

NOTE: THE BOARD OF ALDERMEN MEETING WILL BE HELD **IN-PERSON**  
AND VIRTUALLY VIA ZOOM (link is below).

Please note, individuals may attend in-person or virtually via Zoom. Doors will open 30 minutes prior to the start of each meeting. Due to the ongoing pandemic, occupancy will be limited to 25 attendees per meeting to accommodate social distancing. While masks are recommended, proof of vaccination will be required for individuals who wish not to wear a mask. Failure to provide proof of vaccination will require a mask to be worn while in City Hall.

Please click this URL to join. <https://us02web.zoom.us/j/85177828655>; Webinar ID: 851 7782 8655

Or One tap mobile: +13017158592, 85177828655# US (Washington DC); +13092053325, 85177828655# US

Or join by phone: Dial (for higher quality, dial a number based on your current location): US: +1 301 715 8592 or +1 309 205 3325 or +1 312 626 6799 or +1 646 931 3860 or +1 929 205 6099 or +1 669 444 9171 or +1 669 900 6833 or +1 719 359 4580 or +1 253 215 8782 or +1 346 248 7799 or +1 386 347 5053 or +1 564 217 2000

International numbers available: <https://us02web.zoom.us/j/85177828655>

Persons interested in making their views known on any matter on the agenda should send an email with their comments to the City Clerk at [jfrazier@claytonmo.gov](mailto:jfrazier@claytonmo.gov). All comments received will be distributed to the entire Board before the meeting.

**CITY OF CLAYTON BOARD OF ALDERMEN  
EXECUTIVE SESSION – 6:00 P.M.  
TUESDAY, AUGUST 23, 2022  
CLAYTON, MO 63105**

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1. Legal issues and negotiation (pursuant to Sections 610.021(1), (12) RSMO)

*Subject to a motion duly made in open session and a roll call vote pursuant to Section 610.022 the Board of Aldermen may also hold a closed meeting, with a closed vote and record for one or more of the reasons as authorized by Section 610.021(1), (2) and (3) Revised Statutes of Missouri, relating to legal issues, real estate and/or personnel, negotiation of a contract pursuant to Section 610.021(12) RSMO., proprietary information pursuant to Section 610.021(15), and/or information related to public safety and security measures pursuant to Section 610.021(18) and (19) RSMO.*

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**CITY OF CLAYTON BOARD OF ALDERMEN  
TUESDAY, AUGUST 23, 2022  
CITY HALL, 10 N. BEMISTON AVENUE  
CLAYTON, MO 63105  
7:00 P.M.**

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**ROLL CALL**

**MINUTES – August 9, 2022**

## **PUBLIC REQUESTS & PETITIONS**

### **UNFINISHED BUSINESS**

1. Ordinance – An amendment to Title III Traffic Code, Schedule III Parking Restrictions, related to Ellenwood Avenue. (Bill No. 6906)

### **PUBLIC HEARING**

1. Ordinance – To approve a boundary adjustment as proposed by the Redistricting Commission. (Bill No. 6908) – *1<sup>ST</sup> Reading*

### **CITY MANAGER REPORT**

1. Ordinance – To approve an amendment to the FY2022 (3rd Quarter) Budget. (Bill No. 6909)
2. Presentation on the 3<sup>RD</sup> Quarter Financial Report.
3. Ordinance – To approve an agreement with St. Louis County for participation in the Specialty Court Program. (Bill No. 6910)
4. Motion – To set the public hearing date for the FY2023 Budget and 2023 Property Tax Levy.
5. Discussion relative to requests for on-street parking regulation modifications.
6. Update and discussion on the Shaw Park Commons.

The Board of Aldermen may also hold a closed meeting, with a closed vote and record for one or more of the reasons as authorized by Section 610.021(1), (2) and (3) Revised Statutes of Missouri, relating to legal issues, real estate and/or personnel, negotiation of a contract pursuant to Section 610.021 (9)(12) RSMO., proprietary information pursuant to Section 610.021(15), and/or information related to public safety and security measures pursuant to Section 610.021(18) and (19) RSMO.

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THE CITY OF CLAYTON

Board of Aldermen  
In-Person and Virtual Meeting  
August 9, 2022  
7:04 p.m.

Minutes

The meeting was open to individuals to attend in-person and/or virtually via Zoom.

Mayor Harris called the meeting to order and requested a roll call. The following individuals were in attendance:

In-person: Aldermen: Rich Lintz, Bridget McAndrew, Susan Buse, Becky Patel, Gary Feder, Mayor Harris, City Manager Gipson, City Attorney O’Keefe, and City Clerk Frazier

Staff: Assistant City Manager Muskopf

Virtually: Aldermen Ira Berkowitz

**Motion made by Alderman McAndrew to approve the July 26, 2022, minutes. Alderman Berkowitz seconded.**

**Motion to approve the minutes passed unanimously on a voice vote.**

PUBLIC REQUESTS AND PETITIONS

David Berland, citizen, attended virtually; addressed the Board inquiring about the development project on Manchester Road in the City of Brentwood.

A RESOLUTION TO CONSIDER APPROVING A MUNICIPAL PARKS GRANT APPLICATION FOR ADDITIONAL FUNDS FOR CONSTRUCTION OF A POCKET PARK AT 7811 MARYLAND AVENUE

City Manager Gipson reported that in 2018, the City of Clayton acquired land at 7811 Maryland Avenue with the intent to create an urban park in Downtown Clayton. The conceptual design for this park was approved in 2019 and, since that time, the Clayton Community Foundation (CCF) has been raising funds to help pay for this project. To date, the CCF has raised more than \$73,000 towards the development of the park on Maryland Avenue and recently received a pledge for an additional \$50,000 toward the project. The City was also awarded a St. Louis County Municipal Park Grant in the amount of \$225,000 in 2021 for construction of this park.

A Request for Bids for construction of the park was issued in March 2022. Based on the construction climate at that time, minor changes were made to the scope of the project in an attempt to bring the bids in at budget; these changes included removal of the water feature and scaling back a portion of the retaining wall and concrete hardscape. Unfortunately, the bids still came in over budget, with the lowest bid at \$454,889.

To move this project forward, City staff recommends applying for additional Municipal Park Grant funding of up to \$325,000. If approved, this would bring the total Municipal Park Grant funds awarded for this project to \$525,000, which is the maximum for which the City of Clayton would be eligible. Current cost estimates for the project put the development of the park at just under \$590,000. If this application is successful, the grant along with funds raised by CCF will provide the resources necessary to develop the site into a new public park as originally designed (including the water feature). The City should receive notification before the end of the year with the intent to begin the work in early 2023.

Toni Siering, Director of Parks and Recreation was present to answer questions.

**Alderman Lintz moved to approve Resolution No. 2022-18 authorizing the submittal of a municipal parks grant application for the construction of a pocket park at 7811 Maryland Avenue. Alderman Berkowitz seconded.**

**The motion passed unanimously on a voice vote.**

**AN ORDINANCE TO CONSIDER APPROVING AN AMENDMENT TO CERTAIN PARKING RESTRICTIONS AND ENACTING NEW PARKING RESTRICTIONS**

City Manager Gipson reported that the proposed ordinance will amend Title III Traffic Code by repealing and replacing Schedule III Parking Restrictions. The purpose of the change is to add a section of Ellenwood Avenue to Table III-A No Parking Areas and deleting the same section from Table III-J Five-Hour Parking Areas. Specifically, the section of Ellenwood Avenue direct in front of The Church of St. Michael & St. George would no longer be restricted to five-hour parking. An overnight, 12:00 AM to 7:00 AM, would be implemented to match the current south side of the Church property on Wydown Boulevard.

Gary Carter, Director of Economic Development was present to answer questions.

The Board raised concerns regarding if the surrounding property owners and/or neighborhood trustees were notified of the changes.

**Alderman Lintz introduced Bill No. 6906, approving an amendment to Table III-A and Table III-J of the Parking Regulations in Schedule III Parking Restrictions to be read for the first time by title only. Alderman Berkowitz seconded.**

**City Attorney O'Keefe reads Bill No. 6906, first reading, an Ordinance Amending Table III-A and Table III-J of the Parking Regulations in Schedule III Parking Restrictions of the Clayton City Code by title only.**

**The motion passed unanimously on a voice vote.**

**AN ORDINANCE TO CONSIDER APPROVING A CONTRACT WITH AMERICAN RESPONSE VEHICLES FOR A NEW AMBULANCE**

City Manager Gipson reported that the Fire Department is requesting approval of a contract for the purchase of a 2023 American Emergency Vehicles Trauma Hawk Custom Type I Ambulance on a Ford F550 cab and chassis with American Response Vehicles. This purchase includes a Stryker Power Load Cot Fastener and Power Pro Cot.

The Fire Department worked with American Response Vehicles (aka ARV) on the design of new ambulance. ARV has provided their proposal based this design and, on the Houston,-Galveston Area Council (H-GAC) cooperative purchasing program known as HGACBuy. The Total Discounted Price from ARV is \$398,463.00.

Paul Mercurio, Assistant Fire Chief (virtual attendance) and John Wulf, Assistant Director of Public Works were present to answer questions.

**Alderman Lintz introduced Bill No. 6907, approving a contract with American Response Vehicles for a new ambulance to be read for the first time by title only. Alderman Berkowitz seconded.**

**City Attorney O’Keefe reads Bill No. 6907, first reading, an Ordinance Approving a Contract with American Response Vehicles for a New Ambulance by title only.**

**The motion passed unanimously on a voice vote.**

**Motion made by Alderman Lintz that the Board give unanimous consent to consideration for adoption of Bill No. 6907 on the day of its introduction. Alderman Berkowitz seconded.**

**The motion passed unanimously on a voice vote.**

**Alderman Lintz introduced Bill No. 6907, approving a contract with American Response Vehicles for a new ambulance to be read for the second time by title only. Alderman Berkowitz seconded.**

**City Attorney O’Keefe reads Bill No. 6907, second reading, an Ordinance Approving a Contract with American Response Vehicles for a New Ambulance by title only.**

**The motion passed on a roll call vote: Alderman Lintz – Aye; Alderman Berkowitz – Aye; Alderman McAndrew – Aye; Alderman Patel – Aye; Alderman Feder – Aye; and Mayor Harris – Aye. The bill, having received majority approval was adopted and became Ordinance No. 6764 of the City of Clayton.**

**A MOTION TO CONSIDER APPROVING THE PUBLIC ART FOR FORSYTH POINTE WEST TOWER - 8027 FORSYTH BOULEVARD**

City Manager Gipson reported that the subject property is located on the north side of Forsyth Boulevard between North Brentwood Boulevard and North Meramec Avenue and has a zoning designation of Planned Unit Development (PUD). On March 24, 2020, the Board of Aldermen approved plans for a 965,061 square-foot mixed-use building with a 14-story tower at the west end and a 16-story tower at the east end. The development is currently under construction.

Per Ordinance 6648, which governs this development, per the PUD point system related the public art was awarded 5 points (out of a possible 5 points) and described as, *“The building will include public art pieces at both the western and eastern tower open entry areas. Both development parties are committed to incorporating meaningful and lasting art into the ground floor areas. Owners of the west and east towers shall hire a consultant for the selection of public art/sculptures.”* The approved development plan for the property also mentions public art stating, *“The buildings will include public art/sculpture at both the western and easter towers, outdoors and*

*accessible to the public at the corners or in a location otherwise approved by the Public Art Advisory Commission and the Architectural Review Board. The developer shall hire an art consultant to assist with the selection of an artist(s) and the proposed locations of the public art the developer has committed to in the PUD.”*

US Capital Development is developing the western tower and has secured the services of Via Partnership to assist with the selection and approval of the public art for the corner entrance to the western tower. The proposed art piece will be located at the southwest corner of the development. This location is catty-cornered to Chapman Plaza. A sculpture titled “Campfire” has been selected for the west tower lobby entrance.

Anna Krane, Director of Planning was present to answer questions.

William Shearburn, art consultant, was present to answer questions from the Board.

Scott Haley, US Capital, was present to answer questions from the Board.

**Motion made by Alderman Lintz to approve the public art for Forsyth Pointe West Tower at 8027 Forsyth Boulevard. Alderman Berkowitz seconded.**

**The motion passed unanimously on a voice vote.**

**AN ORDINANCE TO CONSIDER APPROVING AN AGREEMENT WITH MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR THE CENTRAL BUSINESS DISTRICT (CBD) RESURFACING PHASE 2 PROJECT**

City Manager Gipson reported that this item was last before the Board of Alderman for consideration at the July 26, 2022 meeting. During the discussion at that meeting, there were questions from the board regarding the removal of the brick paver crosswalks. The crosswalks were listed as part of the project grant application; however, they were non-participating items to be paid fully by the City. City staff has confirmed with East-West Gateway that the brick paver crosswalks can be removed from this project grant as well as the existing grant agreement for the Central Business District Phase 1 project. The cost of brick paver crosswalk for both projects is estimated to be \$364,520 (\$233,520 for Phase 1 and \$131,000 for Phase 2).

East West Gateway confirmed by email that the removal of these non-participatory items is permitted under the grant and the agreement can be executed in its current form with the items removed during design if desired. This means a decision on whether to include these items in the project can be made at a future date. If brick paver crosswalks are decided to be removed from the project, staff will plan to retain a small quantity of these items to make any repairs needed to existing brick paver crosswalks.

Matt Malick, Director of Public Works, addressed the Board to answer questions.

**Alderman Lintz introduced Bill No. 6905, an ordinance to approve an agreement with MODOt for the Central Business District Resurfacing Phase 2 Project to be read for the first time by title only. Alderman Berkowitz seconded.**

**City Attorney O’Keefe reads Bill No. 6905, first reading, an Ordinance Providing for the Approval and Execution of a STP-Urban Program Agreement Between the City of**

**Clayton and the Missouri Highways and Transportation Commission and Actions Related Thereto by title only.**

**The motion passed unanimously on a voice vote.**

**Motion made by Alderman Lintz that the Board give unanimous consent to consideration for adoption of Bill No. 6905 on the day of its introduction. Alderman Berkowitz seconded.**

**The motion passed unanimously on a voice vote.**

**Alderman Lintz introduced Bill No. 6905, an ordinance to approve an agreement with MODoT for the Central Business District Resurfacing Phase 2 Project to be read for the second time by title only. Alderman Berkowitz seconded.**

**City Attorney O’Keefe reads Bill No. 6905, second reading, an Ordinance Providing for the Approval and Execution of a STP-Urban Program Agreement Between the City of Clayton and the Missouri Highways and Transportation Commission and Actions Related Thereto by title only.**

**The motion passed on a roll call vote: Alderman Lintz – Aye; Alderman Berkowitz – Aye; Alderman McAndrew – Aye; Alderman Patel – Aye; Alderman Feder – Aye; and Mayor Harris – Aye. The bill, having received majority approval was adopted and became Ordinance No. 6765 of the City of Clayton.**

#### OTHER

Alderman Lintz reported on the following:

- UERF and NUERF Boards met yesterday; UERF Board approved reducing the assumed rate of return from 7% to 6.5% which in turn increases the City’s contribution.

Alderman McAndrew thanked the Public Works staff for placing dumpsters at Shaw Park for use by residents affected by the flood.

