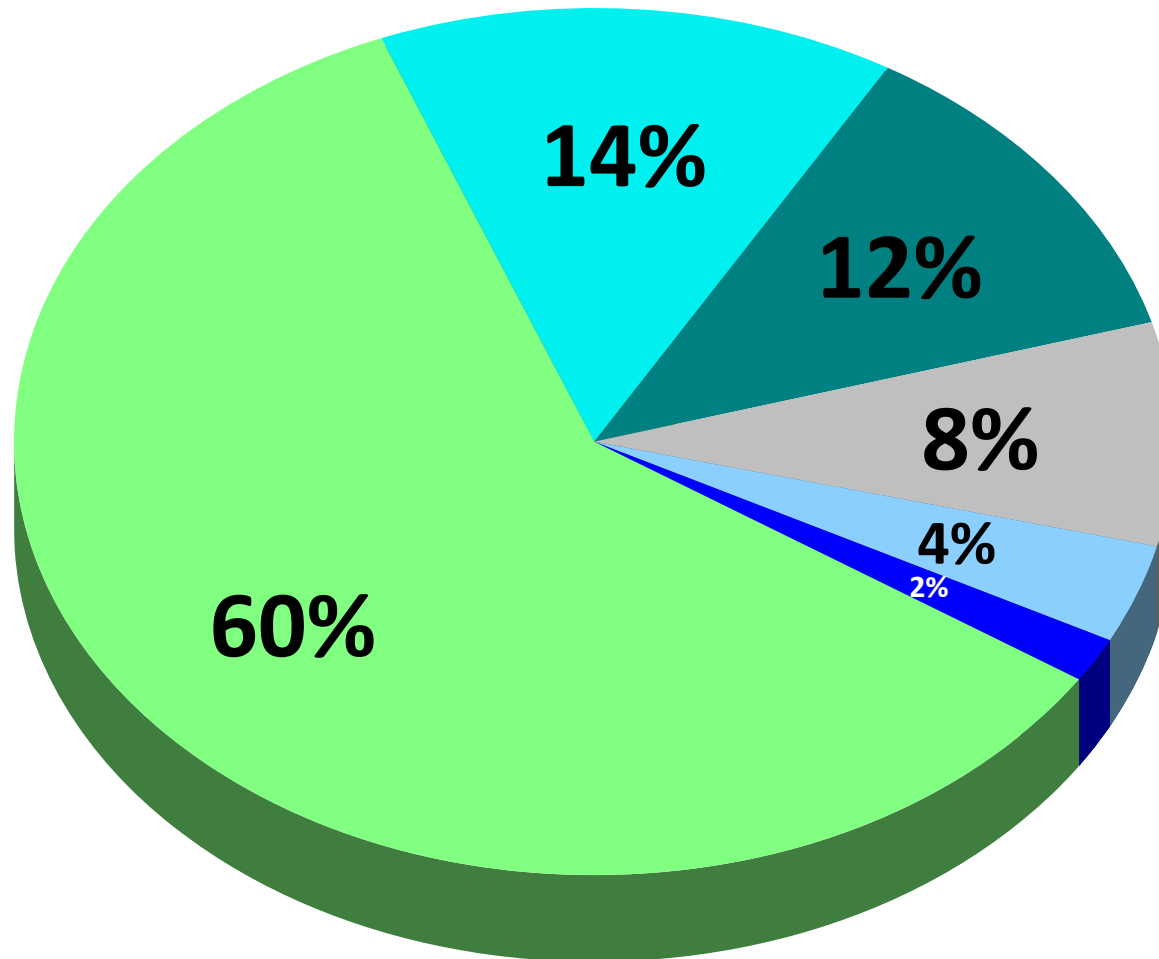
by percentage of respondents



■ 18-34 ■ 35-44 ■ 45-54 ■ 55-64 ■ 65+

Q4. Would you say your total annual household income is...

by percentage of respondents



- Under \$30k
- \$30k to \$59,999
- \$60k to \$99,999
- \$100k to \$149,999
- \$150k to \$199,999
- \$200k +



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Tabular Data

Q1. Should Clayton's next Citywide contract for trash and recycling be for CURBSIDE COLLECTION or REAR-YARD COLLECTION?

Q1. Should Clayton's next Citywide contract for trash & recycling be for curbside or rear-yard collection	Number	Percent
Curbside waste collection	225	26.3 %
Rear-yard waste collection	630	73.7 %
Total	855	100.0 %

Q2. Should yard waste and compost collection be included as part of the regular monthly rate, or should it be optional with an additional charge?

Q2. Should yard waste & compost collection be included as part of regular monthly rate, or should it be optional with an additional charge	Number	Percent
Standard yard waste & compost collection included in monthly charge	567	66.9 %
Optional yard waste & compost collection for an additional charge	280	33.1 %
Total	847	100.0 %

Q3. What is your age?

Q3. Your age	Number	Percent
18-34	105	13.0 %
35-44	133	16.5 %
45-54	170	21.1 %
55-64	199	24.7 %
65+	198	24.6 %
Total	805	100.0 %

Q4. Would you say your total annual household income is...