Alderman Patel reported on the following:

- Oak Knoll Musical Nights event – thanks to Parks’ staff for their continued work on the park.
- Sustainability Committee
  - Ongoing discussion on solar panels
  - Discussion on the environmental impact of rear yard waste collection pick-up
  - “Lights Out” Heartland campaign
  - Acknowledged the anniversary of the Michael Brown event

Alderman Feder reported on the following:

- Clayton Community Equity Committee meets tomorrow in person at City Hall; they will be welcoming their new members.

Mayor Harris thanked the Public Works, Fire Department, Police Department and Parks Department staff for their work during the rainstorms and flooding. She noted that Chief Rhodes has been deployed to Kentucky to provide services.

Kudos to Matt Malick, Director of Public Works, for arranging the installation of the flower baskets on the light posts on Bemiston Avenue and Forsyth Boulevard.

**Motion made by Alderman Lintz to adjourn the meeting. Alderman Berkowitz seconded.**

**The motion passed unanimously on a voice vote.**

**There being no further business the meeting adjourned at 8:06 p.m.**

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

DRAFT





City Manager  
10 N. Bemiston Avenue  
Clayton, MO 63105

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## REQUEST FOR BOARD ACTION

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**TO:** MAYOR HARRIS; BOARD OF ALDERMEN  
**FROM:** DAVID GIPSON, CITY MANAGER  
GARY CARTER, ECONOMIC DEVELOPMENT DIRECTOR  
**DATE:** AUGUST 23, 2022  
**SUBJECT:** ORDINANCE - AMENDING CERTAIN PARKING RESTRICTIONS AND  
ENACTING NEW PARKING RESTRICTIONS

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This bill amends Title III Traffic Code by repealing and replacing Schedule III Parking Restrictions. The purpose of the change is to add a section of Ellenwood Avenue to Table III-A No Parking Areas and deleting the same section from Table III-J Five-Hour Parking Areas. Specifically, the section of Ellenwood Avenue direct in front of The Church of St. Michael & St. George would no longer be restricted to five-hour parking. An overnight, 12:00 AM to 7:00 AM, would be implemented to match the current south side of the Church property on Wydown Boulevard.

The attached bill was considered and first read on August 9, 2022. The Board asked staff to contact the trustees of the Skinker Heights neighborhood and inform them of the pending legislation. Staff has delivered the proposed changes to the trustees. However, staff is requesting the Board delay the second reading of the bill until such time that staff has surveyed the impacted area to provide additional community input during the Boards consideration. In addition, staff requests the delay to implement a new on-street parking modification request procedure before any deviation from current practice

**STAFF RECOMMENDATION:** To table the bill until a future date.



City Manager  
10 N. Bemiston Avenue  
Clayton, MO 63105

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## REQUEST FOR BOARD ACTION

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**TO:** MAYOR HARRIS; BOARD OF ALDERMEN

**FROM:** DAVID GIPSON, CITY MANAGER  
ANNA KRANE, AICP, DIRECTOR, PLANNING & DEV. SERVICES

**DATE:** AUGUST 23, 2022

**SUBJECT:** PUBLIC HEARING & A RESOLUTION - ACCEPTING THE REPORT AND RECOMMENDATION OF THE 2022 REDISTRICTING COMMISSION

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This is a public hearing and resolution to consider approving the recommendation from the Redistricting Commission regarding redistricting the City's Ward boundaries.

The City Charter requires ward boundaries to be reviewed following the release of each decennial census. In May 2022, the Board of Aldermen appointed a Redistricting Commission comprised of one citizen from each of the three wards, which is responsible for recommending to the Board of Aldermen new ward boundaries based on the 2020 census data.

The commission met with city staff twice in the month of July to discuss the redistricting process and possible changes in ward boundaries. Using the required redistricting criteria, it was determined that the population of the current wards exceeds the maximum allowable deviation in population and that redistricting was required. The ideal population distribution is completely equal populations in each ward. The maximum allowable deviation is the cumulative total by which the largest and smallest wards vary from the ideal population.

Existing Conditions		
Ward	Population	Deviation
1	5,750	-0.6%
2	5,281	-9.6%
3	6,326	9.3%
Total	17,357	18.9%

Ideal Population = 5,785.67  
Maximum Total Deviation < 10%

In considering multiple redistricting scenarios, the commission took into account the following criteria:

1. Population equality (one person – one vote)
2. Compact districts of contiguous territory
3. Retention of neighborhood boundaries
4. Retention of precinct boundaries
5. Retention of other community interests
6. Desire to retain historic boundaries
7. Consideration of incumbency

Upon review of the 2020 census data, the standard redistricting criteria, and supplemental materials provided by City staff, the commission reviewed four different redistricting scenarios. The commission unanimously selected “Option D” which would transfer the western portion of Concordia Seminary from Ward 2 to Ward 1, the neighborhoods of Carondelet Plaza, Wydown Forest, and Carrswold from Ward 2 to Ward 3, and the neighborhoods of Davis Place, Polo, Country Club Court, and Remmerts from Ward 3 to Ward 2. The resulting population distribution is as follows:

Option D			
Ward	Change	Population	Deviation
1	230	5,980	3.4%
2	516	5,797	0.2%
3	-746	5,580	-3.6%
Total		17,357	7%

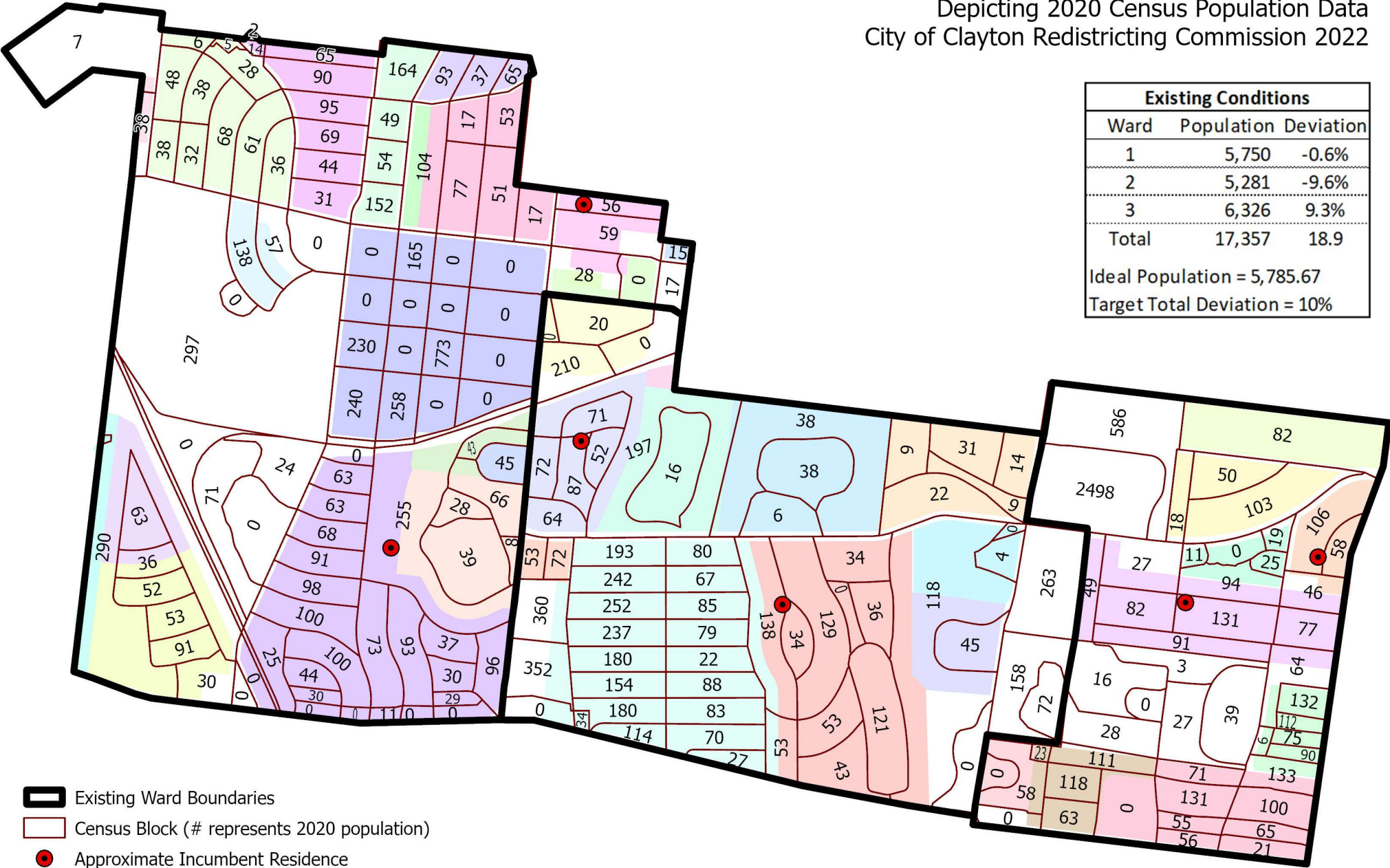
Ideal Population = 5,785.67  
Maximum Total Deviation < 10%

It was the opinion of the commission that “Option D” meets the standard redistricting criteria and that it will be the least disruptive to existing neighborhoods.

**COMMISSION RECOMMENDATION:** To adopt a new Ward Map (Option D).

# EXISTING CONDITIONS MAP

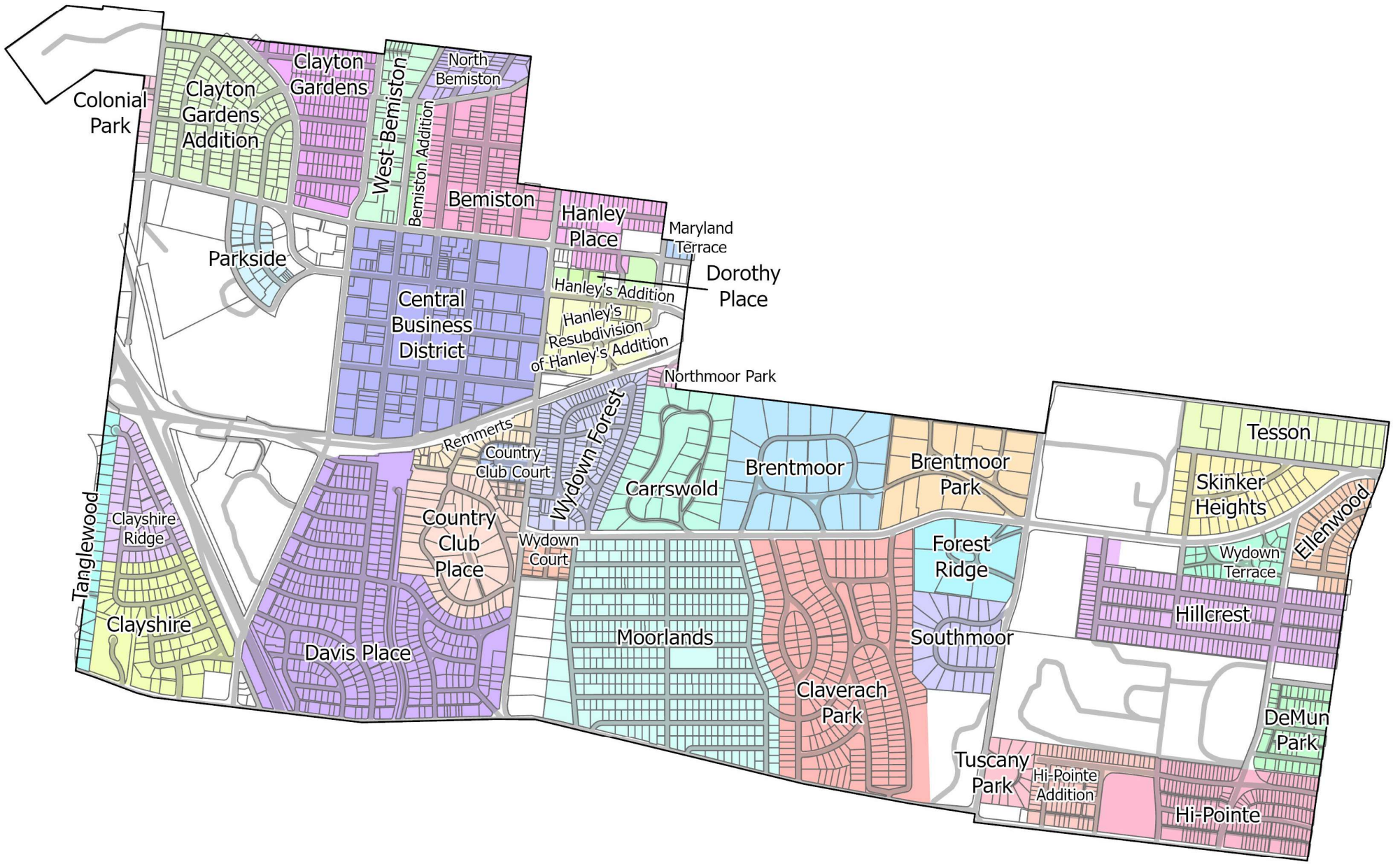
Depicting 2020 Census Population Data  
 City of Clayton Redistricting Commission 2022



- Existing Ward Boundaries
- Census Block (# represents 2020 population)
- Approximate Incumbent Residence

Background colors represent neighborhood boundaries



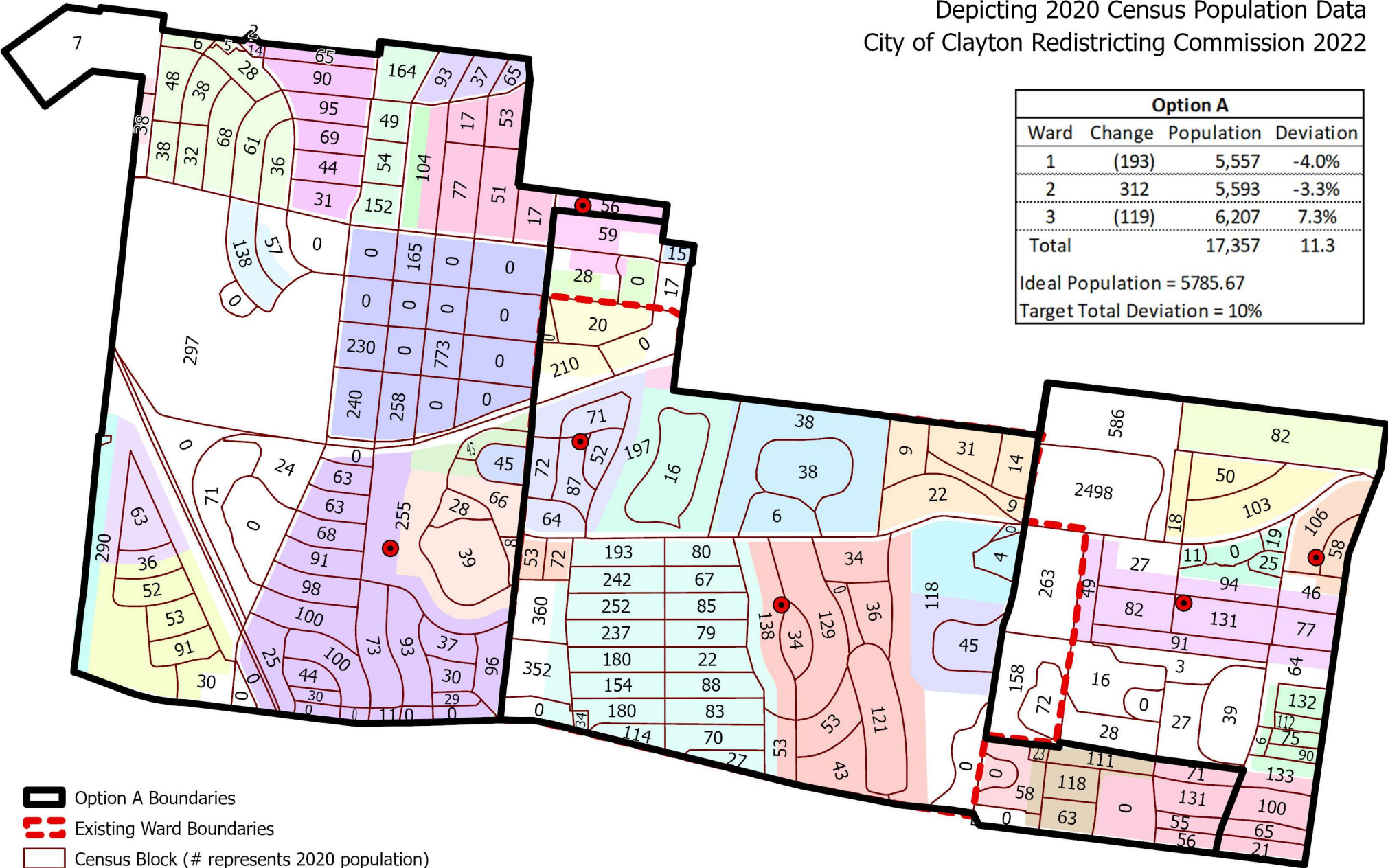


Subdivision Map





City of Clayton Redistricting Commission July 2022

# OPTION A BOUNDARY MAP

Depicting 2020 Census Population Data  
 City of Clayton Redistricting Commission 2022



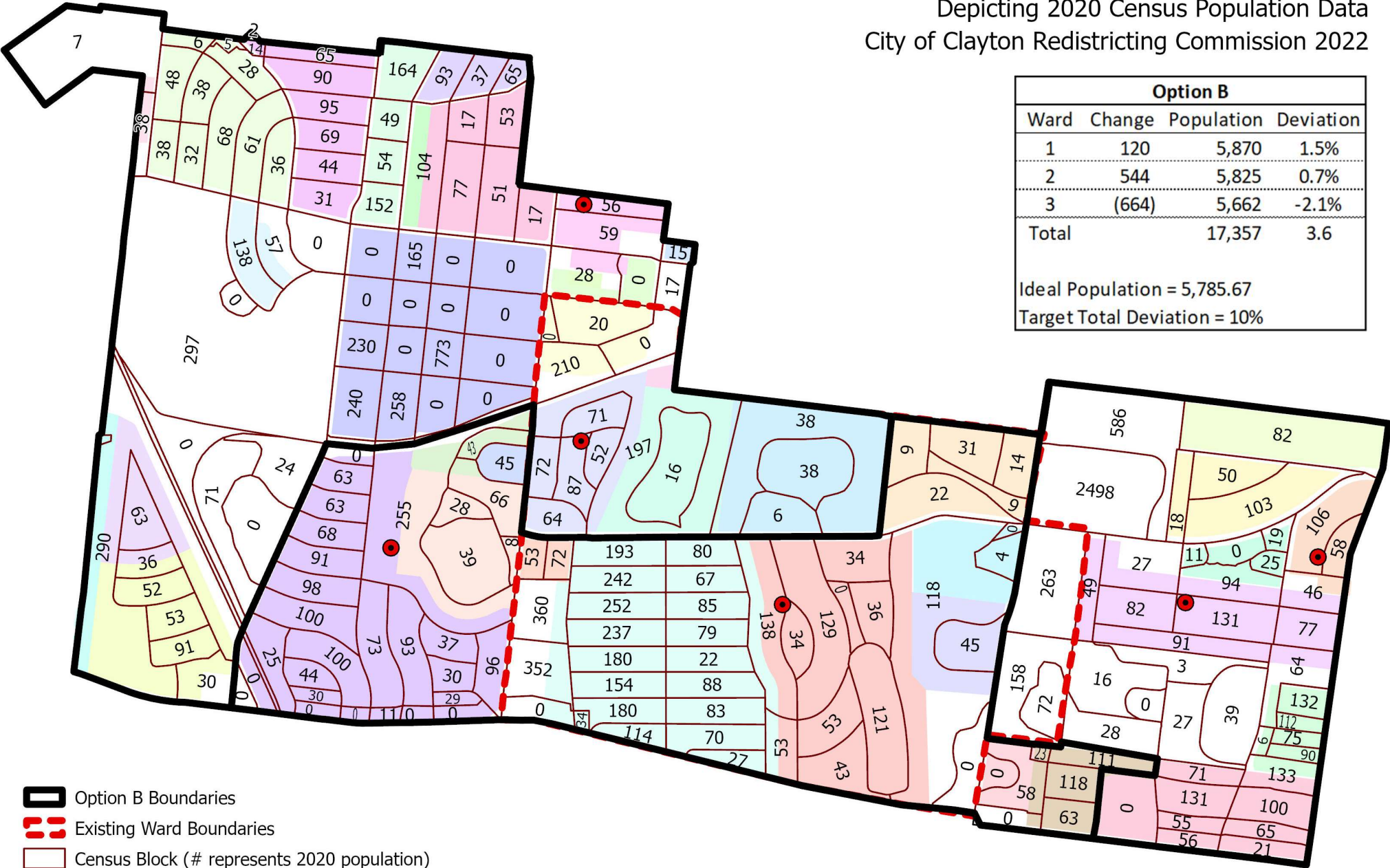
Option A			
Ward	Change	Population	Deviation
1	(193)	5,557	-4.0%
2	312	5,593	-3.3%
3	(119)	6,207	7.3%
Total		17,357	11.3
Ideal Population =		5785.67	
Target Total Deviation =		10%	

-  Option A Boundaries
  -  Existing Ward Boundaries
  -  Census Block (# represents 2020 population)
  -  Approximate Incumbent Residence
- Background colors represent neighborhood boundaries



# OPTION B BOUNDARY MAP

Depicting 2020 Census Population Data  
 City of Clayton Redistricting Commission 2022



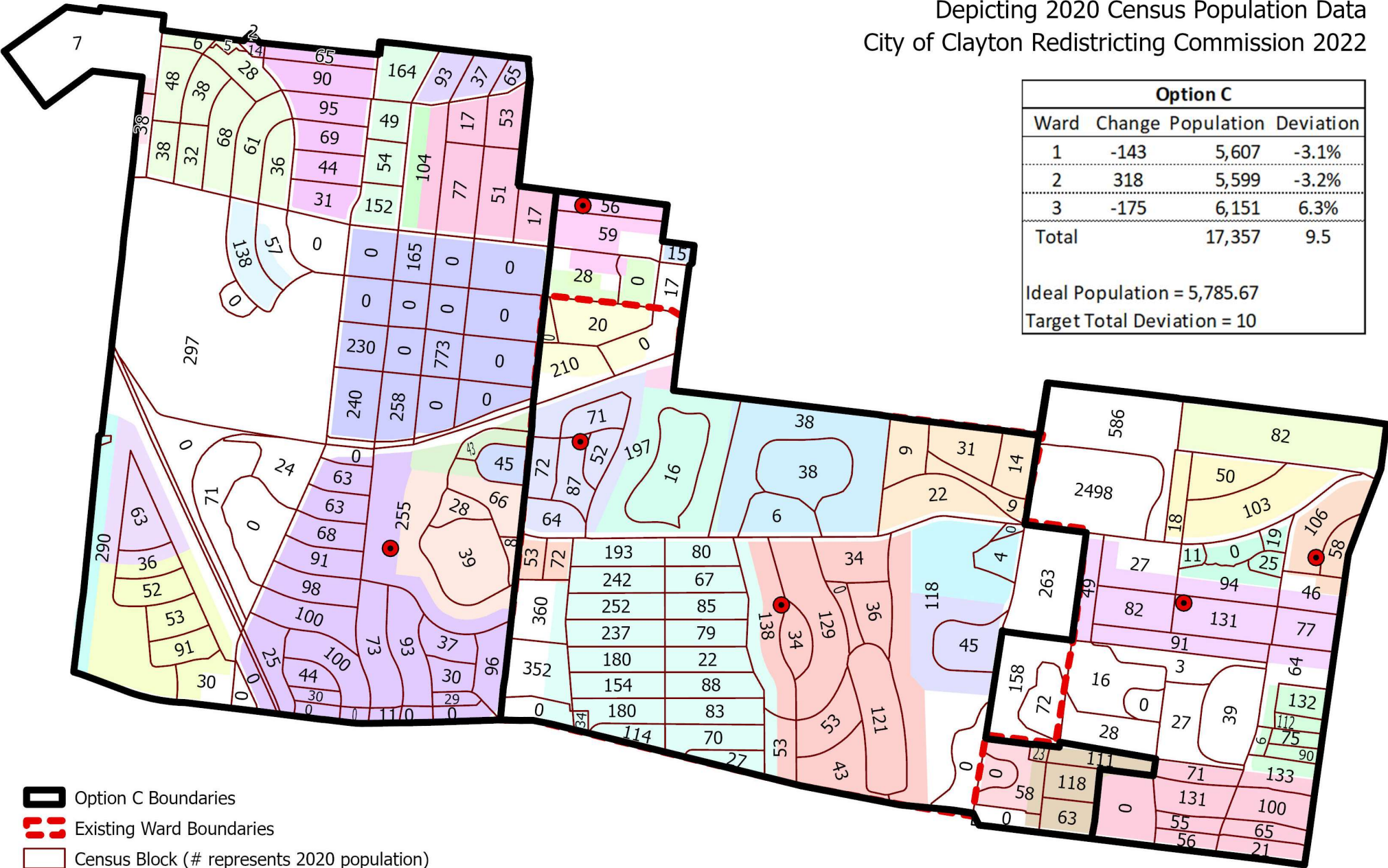
- Option B Boundaries
  - Existing Ward Boundaries
  - Census Block (# represents 2020 population)
  - Approximate Incumbent Residence
- Background colors represent neighborhood boundaries

# OPTION C BOUNDARY MAP

Depicting 2020 Census Population Data  
 City of Clayton Redistricting Commission 2022

Option C			
Ward	Change	Population	Deviation
1	-143	5,607	-3.1%
2	318	5,599	-3.2%
3	-175	6,151	6.3%
<b>Total</b>		<b>17,357</b>	<b>9.5</b>

Ideal Population = 5,785.67  
 Target Total Deviation = 10



- Option C Boundaries
- Existing Ward Boundaries
- Census Block (# represents 2020 population)
- Approximate Incumbent Residence
- Background colors represent neighborhood boundaries



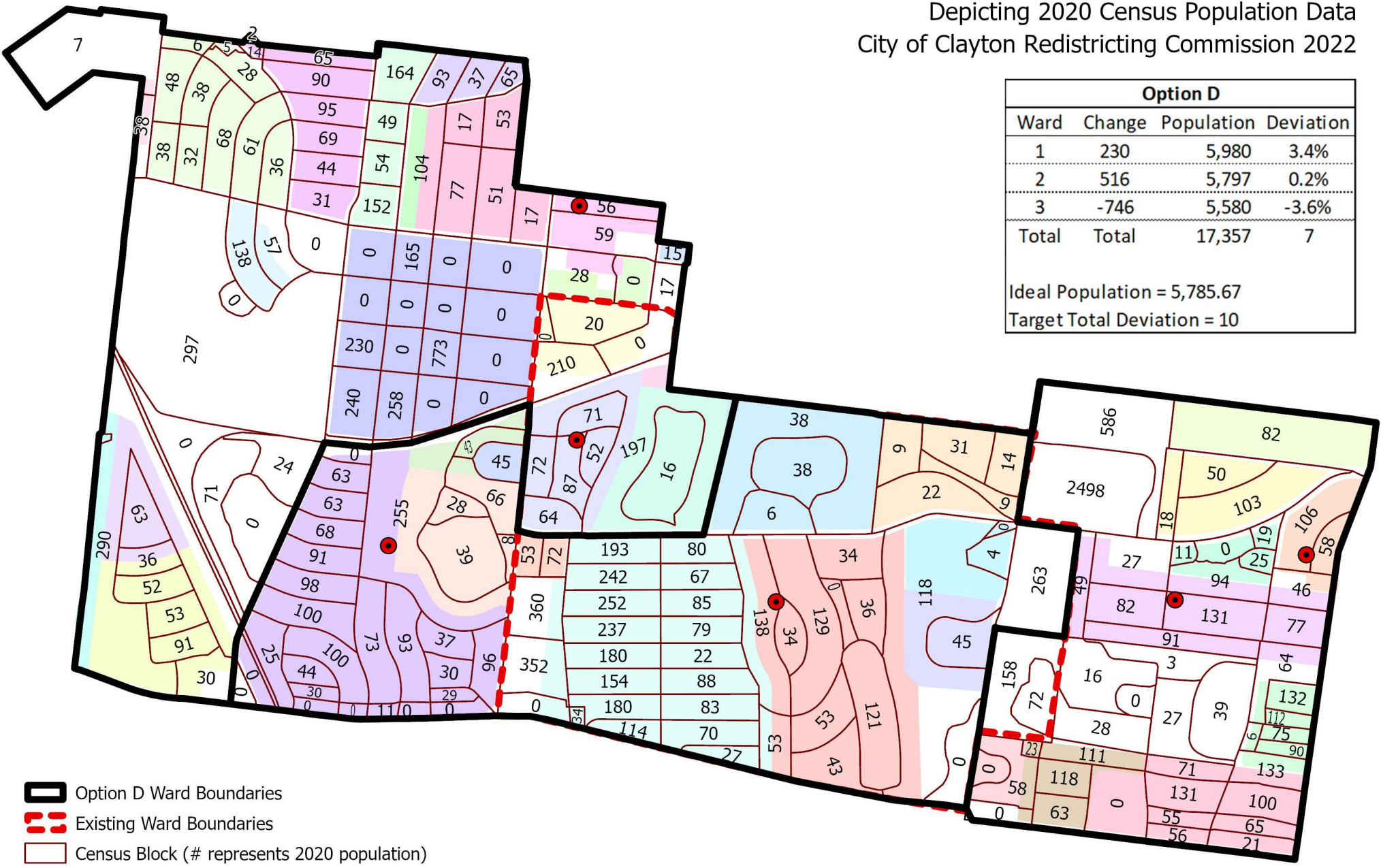
\*RECOMMENDED BY REDISTRICTING COMMISSION

# OPTION D BOUNDARY MAP

Depicting 2020 Census Population Data  
 City of Clayton Redistricting Commission 2022

Option D			
Ward	Change	Population	Deviation
1	230	5,980	3.4%
2	516	5,797	0.2%
3	-746	5,580	-3.6%
<b>Total</b>	<b>Total</b>	<b>17,357</b>	<b>7</b>

Ideal Population = 5,785.67  
 Target Total Deviation = 10



- Option D Ward Boundaries
- Existing Ward Boundaries
- Census Block (# represents 2020 population)
- Approximate Incumbent Residence
- Background colors represent neighborhood boundaries

BILL NO. 6908

ORDINANCE NO.