Q4. Your total annual household income	Number	Percent
Under \$30K	12	1.7 %
\$30K to \$59,999	27	3.7 %
\$60K to \$99,999	59	8.1 %
\$100K to \$149,999	89	12.3 %
\$150K to \$199,999	103	14.2 %
\$200K+	434	59.9 %
Total	724	100.0 %



Survey Instrument



City of Clayton

10 North Bemiston · Clayton, Missouri 63105-3304 · (314) 727-8100 · FAX (314) 863-0294

November 2022

Dear Clayton Resident,

After careful consideration, the Board of Aldermen has determined that the City will no longer cover the cost of waste collection services for residents after September 30, 2023.

The City of Clayton is now requesting your help and a few minutes of your time. You have been randomly selected to participate in a sample survey designed to gather resident opinions and input on the scope of services for the City's next waste collection contract. The information requested in this survey will help the City determine the waste collection services to be provided after October 1, 2023.

We greatly appreciate your participation. We realize that completing this survey will take time, but we have included only two questions that are vital to an effective evaluation.

Please return your completed survey as soon as possible using the postage-paid envelope provided. You have the option of completing the survey online at claytontrashsurvey.org. Individual responses to the survey will remain confidential.

The survey data will be compiled and analyzed by ETC Institute, one of the nation's leading governmental research firms. ETC representatives will present survey results to the City in early 2023.

Thank you in advance for your participation.

Sincerely,

David Gipson
City Manager

2022-23 City of Clayton Solid Waste Survey

Background Information

[Please read the following information carefully before completing the survey.]

After careful consideration, the Board of Aldermen has determined that the City will no longer cover the cost of waste collection services for residents after September 30, 2023.

Beginning October 1, 2023, residents will be billed directly by the City's chosen waste hauler for collection services. This was a difficult decision, but it should allow the City to balance future budgets and maintain its high level of service without the need for a tax increase in the near future.

The City of Clayton has adopted and implemented the Fiscal Year 2023 Budget. The City's fiscal year begins on October 1 and ends on September 30 of the following year. It is projected that the City will have an operating (General Fund) deficit of \$2.2 million at the end of Fiscal Year 2023. The City will utilize funds from its reserves to balance this deficit.

It is currently projected that this trend will continue every year absent substantial changes to service levels or increased revenue. The City has a policy that requires at least 25% of annual operating expenses to always be maintained in reserve. By the end of Fiscal Year 2028, it is projected that the City will drop below this reserve threshold if we continue status quo. This would create operational issues and have a significantly negative impact on the City's credit rating.

Over the past two years, the Board of Aldermen has considered multiple ways to reduce expenditures or increase revenue. Waste collection became the focal point of these discussions for multiple reasons:

- The City of Clayton has traditionally covered the cost of trash, recycling, and yard waste collection for all single-family and multi-family residences.
- Clayton is the only city in the St. Louis metro area that covers the cost of rear-yard collection services for single-family and two-family residents.
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- In FY23, Clayton will spend \$2.2 Million to provide waste collection services for residential properties. This represents over 7% of the City's annual operating expenses.
- The current waste collection contract expires on September 30, 2023, providing an opportunity to competitively bid a new scope of services.
- It is anticipated that the cost of the next waste collection contract will increase due to inflation and the increased cost of labor, fuel, and capital items.

The City will bid citywide single-family and multi-family waste collection for the next contract and negotiate competitive rates for trash, recycling, and yard waste removal in 2023. Rates will be specific to the service provided to that property type. Note that the City does not have the ability to accurately determine future rates prior to the receipt of competitive bids.

THE CHOICES

The next decision to be made relates to the scope of services for the next waste collection contract for single-family and two-family units, and the City will consider the following survey data when determining the next scope of services for waste collection.

1. Considering the items presented below, should Clayton's next citywide contract for trash and recycling be for CURBSIDE COLLECTION or REAR-YARD COLLECTION?

Curbside Trash/Recycling Pickup	Rear-Yard Trash/Recycling Pickup
On trash collection days, residents roll the containers to the curb and return them to an area out of view after collection. Special arrangements could be made for those with accessibility needs.	This is the service currently provided to City residents. Trash and recycling containers remain out of view and the waste collection company services the containers at the rear of the property.
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Curbside service containers will create visual and physical clutter on collection days.	
Parked vehicles, leaf piles, and snow at the curb will present challenges for curbside collection.	

Please select the option that you most prefer: I would prefer the City negotiate a citywide waste collection contract for....

___(1) Curbside waste collection ___(2) Rear-yard waste collection

2. Should yard waste and compost collection be included as part of the regular monthly rate, or should it be optional with an additional charge?

A monthly rate for optional services would be determined through the competitive bidding process.

Please select the option that you most prefer: I would prefer the City negotiate a citywide waste collection contract for....

___(1) Standard yard waste and compost collection included in the monthly charge

___(2) Optional yard waste and compost collection for an additional charge

3. What is your age? _____ years

4. Would you say your total annual household income is...

___(1) Under \$30,000 ___(3) \$60,000 to \$99,999 ___(5) \$150,000 to \$199,999

___(2) \$30,000 to \$59,999 ___(4) \$100,000 to \$149,999 ___(6) \$200,000 or more

5. Would you be willing to participate in future surveys sponsored by the City of Clayton?

___(1) Yes [Please answer Q5a.] ___(2) No

5a. Please provide your contact information.

Mobile Phone Number: _____

Email Address: _____

This concludes the survey. Thank you for your time!

Please return your completed survey in the enclosed postage-paid envelope addressed to:
ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061

Your responses will remain completely confidential.
If your address is not correct, please provide the correct information. Thank you.