**AN ORDINANCE ADOPTING NEW WARD BOUNDARIES FOR THE CITY OF CLAYTON, MISSOURI, AND PROVIDING FOR AN EFFECTIVE DATE FOR SAME**

WHEREAS, the City Charter requires reapportionment of the City wards on a ten year cycle, based on the number of residents; and

WHEREAS, on May 24, 2022, the Board of Aldermen appointed a Redistricting Commission, comprised of one citizen from each of the three wards, which is responsible for recommending new ward boundaries based on the 2020 census data; and

WHEREAS, the Commission determined that current Wards deviate too much in terms of population resulting in inequalities; and

WHEREAS, the Commission has considered and recommended new Ward boundaries to the end that Wards shall be compact and contiguous and contain approximately equal numbers of residents, as that term has been defined for constitutional analysis purposes; and

WHEREAS, a public hearing as required by Art. I, Sec. 4 of the City of Clayton Charter was held after due notice as required by law on August 23, 2022; and

WHEREAS, notice of this ordinance and the Ward boundaries recommended by the Redistricting Commission has been published in accord with Sec. 82.120, RSMo.;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CLAYTON, MISSOURI, AS FOLLOWS:

Section 1. The Ward boundaries shown on the map marked "Exhibit A" and attached hereto and incorporated herein by this reference are hereby adopted as the boundaries of the respective Wards of the City of Clayton for purposes of all elections conducted with respect to such Wards after the effective date hereof and until revised as provided by law.

Section 2. In accord with the provisions of Sections 82.130 and 82.170, RSMo., (a) every qualified elector duly registered and residing in any Ward at the general city election next held shall be a qualified voter of such Ward, and nothing in this Ordinance shall be so construed or applied as to prevent any elector from voting or being eligible to any office by reason merely of the change in the boundary of any Ward or Wards by reason hereof; and (b) nothing in this Ordinance shall be construed or applied to limit or abridge the term of office of any Alderman, but every such Alderman shall be deemed and taken, for the residue of the term for which he or she may have been elected, to be a representative of that Ward in which his or her actual residence and place of abode may be at the time of the change in the boundaries of any Ward or Wards by reason hereof.

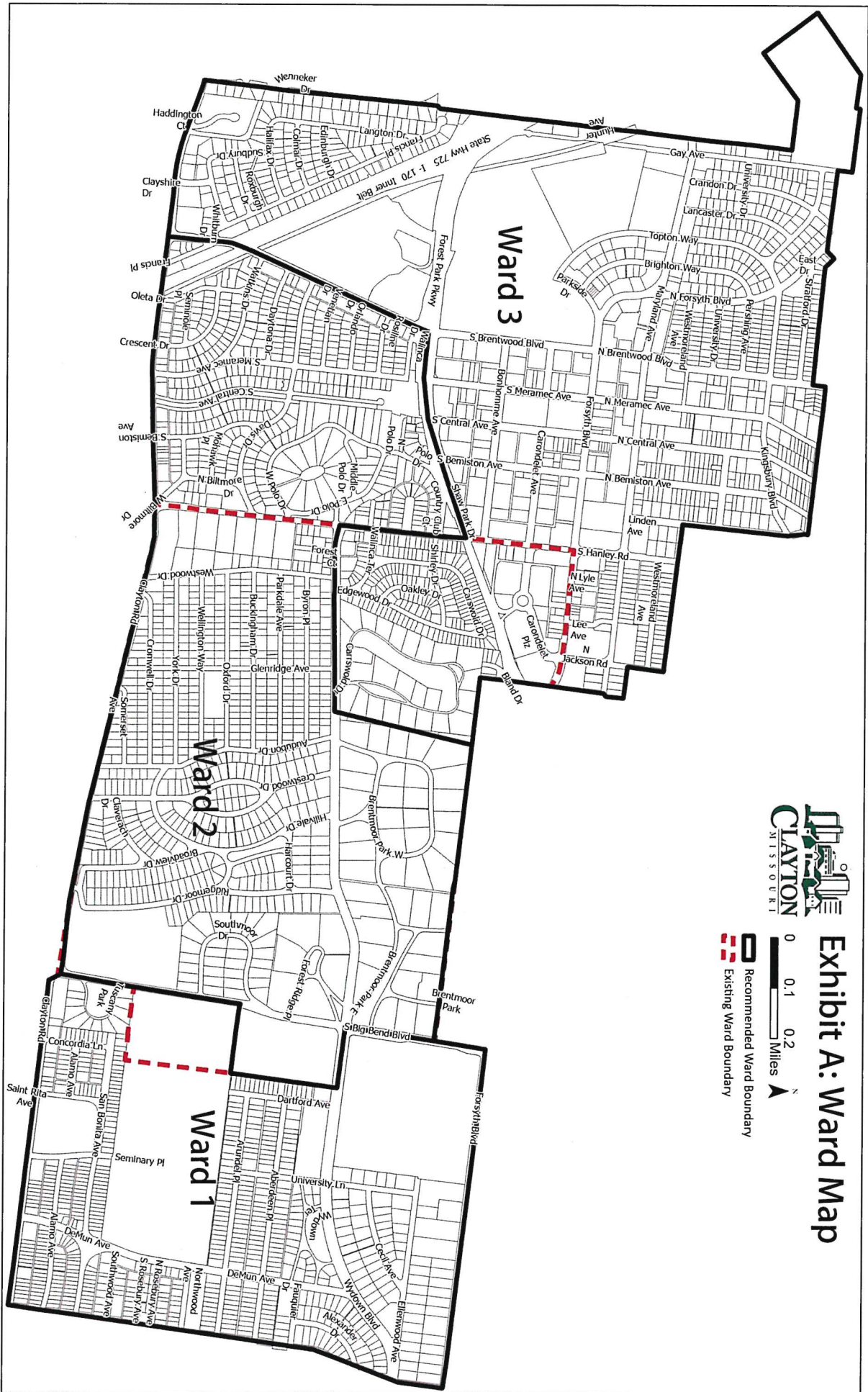
Section 3. This Ordinance shall be in full force and effect both from and after its passage by the Board of Aldermen.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



# Exhibit A: Ward Map



-  Recommended Ward Boundary
-  Existing Ward Boundary





City Manager  
 10 N. Bemiston Avenue  
 Clayton, MO 63105

## REQUEST FOR BOARD ACTION

**TO:** MAYOR HARRIS; BOARD OF ALDERMEN  
**FROM:** DAVID GIPSON, CITY MANAGER  
 KAREN DILBER, DIRECTOR OF FINANCE  
**DATE:** AUGUST 23, 2022  
**SUBJECT:** ORDINANCE – 3RD QUARTER AMENDMENT TO THE FISCAL YEAR 2022 BUDGET

The City reviews and adjusts budgeted revenues and expenditures on a quarterly basis to respond to changes as the fiscal year progresses and to update the Board regarding budgetary issues. As part of the quarterly budget review, staff is presenting for your consideration the third amendment to the Fiscal Year 2022 (FY22) budget. Most of this amendment consists of additional revenues in the planning department and adjustments to expenditures related to staffing turnover and increased demand for permits. The proposed amendment is summarized in the table below:

**ALL FUNDS**

	<b>FY 2022 Amended Budget</b>	<b>3rd Quarter Amendment Requested</b>	<b>FY 2022 Budget After Amendment</b>	<b>% Change</b>
<b>Beginning Fund Balance</b>	\$39,478,150		\$39,478,150	
<b>Revenues</b>	\$57,689,774	\$65,259	\$57,755,033	<b>0.1%</b>
<b>Expenditures</b>	<u>\$61,283,810</u>	<u>\$21,148</u>	<u>\$61,304,958</u>	<b>0.0%</b>
<b>Net Change</b>		\$44,111		
<b>Ending Fund Balance</b>	\$35,884,114		\$35,928,225	

Below are further explanations, presented by fund, of the items included in this amendment.

**General Fund**

Revenue—Increase \$65,259

- Building permits, both mechanical and building and general services fees have seen greater demand than originally anticipated.

Expenditures—Net Increase of \$21,148

- Overtime is greater than budgeted due to manpower shortages throughout the fiscal year.

- Banking and credit card fees have increased due to increased demand for permits, the majority of which are paid for via debit or credit card.
- Professional services general has seen a decrease as vacant positions have been filled, there is less need for contracted services.
- Increase in advertising expense due to staff vacancies
- Miscellaneous expense adjustments to reflect savings or decreased usage in printing and photography, dues and memberships, and uniforms

An ordinance is attached incorporating the recommended amendments to the FY22 budget. Exhibit 1-1 provides a fund summary of the effect of the recommended amendments and the percentage effect of the accumulated amendment on each fund. Exhibit 1-2 lists the individual budget line items in this quarter's amendment.

**Recommendation:** To approve the attached ordinance adopting an amendment to the FY22 budget with a net effect on the City's fund balances of an increase of \$44,111.

BILL NO. 6909

ORDINANCE NO. \_\_\_\_\_

---

**AN ORDINANCE AMENDING THE FISCAL YEAR 2022 BUDGET  
AND APPROPRIATING FUNDS PURSUANT THERETO**

---

**WHEREAS**, the Board of Aldermen on September 28, 2021, adopted the annual budget for Fiscal Year 2022 commencing October 1, 2021; and

**WHEREAS**, the Fiscal Year 2022 budget was amended on March 15, 2022, May 10, 2022, and is to be amended in the 3<sup>rd</sup> quarter to account for significant changes in revenue and expenditures on a fund basis that may affect the budget by year end.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CLAYTON, MISSOURI, AS FOLLOWS:**

Section 1. The annual Fiscal Year 2022 (FY22) budget for the City of Clayton, Missouri, commencing on October 1, 2021, is hereby amended as reported in Exhibit 1-1, attached hereto and incorporated herein by this reference, and described in detail in the narrative portions of Exhibit 1-2, also attached hereto and incorporated herein by this reference, and summarized below:

	<b>FY 2022 Original Budget</b>	<b>3rd Quarter Amendment Requested</b>	<b>FY 2022 Budget After Amendment</b>
<b>Revenues</b>	\$57,689,774	\$65,259	\$57,755,033
<b>Expenditures</b>	\$61,283,810	\$21,148	\$61,304,958

Section 2. Funds are hereby appropriated as set forth in said Exhibits 1-1 and 1-2. The expenditure of the funds so appropriated shall be subject to the control of the City Manager.

Section 3. This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen.

Passed this 23rd day of August 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

City of Clayton							EXHIBIT 1-1	
3rd Quarter Fiscal Year (FY) 2022 Budget Amendment								
			FY 22 Original	1st Quarter	2nd Quarter	3rd Quarter	FY 22 Budget	
Fund	Fund Name	Type	Budget	Amendment	Amendment	Amendment	After	%
							Amendment	Change
10	General	Beginning Fund Balance	19,914,948				19,914,948	
	Fund	Revenues	27,791,210	0	0	65,259	27,856,469	0.2%
		Expenditures	28,549,563	(38,140)	0	21,148	28,532,571	-0.1%
		Ending Fund Balance	19,156,595	38,140	0	44,111	19,238,846	0.4%
20	Sewer Lateral	Beginning Fund Balance	74,306				74,306	
	Fund	Revenues	94,605	0	0	0	94,605	0.0%
		Expenditures	80,000	0	0	0	80,000	0.0%
		Ending Fund Balance	88,911	0	0	0	88,911	0.0%
21	Special	Beginning Fund Balance	24,202				24,202	
	Business	Revenues	514,329	0	0	0	514,329	0.0%
	District Fund	Expenditures	514,329	0	0	0	514,329	0.0%
		Ending Fund Balance	24,202	0	0	0	24,202	0.0%
50	Equipment	Beginning Fund Balance	7,828,678				7,828,678	
	Replacement	Revenues	2,200,316	360,909	0	0	2,561,225	16.4%
		Expenditures	2,188,458	664,498	(140,137)	0	2,712,819	24.0%
		Ending Fund Balance	7,840,536	(303,589)	140,137	0	7,677,084	-2.1%
51	Capital	Beginning Fund Balance	8,414,498				8,414,498	
	Improvement	Revenues	4,795,898	0	393,900	0	5,189,798	8.2%
	Fund	Expenditures	6,884,008	220,671	462,764	0	7,567,443	9.9%
		Ending Fund Balance	6,326,388	(220,671)	(68,864)	0	6,036,853	-4.6%
61	2014 Bond	Beginning Fund Balance	3,355,140				3,355,140	
	Construction	Revenues	969,864	283,863	0	0	1,253,727	29.3%
	Fund	Expenditures	1,452,889	691,056	0	0	2,143,945	47.6%
		Ending Fund Balance	2,872,115	(407,193)	0	0	2,464,923	-14.2%
62	Center of Clayton	Beginning Fund Balance	0				0	
	Construction	Revenues	0	0	0	0	0	0.0%
	Fund	Expenditures	0	0	0	0	0	0.0%
		Ending Fund Balance	0	0	0	0	0	0.0%
63	Ice Rink	Beginning Fund Balance	(1,814,543)				(1,814,543)	
	Construction	Revenues	500,000	0	0	0	500,000	0.0%
	Fund	Expenditures	0	0	0	0	0	0.0%
		Ending Fund Balance	(1,314,543)	0	0	0	-1,314,543	0.0%
All	Debt Service	Beginning Fund Balance	1,680,920				1,680,920	
	Funds	Revenues	3,154,497	16,630,384	0	0	19,784,881	527.2%
		Expenditures	3,090,188	16,663,664	0	0	19,753,852	539.2%
		Ending Fund Balance	1,745,229	(33,280)	0	0	1,711,949	-1.9%
		Beginning Fund Balances	39,478,150				39,478,150	
		TOTAL REVENUES	40,020,719	17,275,155	393,900	65,259	57,755,033	44.3%
		TOTAL EXPENDITURES	42,759,435	18,201,748	322,627	21,148	61,304,958	43.4%
		Ending Fund Balances	36,739,434	(926,593)	71,273	44,111	35,928,225	-2.2%



**City of Clayton  
3rd Quarter Budget Amendment - FY 2022**

**EXHIBIT 1-2**

<b>Account #</b>	<b>Account Name</b>	<b>3rd Quarter Amendment</b>	<b>Description</b>
<b><u>Revenue</u></b>			
<b>General fund</b>			
10.20.10-433.12	Building Permits Building	42,272	Permit demand greater than anticipated
10.20.10-433.13	Building Permits Mechanical	19,475	Permit demand greater than anticipated
10.20.10-438.10	Service Fees General	3,512	Permit demand greater than anticipated
<b>Total Revenue Amendment</b>		<b>\$65,259</b>	

<b>Account #</b>	<b>Account Name</b>	<b>3rd Quarter Amendment</b>	<b>Description</b>
<b><u>Expenditures</u></b>			
<b>General Fund</b>			
10.20.10-510	Overtime	18,216	Manpower shortage
10.20.10-615	Printing and Photography	(200)	Estimate based on request for copies
10.20.10-620	Dues and Memberships	(800)	Fewer renewals due to change in personnel
10.20.10-625	Advertising	200	Increase due to higher staff vacancies and turnover
10.20.10-635.10	Professional Services General	(8,528)	Decreased use of contracted services due to filling of vacant positions
10.20.10-655	Banking and Credit Card Fees	12,315	Increase in fees related to increase in permit demand
10.20.10-760	Uniforms and Clothing	(55)	Uniform orders fulfilled at a savings
<b>Total Expenditure Amendment</b>		<b>\$21,148</b>	



City Manager  
10 N. Bemiston Avenue  
Clayton, MO 63105

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**TO:** MAYOR HARRIS; BOARD OF ALDERMEN  
**FROM:** DAVID GIPSON, CITY MANAGER  
KAREN DILBER, DIRECTOR OF FINANCE  
**DATE:** AUGUST 23, 2022  
**SUBJECT:** FISCAL YEAR 2022 3RD QUARTER FINANCIAL REPORT

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Attached please find the 3rd Quarter Financial Report for Fiscal Year 2022 (FY22). This report includes the budget amendment approved by the Board at this meeting. Below are highlights for the quarter ended June 30, 2022. The City's revenues are increasing as compared to last fiscal year which is related to the return of people working in the office and inflation.

#### **GENERAL FUND**

- Deficit - We started this year with a projected general fund deficit of \$758,353. The current projected deficit is \$676,102.
- Property Tax – The majority of property tax revenue is received in the first two quarters of the fiscal year. Revenue to date is 8.5% higher than last year's receipts. By this time, we have received most of our property tax collections.
- Sales Tax – Sales tax revenue was 28.7% higher than this period last year and collections are slightly higher than pre-pandemic levels.
- Utility Tax – Utility taxes are up 13.8% from last year in all areas, generally due to increased occupancy in office buildings.
- Parking Revenue – This revenue is up 22.7% when compared to this time last year. This is related to increased economic activity in the downtown area as people return to working in the office.
- Parks & Recreation – Revenue in this area is up by 11.7% as compared to FY21 due to increased activity.

#### **OTHER FUNDS**

- Capital Improvement Fund - Revenues in the capital improvement fund are up by 32.4% over last fiscal year. This fund includes both the capital improvement and parks and storm water sales taxes, the use tax, and road and bridge taxes. All of these categories of tax have seen an increase.

- Debt Funds - Receipts excluding other financing sources, are 7.47% higher than this time last year. This is due to increased property and sales tax receipts.

For comparison purposes, we have included select data comparing the FY22 3<sup>rd</sup> quarter activity to both FY21 and FY20, to get a better idea of where the City is financially when compared to pre-pandemic levels. We have also presented a similar comparison on reported sales tax by industry.

Please contact us if you have any questions on this financial information.

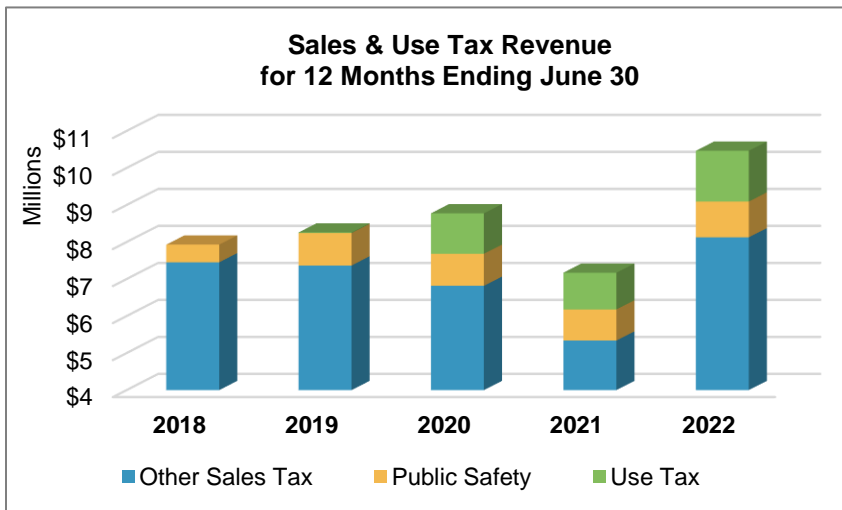
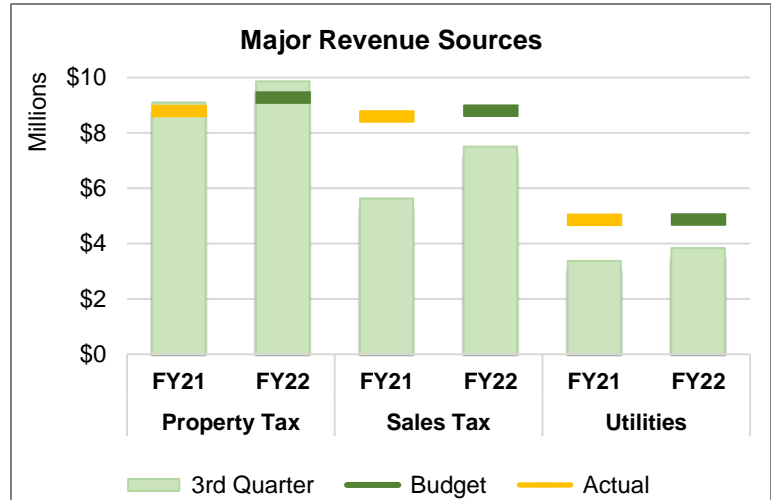


# City of Clayton

Fiscal Year 2022 through 3rd Quarter

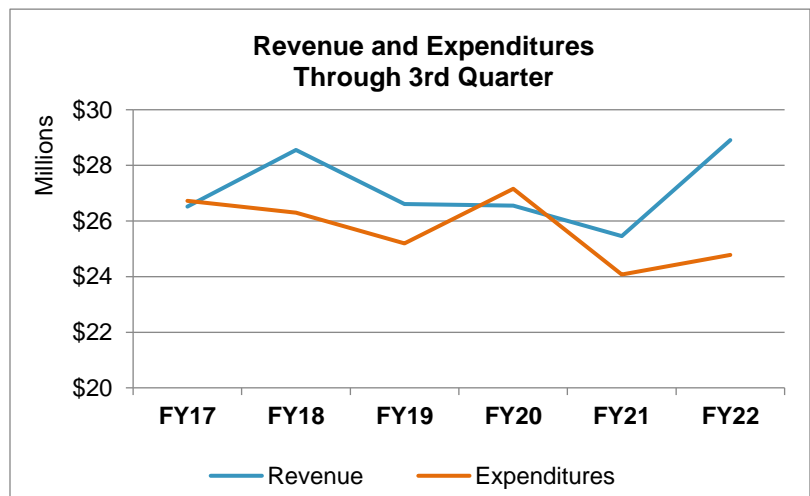
## All Funds Report in Brief

Property tax revenue is collected in the General Fund, Special Business District Fund, and the debt service funds for the 2019 and 2022 bonds. Property tax receipts through the third quarter of Fiscal Year 2022 (FY22) are 8.4% higher than through the third quarter of Fiscal Year 2021 (FY21). Sales tax revenue in all funds is up 33.5% compared to the same period in FY21, and utility tax revenue is up 13.8%.



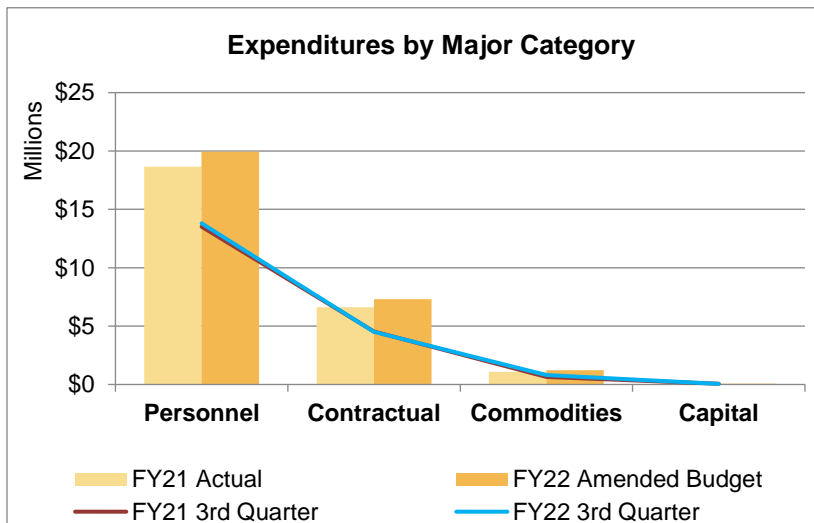
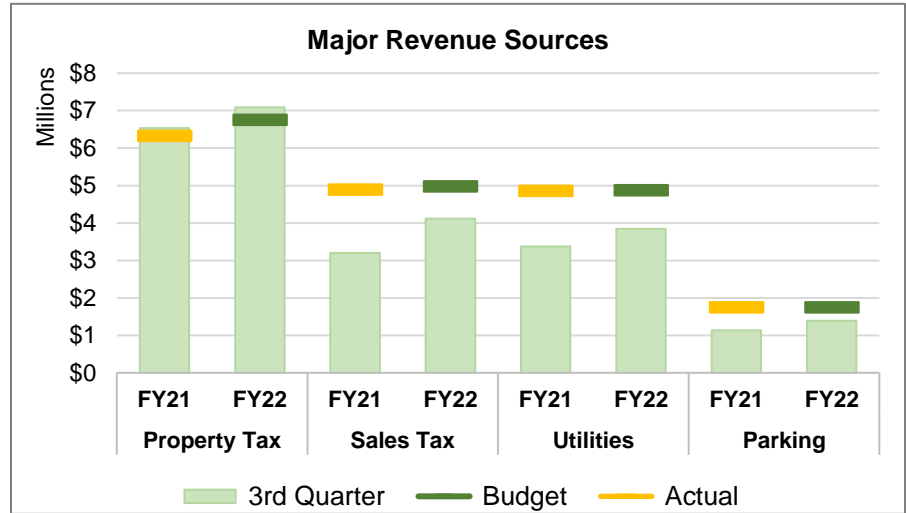
This bar graph provides a comparison of a rolling 12-month period. For the 12 months ending in June 2022, sales and use tax revenue is up 46% compared to the prior 12 month time frame.

This line graph provides a comparison of total revenues and expenditures through the 3<sup>rd</sup> quarter of the last five fiscal years. It excludes "Other Financing Sources and Uses" such as interfund transfers, bond proceeds, and the sale of assets.



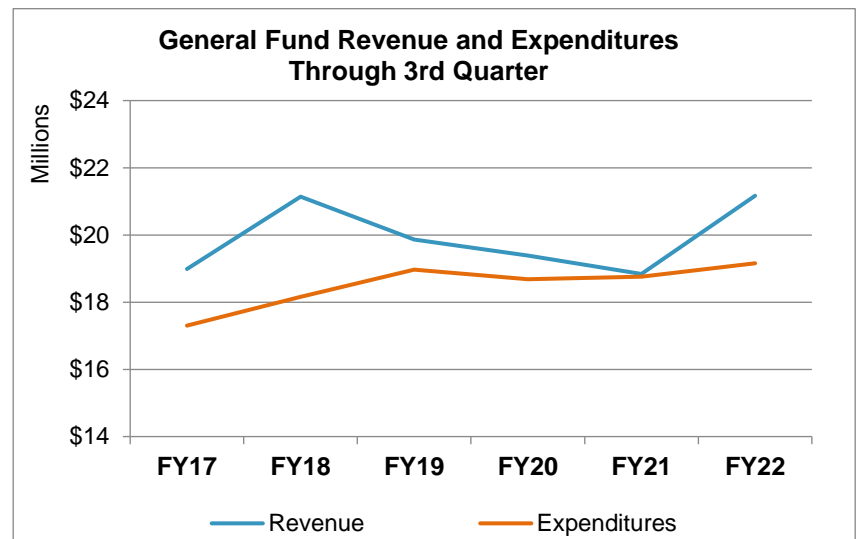
## General Fund Report in Brief

General Fund property tax revenue for FY22 is 8.5% higher than 3rd quarter of FY21. Sales tax revenue includes a 1% general tax, a 0.25% local option tax, a 0.25% fire service tax, and a 0.50% public safety tax. Total General Fund sales tax revenue is 28.7% higher than this time last year. Utility tax revenue which includes electric, gas, water, telephone, and cable utilities is up 13.8% when compared to last year, while parking is up 22.7%.



This bar graph displays a comparison by category of the General Fund actual expenditures for the last two years. Personnel costs, consisting of salaries and benefits, comprise the largest category of expenditures in the General Fund. Personnel costs for FY22 were \$290,156 or 2.1% higher than in third quarter of the prior year. Contractual services are 0.5% lower and commodities are 22.1% higher when compared to this quarter in the prior year.

This line graph provides a comparison of General Fund revenue and expenditures through the 3<sup>rd</sup> quarter for the last five fiscal years. This graph does not include "Other Financing Sources and Uses" such as sale of assets and interfund transfers.



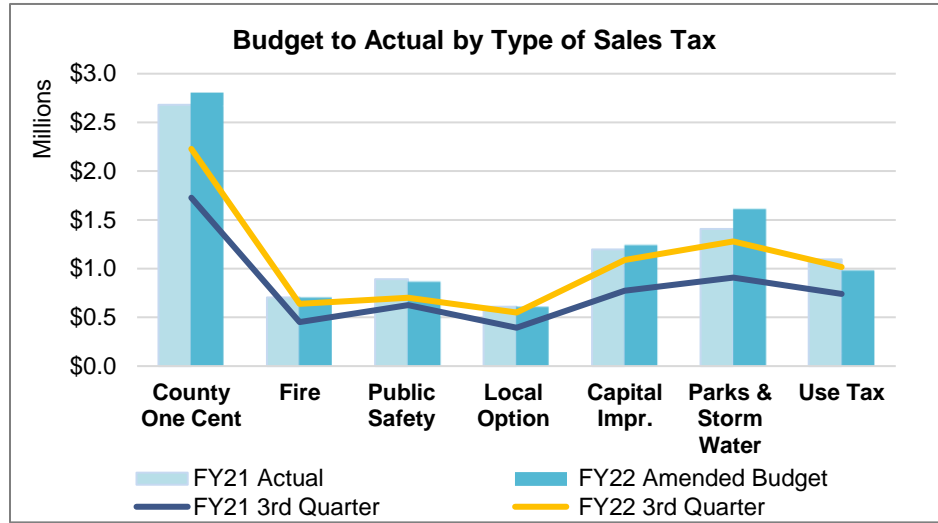
## Sales Tax Revenue in Brief

### Sales Tax Collections by Tax Type

The graph to the right shows the various types of sales tax collected through the first nine months of FY22 and FY21 compared to the annual budgeted amounts.

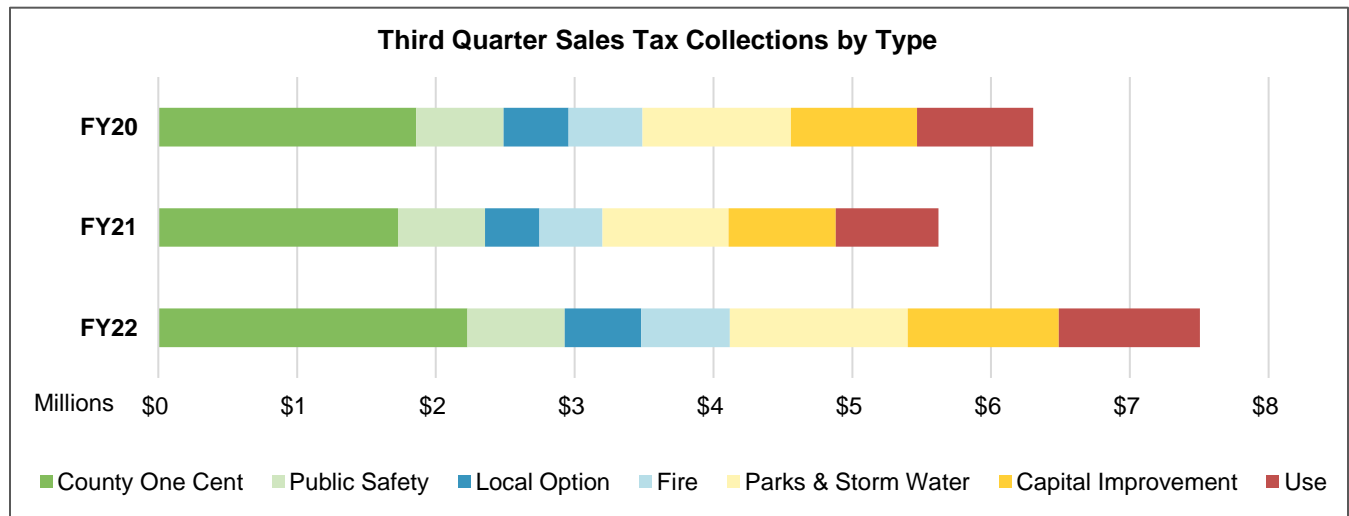
Sales tax collections, in total, have increased compared to FY20 by 19.8% and by 33.5% as compared to FY21. This increase has largely been driven by an increase in use tax collections.

See below for historical third quarter sales tax collections by type.



### Third Quarter Sales Tax Collections by Type

Tax	FY 2020	FY 2021	FY 2022	% Change FY20-FY22
County One Cent	\$1,857,695	\$1,727,461	\$2,228,481	20.0%
Public Safety	630,596	625,629	700,838	11.1%
Local Option	467,217	393,602	549,588	17.6%
Fire	534,215	453,075	640,018	19.8%
Parks & Storm Water	1,069,240	909,166	1,280,099	19.7%
Capital Improvement	908,827	772,795	1,088,087	19.7%
Use Tax	835,421	740,621	1,017,686	21.8%
<b>Total</b>	<b>\$6,303,209</b>	<b>\$5,622,349</b>	<b>\$7,504,796</b>	<b>19.1%</b>

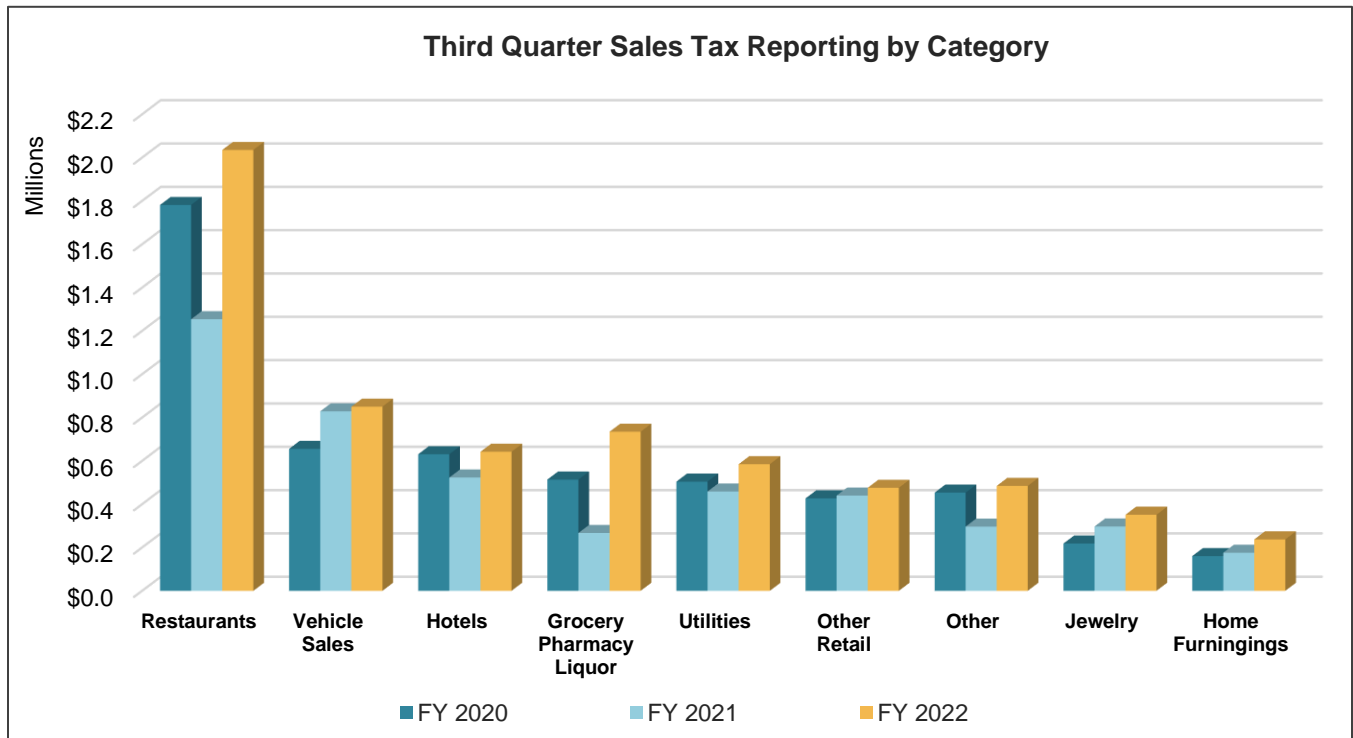


## Sales Tax Reported by Category

Third quarter sales tax data indicate that reported sales taxes are increasing across all industries. Restaurants have increased 14.3% compared to two years ago in FY20 and 62% compared to this same period in FY21. Sales taxes from hotels have increased 175% compared to FY21 and are returning to pre-pandemic levels with a 1.8% increase in FY22 compared to FY20.

### Third Quarter Sales Tax Reporting by Category

Category	FY 2020	FY 2021	FY 2022	% Change FY20-FY22
Restaurants	\$1,781,239	\$1,254,071	\$2,035,145	14.3%
Vehicle Sales	655,293	828,529	850,052	29.7%
Hotels	630,601	523,024	641,874	1.8%
Grocery/Pharmacy/Liquor	513,444	266,838	734,248	43.0%
Utilities	504,086	458,633	584,417	15.9%
Other Retail	426,826	439,835	475,680	11.4%
Other	453,250	296,508	484,450	6.9%
Jewelry	218,275	296,837	351,402	61.0%
Home Furnishings	160,412	175,972	237,394	48.0%
<b>Total</b>	<b>\$5,343,426</b>	<b>\$4,540,247</b>	<b>\$6,394,661</b>	<b>19.7%</b>



## Analysis of Revenue and Expenditures

This financial report is for the first nine months of fiscal year 2022 ending June 30, 2022 (FY22). Significant highlights are summarized below.

### Summary of All Funds

FY22 year-to-date activity shows a surplus of \$4.19 million in all governmental funds. Revenue and other financing sources total \$49.9 million at the end of this period and are \$17.3 million more than third quarter of last year. This increase is primarily due to the issuance of bonds to refund the 2011 Special Obligation bonds and 2014 General Obligation bonds.

Expenditures and other financing uses total \$45.7 million and are \$14.5 million more than the amount spent through the 3rd quarter of 2021. This increase was primarily due to the refunding of the 2011 Special Obligation bonds and the 2014 General Obligation bonds.

<b>All Funds Summary</b>	<b>FY21 Actual</b>	<b>FY21 Actual Through 3rd Quarter</b>	<b>FY22 Amended Budget</b>	<b>FY22 Actual Through 3rd Quarter</b>
Revenue	\$35,460,451	\$25,450,780	\$36,816,955	\$28,908,564
Other Financing Sources	8,504,272	7,174,888	20,938,079	21,009,123
Revenue & OFS	43,964,723	32,625,668	57,755,034	49,917,687
Expenditures	34,026,358	24,048,679	40,455,149	24,776,950
Other Financing Uses	8,286,221	7,104,980	20,849,810	20,945,060
Expenditures & OFU	42,312,578	31,153,659	61,304,959	45,722,011
Surplus (Deficit)	\$1,652,145	\$1,472,010	(\$3,549,925)	\$4,195,677

### General Fund

The General Fund shows a surplus of \$2.75 million for FY22 compared to last year's surplus of \$798,535 for the 3rd quarter. FY21 ended with a surplus of \$1.1 million due to a \$1.7 million grant related to the pandemic.

Revenue: Revenue and transfers-in totals \$21.9 million which is \$2.4 million more than revenue received the 3rd quarter of last year. Revenues for sales tax are \$919,156 higher than the 3rd quarter of FY21, utility taxes are \$465,479 higher than the 3rd quarter of FY21, property taxes are \$557,754 higher than the 3rd quarter of FY21 and parking revenues are \$257,331 higher than the 3rd quarter of FY21.

Expenditures: Expenditures for FY22 third quarter are \$19.2 million, which is \$400,525 more than expenditures for the same period last year. Personnel expenditures, the largest expenditure category, accounts for 72% of budgeted expenses.

<b>General Fund Summary</b>	<b>FY21 Actual</b>	<b>FY21 Actual Through 3rd Quarter</b>	<b>FY22 Amended Budget</b>	<b>FY22 Actual Through 3rd Quarter</b>
Revenue	\$26,574,361	\$18,839,613	\$26,866,240	\$21,167,058
Other Financing Sources	954,133	715,763	990,229	742,429
Revenue & OFS	27,528,494	19,555,376	27,856,469	21,909,487
Expenditures	26,436,540	18,756,841	28,532,571	19,157,366
Surplus (Deficit)	\$1,091,954	\$798,535	(\$676,102)	\$2,752,120



## Special Revenue Funds

The Sewer Lateral Fund received revenue of \$94,713, but only \$31,940 in expenditures were incurred the 3rd quarter of FY22. In the Special Business District (SBD) Fund, revenue of \$584,153 was received.

<b>Special Revenue Funds</b>	<b>FY21 Actual</b>	<b>FY21 Actual Through 3rd Quarter</b>	<b>FY22 Amended Budget</b>	<b>FY22 Actual Through 3rd Quarter</b>
Sewer Lateral Revenue	\$95,680	\$94,703	\$94,605	\$94,713
SBD Revenue	464,782	505,447	514,329	584,153
Total Revenue	560,462	600,150	608,934	678,865
Sewer Lateral Expenditures	74,083	48,083	80,000	31,940
SBD Other Financing Uses	535,556	401,667	514,329	385,747
Expenditures & OFU	609,639	449,750	594,329	417,687
Surplus (Deficit)	(\$49,177)	\$150,400	\$14,605	\$261,179

## Equipment Replacement Fund

Revenue and other financing sources are \$1.6 million for the first three quarters which is \$122,854 lower than FY21. Expenditures are \$956,854 for the first three quarters in FY22 compared to \$852,252 in the prior year. In November 2021 (FY22), the City made the final payment on the ladder truck capital lease initiated in 2009. Expenditures vary based on the items budgeted to be purchased in a particular year.

<b>Equipment Replacement Fund</b>	<b>FY21 Actual</b>	<b>FY21 Actual Through 3rd Quarter</b>	<b>FY22 Amended Budget</b>	<b>FY22 Actual Through 3rd Quarter</b>
Revenue	\$161,094	\$51,307	\$467,434	\$40,210
Other Financing Sources	2,347,477	1,677,595	2,093,791	1,565,837
Revenue & OFS	2,508,571	1,728,901	2,561,225	1,606,047
Expenditures	1,004,269	852,252	2,712,819	956,854
Surplus (Deficit)	\$1,504,302	\$876,649	(\$151,594)	\$649,193

## Capital Improvement Fund

Revenue and other financing sources are \$4.45 million compared to \$3.37 million for the same period last fiscal year. The quarter's expenditures and other financing uses are \$4.47 million compared to \$3.49 million in FY21.

<b>Capital Improvement Fund</b>	<b>FY21 Actual</b>	<b>FY21 Actual Through 3rd Quarter</b>	<b>FY22 Amended Budget</b>	<b>FY22 Actual Through 3rd Quarter</b>
Revenue	\$4,712,708	\$3,365,416	\$5,189,798	\$4,455,756
Other Financing Sources	14,050	0	0	0
Revenue & OFS	4,726,758	3,365,416	5,189,798	4,455,756
Expenditures	1,348,956	522,003	3,856,081	1,462,150
Other Financing Uses	4,020,004	2,972,652	3,711,362	3,014,040
Expenditures & OFU	5,368,960	3,494,655	7,567,443	4,476,190
Surplus (Deficit)	(\$642,202)	(\$129,239)	(\$2,377,645)	(\$20,434)

## Bond Construction Funds

This section combines three construction funds: 2014 bonds, Center renovations, and the Ice Rink project fund. There has been little revenue or expenditure activity in any of these funds this year as the Center project is complete, the Ice Rink project is on hold, and most of the planned spending of 2014 bond funds is now projected to occur in FY2023.

<b>Bond Construction Funds</b>	<b>FY21 Actual</b>	<b>FY21 Actual Through 3rd Quarter</b>	<b>FY22 Amended Budget</b>	<b>FY22 Actual Through 3rd Quarter</b>
2014 Bond Revenue	\$773,059	\$22,533	\$1,178,727	\$8,837
Center Revenue	205,940	205,940	0	0
Total Revenue	978,999	228,472	1,178,727	8,837
Other Financing Sources	4,539,724	4,132,643	575,000	500,000
Revenue & OFS	5,518,723	4,361,115	1,753,727	508,837
2014 Bond Expenditures	1,571,289	456,142	2,143,945	227,056
Center Expenditures	595,825	595,825	0	0
Total Expenditures	2,167,114	1,051,968	2,143,945	227,056
Surplus (Deficit)	\$3,351,609	\$3,309,147	(\$390,218)	\$281,782

## Debt Service Funds

These funds show significantly more other financing sources and uses when compared to the prior year because this year includes two bond refunds. Both the 2011 Special Obligation bonds and the 2014 General Obligation bonds were refunded.

<b>Debt Service Funds</b>	<b>FY21 Actual</b>	<b>FY21 Actual Through 3rd Quarter</b>	<b>FY22 Amended Budget</b>	<b>FY22 Actual Through 3rd Quarter</b>
Revenue	\$2,472,827	\$2,365,823	\$2,505,822	\$2,557,838
Other Financing Sources	648,888	648,888	17,279,059	18,200,857
Revenue & OFS	3,121,715	3,014,710	19,784,881	20,758,696
Expenditures	2,995,395	2,817,531	3,129,733	2,941,585
Other Financing Uses	3,730,661	3,730,661	16,624,119	17,545,274
Expenditures & OFU	6,726,056	6,548,192	19,753,852	20,486,858
Surplus (Deficit)	(\$3,604,341)	(\$3,533,482)	\$31,029	\$271,837

**City of Clayton**  
**FY 2022 Quarterly Financial Report**  
**For the 9 Months Ending June 30, 2022**

**All Funds**

	<u>FY 2021</u>			<u>FY 2022</u>			Budget % Received/ Expended	\$ Over (Under) Prior Year
	Amended Budget	Final Actual	Actual Thru June	Adopted Budget	Amended Budget	Actual Thru June		
<b>Revenue</b>								
General Fund	26,554,254	26,574,361	18,839,613	26,800,981	26,866,240	21,167,058	78.8%	2,327,445
Sewer Lateral Fund	94,774	95,680	94,703	94,605	94,605	94,713	100.1%	10
Special Business District Fund*	471,961	464,782	505,447	514,329	514,329	584,153	113.6%	78,706
Equipment Replacement Fund	73,908	161,094	51,307	106,525	467,434	40,210	8.6%	(11,097)
Capital Improvement Fund	4,587,787	4,712,708	3,365,416	4,795,898	5,189,798	4,455,756	85.9%	1,090,340
Bond Construction Funds	488,257	978,999	228,472	969,864	1,178,727	8,837	0.7%	(219,635)
Debt Service Funds	2,477,408	2,472,827	2,365,823	2,505,822	2,505,822	2,557,838	102.1%	192,016
Total Revenue	34,748,349	35,460,451	25,450,780	35,788,024	36,816,955	28,908,564	78.5%	3,457,784
Other Financing Sources	8,586,763	8,504,272	7,174,888	4,232,695	20,938,079	21,009,123	100.3%	13,834,235
<b>Total Revenue &amp; Other Financing Sources</b>	<b>43,335,112</b>	<b>43,964,723</b>	<b>32,625,668</b>	<b>40,020,719</b>	<b>57,755,034</b>	<b>49,917,687</b>	<b>86.4%</b>	<b>17,292,019</b>
<b>Expenditures</b>								
General Fund	27,358,534	26,436,540	18,756,841	28,549,563	28,532,571	19,157,366	67.1%	400,525
Sewer Lateral Fund	68,083	74,083	48,083	80,000	80,000	31,940	39.9%	(16,143)
Equipment Replacement Fund	1,352,432	1,004,269	852,252	2,188,458	2,712,819	956,854	35.3%	104,601
Capital Improvement Fund	2,037,981	1,348,956	522,003	3,253,317	3,856,081	1,462,150	37.9%	940,147
Bond Construction Funds	2,091,655	2,167,114	1,051,968	1,452,889	2,143,945	227,056	10.6%	(824,912)
Debt Service Funds	3,006,601	2,995,395	2,817,531	3,090,188	3,129,733	2,941,585	94.0%	124,054
Total Expenditures	35,915,286	34,026,358	24,048,679	38,614,415	40,455,149	24,776,950	61.2%	728,272
Other Financing Uses	8,382,888	8,286,221	7,104,980	4,145,020	20,849,810	20,945,060	100.5%	13,840,080
<b>Total Expenditures &amp; Other Financing Uses</b>	<b>44,298,174</b>	<b>42,312,578</b>	<b>31,153,659</b>	<b>42,759,435</b>	<b>61,304,959</b>	<b>45,722,011</b>	<b>74.6%</b>	<b>14,568,352</b>
<b>Surplus (Deficit)</b>	<b>(963,062)</b>	<b>1,652,145</b>	<b>1,472,010</b>	<b>(2,738,716)</b>	<b>(3,549,925)</b>	<b>4,195,677</b>		

\*Expenditures related to Economic Development and Events are recorded in the General Fund while revenue is recorded in the Special Business District Fund, with transfers out to the General Fund supporting the expenditures.

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**General Fund**

The General Fund accounts for all revenue and expenditures associated with the traditional services provided by Clayton City government.

	<u>FY 2021</u>			<u>FY 2022</u>			Budget % Received/ Expended	\$ Over (Under) Prior Year
	Amended Budget	Final Actual	Actual Thru June	Adopted Budget	Amended Budget	Actual Thru June		
<b>Revenue</b>								
Property Taxes	6,357,827	6,321,990	6,532,747	6,746,222	6,746,222	7,090,501	105.1%	557,754
Licenses, Permits & Fees	3,078,941	3,065,060	2,380,859	3,042,694	3,107,953	2,305,912	74.2%	(74,946)
Sales Tax	4,884,105	4,884,104	3,199,768	4,973,312	4,973,312	4,118,924	82.8%	919,156
Utilities	4,860,017	4,849,905	3,372,936	4,864,407	4,864,407	3,838,416	78.9%	465,479
Intergovernmental	3,726,251	3,853,498	1,247,946	3,813,916	3,813,916	1,291,916	33.9%	43,970
Parks & Recreation	712,732	689,233	325,428	737,315	737,315	363,385	49.3%	37,957
Fines & Forfeitures	625,079	631,221	435,291	605,200	605,200	520,324	86.0%	85,032
Parking	1,751,213	1,736,967	1,135,720	1,745,050	1,745,050	1,393,051	79.8%	257,331
Miscellaneous	558,089	542,382	208,916	272,865	272,865	244,627	89.7%	35,711
Total Revenue	26,554,254	26,574,361	18,839,613	26,800,981	26,866,240	21,167,058	78.8%	2,327,445
Other Financing Sources	954,007	954,133	715,763	990,229	990,229	742,429	75.0%	26,665
<b>Total Revenue &amp; Other Financing Sources</b>	<b>27,508,261</b>	<b>27,528,494</b>	<b>19,555,376</b>	<b>27,791,210</b>	<b>27,856,469</b>	<b>21,909,487</b>	<b>78.7%</b>	<b>2,354,111</b>
<b>Expenditures</b>								
Personnel Services	19,166,063	18,641,468	13,514,412	20,006,114	19,933,890	13,804,568	69.3%	290,156
Contractual Services	6,943,920	6,620,711	4,525,211	7,302,604	7,305,591	4,501,554	61.6%	(23,657)
Commodities	1,167,751	1,089,336	654,969	1,164,344	1,216,589	799,674	65.7%	144,706
Capital Outlay	80,800	85,025	62,249	76,501	76,501	51,570	67.4%	(10,679)
<b>Total Expenditures</b>	<b>27,358,534</b>	<b>26,436,540</b>	<b>18,756,841</b>	<b>28,549,563</b>	<b>28,532,571</b>	<b>19,157,366</b>	<b>67.1%</b>	<b>400,525</b>
<b>Surplus (Deficit)</b>	<b>149,727</b>	<b>1,091,954</b>	<b>798,535</b>	<b>(758,353)</b>	<b>(676,102)</b>	<b>2,752,120</b>		

**General Fund Expenditures by Department**

	<u>FY 2021</u>			<u>FY 2022</u>			Budget % Received/ Expended	\$ Over (Under) Prior Year
	Amended Budget	Final Actual	Actual Thru June	Adopted Budget	Amended Budget	Actual Thru June		
<b>Expenditures</b>								
Board of Aldermen & City Clerk	87,149	81,300	45,339	73,791	73,791	43,383	58.8%	(1,955)
City Manager	661,147	650,233	462,715	703,289	700,347	473,030	67.5%	10,315
Economic Development	585,225	538,241	341,680	735,144	732,065	399,253	54.5%	57,573
Finance & Administration	2,818,360	2,665,931	1,975,209	2,916,204	2,904,293	2,063,335	71.0%	88,126
Planning & Development	1,045,396	991,404	711,696	1,052,360	1,067,192	719,083	67.4%	7,387
Police	6,727,503	6,605,124	4,787,800	6,994,243	6,991,898	4,803,219	68.7%	15,419
Fire	6,112,094	6,110,274	4,458,111	6,218,270	6,217,753	4,682,546	75.3%	224,435
Public Works	6,351,670	5,897,746	4,156,851	6,697,231	6,682,633	4,105,765	61.4%	(51,087)
Parks & Recreation	2,436,025	2,386,479	1,462,982	2,642,998	2,646,566	1,528,054	57.7%	65,072
Insurance	533,966	509,809	354,458	516,033	516,033	339,699	65.8%	(14,760)
<b>Total Expenditures</b>	<b>27,358,534</b>	<b>26,436,540</b>	<b>18,756,841</b>	<b>28,549,563</b>	<b>28,532,571</b>	<b>19,157,366</b>	<b>67.1%</b>	<b>400,525</b>

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**Sewer Lateral Fund**

The Sewer Lateral Fund provides funding to residents for all or a portion of the cost of certain repairs of defective sewer lateral lines on all residential property having six or fewer dwelling units.

	<u>FY 2021</u>			<u>FY 2022</u>			Budget % Received/ Expended	\$ Over (Under) Prior Year
	Amended Budget	Final Actual	Actual Thru June	Adopted Budget	Amended Budget	Actual Thru June		
<b>Revenue</b>								
Sewer Lateral Fees	93,875	94,731	94,082	94,250	94,250	93,888	99.6%	(194)
Interest Income	899	949	621	355	355	825	232.4%	204
<b>Total Revenue</b>	<b>94,774</b>	<b>95,680</b>	<b>94,703</b>	<b>94,605</b>	<b>94,605</b>	<b>94,713</b>	<b>100.1%</b>	<b>10</b>
<b>Expenditures</b>								
Sewer Lateral Expenditures	68,083	74,083	48,083	80,000	80,000	31,940	39.9%	(16,143)
<b>Total Expenditures</b>	<b>68,083</b>	<b>74,083</b>	<b>48,083</b>	<b>80,000</b>	<b>80,000</b>	<b>31,940</b>	<b>39.9%</b>	<b>(16,143)</b>
<b>Surplus (Deficit)</b>	<b>26,691</b>	<b>21,597</b>	<b>46,620</b>	<b>14,605</b>	<b>14,605</b>	<b>62,773</b>		

**Special Business District Fund**

This fund provides for a portion of the economic development activities in the downtown area. Expenditures related to Economic Development and Events are recorded in the General Fund, while revenue is recorded in the Special Business District Fund, with transfers out to the General Fund supporting these items.

	<u>FY 2021</u>			<u>FY 2022</u>			Budget % Received/ Expended	\$ Over (Under) Prior Year
	Amended Budget	Final Actual	Actual Thru June	Adopted Budget	Amended Budget	Actual Thru June		
<b>Revenue</b>								
Property Tax	470,705	463,838	504,961	513,729	513,729	583,646	113.6%	78,685
Investment Income	1,256	944	486	600	600	507	84.6%	21
<b>Total Revenue</b>	<b>471,961</b>	<b>464,782</b>	<b>505,447</b>	<b>514,329</b>	<b>514,329</b>	<b>584,153</b>	<b>113.6%</b>	<b>78,706</b>
<b>Other Financing Uses</b>	<b>535,556</b>	<b>535,556</b>	<b>401,667</b>	<b>514,329</b>	<b>514,329</b>	<b>385,747</b>	<b>75.0%</b>	<b>(15,920)</b>
<b>Surplus (Deficit)</b>	<b>(63,595)</b>	<b>(70,774)</b>	<b>103,780</b>	<b>-</b>	<b>-</b>	<b>198,406</b>		

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**Equipment Replacement Fund**

The Equipment Replacement Fund establishes a "sinking" or reserve account for the systematic replacement of all capital vehicles and large equipment. The net replacement cost for each item is divided by its useful life, resulting in an annual amount to be budgeted and transferred to this fund for the replacement of the item.

	FY 2021			FY 2022			Budget % Received/ Expended	\$ Over (Under) Prior Year
	Amended Budget	Final Actual	Actual Thru June	Adopted Budget	Amended Budget	Actual Thru June		
<b>Revenue</b>								
Gain/Loss on Sale of Assets								
Interest Income	73,908	76,369	47,021	36,025	36,025	36,145	100.3%	(10,876)
Miscellaneous and Grants	-	84,725	4,285	70,500	431,409	4,065	0.9%	(221)
Total Revenue	73,908	161,094	51,307	106,525	467,434	40,210	8.6%	(11,097)
Other Financing Sources	2,347,477	2,347,477	1,677,595	2,093,791	2,093,791	1,565,837	74.8%	(111,757)
<b>Total Revenue &amp; Other Financing Sources</b>	<b>2,421,385</b>	<b>2,508,571</b>	<b>1,728,901</b>	<b>2,200,316</b>	<b>2,561,225</b>	<b>1,606,047</b>	<b>62.7%</b>	<b>(122,854)</b>
<b>Expenditures</b>								
Technology Projects	211,436	194,974	120,017	453,165	453,165	160,888	35.5%	40,871
Vehicles and Equipment	1,037,978	706,278	654,972	1,718,123	2,242,484	778,796	34.7%	123,824
Debt Payment - Ladder Truck Loan	103,018	103,018	77,263	17,170	17,170	17,170	100.0%	(60,094)
<b>Total Expenditures</b>	<b>1,352,432</b>	<b>1,004,269</b>	<b>852,252</b>	<b>2,188,458</b>	<b>2,712,819</b>	<b>956,854</b>	<b>35.3%</b>	<b>104,601</b>
<b>Surplus (Deficit)</b>	<b>1,068,953</b>	<b>1,504,302</b>	<b>876,649</b>	<b>11,858</b>	<b>(151,594)</b>	<b>649,193</b>		

**Capital Improvement Fund**

The Capital Improvement Fund earmarks funds for specific capital improvement and infrastructure needs.

	FY 2021			FY 2022			Budget % Received/ Expended	\$ Over (Under) Prior Year
	Amended Budget	Final Actual	Actual Thru June	Adopted Budget	Amended Budget	Actual Thru June		
<b>Revenue</b>								
Property Taxes	3,000	3,136	3,136	3,000	3,000	3,061	1	(74)
Capital Improvement Sales Tax	1,196,798	1,196,798	772,795	1,240,249	1,240,249	1,088,087	87.7%	315,292
Parks & Stormwater Sales Tax	945,280	945,280	612,270	1,111,751	1,111,751	913,155	82.1%	300,885
Use Tax	1,094,947	1,094,947	740,621	980,360	980,360	1,017,686	103.8%	277,065
Road & Bridge Tax	995,998	995,998	1,031,055	1,039,148	1,039,148	1,092,117	105.1%	61,062
Grants & Donations	298,205	274,361	28,038	386,500	780,400	306,854	39.3%	278,817
Interest Income/Other	47,564	74,236	49,550	29,698	29,698	29,603	99.7%	(19,947)
Special Assessments	5,995	12,425	12,425	5,192	5,192	5,192	100.0%	(7,233)
Miscellaneous	-	115,527	115,527	-	-	-	-	(115,527)
Total Revenue	4,587,787	4,712,708	3,365,416	4,795,898	5,189,798	4,455,756	85.9%	1,090,340
Other Financing Sources	42,123	14,050	-	-	-	-	-	-
<b>Total Revenue &amp; Other Financing Sources</b>	<b>4,629,910</b>	<b>4,726,758</b>	<b>3,365,416</b>	<b>4,795,898</b>	<b>5,189,798</b>	<b>4,455,756</b>	<b>85.9%</b>	<b>1,090,340</b>
<b>Expenditures</b>								
Expenditures	2,037,981	1,348,956	522,003	3,253,317	3,856,081	1,462,150	37.9%	940,147
Other Financing Uses	4,074,277	4,020,004	2,972,652	3,630,691	3,711,362	3,014,040	81.2%	41,388
<b>Total Expenditures &amp; Other Financing Uses</b>	<b>6,112,258</b>	<b>5,368,960</b>	<b>3,494,655</b>	<b>6,884,008</b>	<b>7,567,443</b>	<b>4,476,190</b>	<b>59.2%</b>	<b>981,535</b>
<b>Surplus (Deficit)</b>	<b>(1,482,348)</b>	<b>(642,202)</b>	<b>(129,239)</b>	<b>(2,088,110)</b>	<b>(2,377,645)</b>	<b>(20,434)</b>		

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**2014 General Obligation Bond Construction Fund**

The 2014 GO Bond Construction fund will be used to track projects funded by the 2014 General Obligation bond issuance. Projects to be funded by these bonds include street lighting improvements, replacement of alleys and resurfacing and repaving of streets.

	<u>FY 2021</u>			<u>FY 2022</u>			Budget % Received/ Expended	\$ Over (Under) Prior Year
	Amended Budget	Final Actual	Actual Thru June	Adopted Budget	Amended Budget	Actual Thru June		
<b>Revenue</b>								
Grants	244,432	739,847	-	965,535	1,174,398	-	-	-
Interest Income	37,825	33,212	22,533	4,329	4,329	8,837	204.1%	(13,696)
Total Revenue	282,257	773,059	22,533	969,864	1,178,727	8,837	0.7%	(13,696)
Other Financing Sources	4,207,914	4,153,370	4,132,643	-	75,000	-	-	(4,132,643)
<b>Total Revenue &amp; Other Financing Sources</b>	<b>4,490,171</b>	<b>4,926,429</b>	<b>4,155,176</b>	<b>969,864</b>	<b>1,253,727</b>	<b>8,837</b>	<b>0.7%</b>	<b>(4,146,338)</b>
<b>Expenditures</b>								
Professional Services General	-	-	-	-	300,000	-	-	-
Curbs and Sidewalks	137,366	137,366	35,219	100,000	100,000	136	0.1%	(35,083)
Streetscapes	-	-	-	52,451	60,843	-	-	-
Alleys	109,395	109,395	109,395	-	-	-	-	(109,395)
Roads and lots Resurfacing	1,248,553	1,324,528	311,529	1,300,438	1,683,102	226,920	13.5%	(84,609)
Total Expenditures	1,495,314	1,571,289	456,142	1,452,889	2,143,945	227,056	10.6%	(229,087)
Other Financing Uses	42,123	-	-	-	-	-	-	-
<b>Total Expenditures &amp; Other Financing Uses</b>	<b>1,537,437</b>	<b>1,571,289</b>	<b>456,142</b>	<b>1,452,889</b>	<b>2,143,945</b>	<b>227,056</b>	<b>10.6%</b>	<b>(229,087)</b>
<b>Surplus (Deficit)</b>	<b>2,952,734</b>	<b>3,355,140</b>	<b>3,699,033</b>	<b>(483,025)</b>	<b>(890,218)</b>	<b>(218,218)</b>		

**Center Renovations Project Fund**

The Center Renovations Capital Project Fund is a construction fund for the City's portion of renovations to The Center of Clayton. The project is funded by bonds issued for this purpose in 2019. The renovations were completed in 2021.

	<u>FY 2021</u>			<u>FY 2022</u>			Budget % Received/ Expended	\$ Over (Under) Prior Year
	Amended Budget	Final Actual	Actual Thru June	Adopted Budget	Amended Budget	Actual Thru June		
<b>Revenue</b>								
Donations	206,000	205,931	205,931	-	-	-	-	(205,931)
Interest Income	-	9	9	-	-	-	-	(9)
Total Revenue	206,000	205,940	205,940	-	-	-	-	(205,940)
Other Financing Sources	386,354	386,354	-	-	-	-	-	-
<b>Total Revenue &amp; Other Financing Sources</b>	<b>592,354</b>	<b>592,294</b>	<b>205,940</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(205,940)</b>
<b>Expenditures</b>								
Contribution to CRSWC	182,809	182,809	182,809	-	-	-	-	(182,809)
Park Improvements Shaw Park	413,532	413,017	413,017	-	-	-	-	(413,017)
<b>Total Expenditures</b>	<b>596,341</b>	<b>595,825</b>	<b>595,825</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(595,825)</b>
<b>Surplus (Deficit)</b>	<b>(3,987)</b>	<b>(3,532)</b>	<b>(389,886)</b>	<b>-</b>	<b>-</b>	<b>-</b>		

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<b>Ice Rink Project Fund</b>
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The Ice Rink Project Fund is a capital construction fund for the purpose of constructing a year-round multi-purpose facility to include an ice rink. The project was intended to be funded by a bond issue which has been delayed. A transfer-in from the Capital Improvement Fund over a 4-year period will reimburse expenditures already incurred.

	<u>FY 2021</u>			<u>FY 2022</u>			Budget % Received/ Expended	\$ Over (Under) Prior Year
	Amended Budget	Final Actual	Actual Thru June	Adopted Budget	Amended Budget	Actual Thru June		
<b><u>Revenue</u></b>								
Other Financing Sources	-	-	-	500,000	500,000	500,000	100.0%	500,000
<b>Total Revenue &amp; Other Financing Sources</b>	-	-	-	500,000	500,000	500,000	100.0%	500,000
<b>Surplus (Deficit)</b>	-	-	-	500,000	500,000	500,000		



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**Debt Service Funds**

This summary provides information on all of the City's Debt Service Funds. Current outstanding debt includes General Obligation Bonds in 2014, and Special Obligation Bonds in 2019 and 2021.

	<u>FY 2021</u>			<u>FY 2022</u>			Budget % Received/ Expended	\$ Over (Under) Prior Year
	Amended Budget	Final Actual	Actual Thru June	Adopted Budget	Amended Budget	Actual Thru June		
<b>Revenue</b>								
2011 Bond Issue	144	133	82	20	20	6	31.4%	(75)
2014 General Obligation Bonds	853,510	856,600	878,295	891,259	218,445	710,393	325.2%	(167,902)
2019 Refunding & Improvement Bonds	1,623,754	1,616,094	1,487,446	1,614,543	1,614,543	1,563,014	96.8%	75,568
2021 SO Refunding Bond	-	-	-	-	-	19	-	19
2022 GO Refunding Bond	-	-	-	-	672,814	284,406	-	284,406
Total Revenue	2,477,408	2,472,827	2,365,823	2,505,822	2,505,822	2,557,838	102.1%	192,016
Other Financing Sources								
2011 Bond Issue	648,888	648,888	648,888	648,675	563,569	561,569	-	(87,319)
2021 SO Refunding Bond	-	-	-	-	5,741,830	5,741,828	100.0%	5,741,828
2022 GO Refunding Bond	-	-	-	-	10,973,660	11,897,460	1	11,897,460
Total Other Financing Sources	648,888	648,888	648,888	648,675	17,279,059	18,200,857	105.3%	17,551,970
<b>Total Revenue &amp; Other Financing Sources</b>	<b>3,126,296</b>	<b>3,121,715</b>	<b>3,014,710</b>	<b>3,154,497</b>	<b>19,784,881</b>	<b>20,758,696</b>	<b>104.9%</b>	<b>17,743,986</b>
<b>Expenditures</b>								
2011 Bond Issue	652,388	648,888	648,888	648,675	563,569	561,754	99.7%	(87,133)
2014 General Obligation Bonds	1,010,438	1,007,415	829,869	1,012,738	851,569	847,228	1	17,359
2019 Refunding & Improvement Bonds	1,343,775	1,339,093	1,338,775	1,428,775	1,428,775	1,426,775	99.9%	88,000
2021 SO Refunding Bond	-	-	-	-	106,828	105,828	1	105,828
2022 GO Refunding Bond	-	-	-	-	178,992	-	-	-
Total Expenditures	3,006,601	2,995,395	2,817,531	3,090,188	3,129,733	2,941,585	1	124,054
Other Financing Uses								
2011 Bond Issue	-	-	-	-	13,455	13,271	1	13,271
2014 Bonds for Capital Projects	3,730,932	3,730,661	3,730,661	-	-	923,801	-	(2,806,860)
2021 SO Refunding Bond	-	-	-	-	5,636,003	5,636,002	84.6%	5,636,002
2022 GO Refunding Bond	-	-	-	-	10,974,661	10,972,200	1	10,972,200
Total Other Financing Uses	3,730,932	3,730,661	3,730,661	-	16,624,119	17,545,274	105.5%	13,814,613
<b>Total Expenditures &amp; Other Financing Uses</b>	<b>6,737,533</b>	<b>6,726,056</b>	<b>6,548,192</b>	<b>3,090,188</b>	<b>19,753,852</b>	<b>20,486,858</b>	<b>103.7%</b>	<b>13,938,666</b>
<b>Surplus (Deficit)</b>	<b>(3,611,237)</b>	<b>(3,604,341)</b>	<b>(3,533,482)</b>	<b>64,309</b>	<b>31,029</b>	<b>271,837</b>		



City Manager  
10 N. Bemiston Avenue  
Clayton, MO 63105

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## REQUEST FOR BOARD ACTION

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**TO:** MAYOR HARRIS; BOARD OF ALDERMEN  
**FROM:** DAVID GIPSON, CITY MANAGER  
**DATE:** AUGUST 23, 2022  
**SUBJECT:** ORDINANCE - CONTRACT FOR MUNICIPAL COURT SERVICES –  
SPECIALTY COURTS

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St. Louis County Municipal Mental Health Court was established to focus on those individuals who suffer from mental illness and become engaged in the criminal justice system based on primarily misdemeanor/ordinance offenses. The goals of the St. Louis County Municipal Mental Health Court are to:

- Protect public safety;
- Reduce the use of jail and repeated interaction with the criminal justice system for persons suffering from mental illnesses;
- Connect or reconnect persons suffering from mental illnesses with needed mental health services; and
- Improve their likelihood of ongoing success with treatment, their access to housing or shelter, and linkages with other critical support.

Program participation is voluntary for individuals who suffer from mental illnesses and referrals to the St. Louis County Municipal Mental Health Court are required.

**RECOMMENDATION:** Staff recommends adopting the ordinance.

BILL NO. 6910

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AN AGREEMENT BETWEEN THE CITY OF CLAYTON AND ST. LOUIS COUNTY REGARDING PARTICIPATION IN THE COUNTY'S SPECIALTY COURT PROGRAM

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WHEREAS, the St. Louis County Municipal Court operates specialty court programs ("Specialty Courts") in accord with the authority and requirements of Sections 478.001 through 478.009, RSMo.; and

WHEREAS, the City of Clayton desires to refer participants to the St. Louis County Specialty Courts in accord with the terms and conditions of the agreement hereinafter referenced;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF CLAYTON, MISSOURI AS FOLLOWS:

Section 1. The Board of Aldermen hereby approves and authorizes execution on behalf of the City of Clayton of a Contract for Municipal Court services – Specialty Courts in substantially the form attached hereto as Exhibit A and incorporated herein by this reference, together with such document changes as shall be approved by the officers of the City executing same which are consistent with the provisions and intent of this legislation and necessary, desirable, convenient or proper in order to carry out the matters herein authorized. The Mayor, City Manager and other appropriate City officials are hereby authorized to execute the Agreement and such additional documents and take any and all actions necessary, desirable, convenient, or prudent in order to carry out the intent of this legislation.

Section 2. This ordinance shall be in full force and effect from and after its passage by the Board of Aldermen.

Passed this 23<sup>RD</sup> day of August 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Contract for Municipal Court Services –Specialty Courts

This contract, entered into by and between St. Louis County, Missouri, a charter county, (“COUNTY”) and the City of Clayton, Missouri, hereinafter referred to as “MUNICIPALITY.”

WITNESSETH THAT:

WHEREAS, the St. Louis County Municipal Court is established by the COUNTY under Chapter 105 SLCRO and operates the court and all specialty court programs (“Specialty Courts”); and

WHEREAS, MUNICIPALITY desires to refer participants to the St. Louis County Specialty Courts; and

WHEREAS, the COUNTY is authorized to enter into this contract by Section 105.110 SLCRO; and

WHEREAS, MUNICIPALITY has enacted and approved Ordinance No. \_\_\_\_\_, a copy of which is attached hereto and made part hereof, authorizing MUNICIPALITY to execute this contract.

NOW THEREFORE, IN CONSIDERATION OF THE PREMISES AND THE PROMISES CONTAINED HEREIN, IT IS AGREED BY AND BETWEEN MUNICIPALITY AND COUNTY AS FOLLOWS:

COUNTY SERVICES;

1. COUNTY shall provide all personnel, services, equipment, and facilities necessary for operation of Specialty Courts within the St. Louis County Municipal Court, including use of County Municipal Court Judges to provide oversight of said programs, caseworkers, probation officers, public defenders, administrative staff and clerks.
2. COUNTY shall permit MUNICIPALITY to refer participants to Specialty Courts. Specialty Courts and programs shall be defined by the Municipal Court consistent with Sections 478.001 through 478.009 RSMo.
3. Upon the participant’s successful completion of any program through a Specialty Court, COUNTY shall provide MUNICIPALITY with notice of successful completion and for further consideration or prosecution.

MUNICIPALITY’S OBLIGATIONS

4. MUNICIPALITY shall refer participants to the County Specialty Courts and programs.
5. All municipal defendants referred to any Specialty Court shall be evaluated for participation in the specific program and COUNTY shall notify MUNICIPALITY if a participant is accepted. Jurisdiction of the originating cases remains with MUNICIPALITY. COUNTY shall not provide any prosecution services in any Specialty Court.
6. MUNICIPALITY shall pay COUNTY \$500 per participant accepted into a Specialty Court or program.
7. If the St. Louis County Municipal Court Treatment Team determines that a participant in any Specialty Court shall be removed from the assigned program, COUNTY shall treat the treatment court case within St. Louis County Municipal Court closed and the case(s) shall be returned to MUNICIPALITY for further consideration or prosecution.

GENERAL PROVISIONS;

8. Term. This contract shall take effect upon execution and run for a term of two years. The parties may renew this contract by written agreement. Either party may terminate this contract at any time by giving the other party at least sixty (60) days prior written notice. In the event of termination, participants that the time of such termination may continue the program through completion but County shall not accept new referrals.
9. Compliance With Law. MUNICIPALITY shall comply with all provisions of the Constitution, and the laws of the United States, the State of Missouri and the Charter and Ordinances of St. Louis County as the same shall apply hereto.
10. Law and Venue. This contract is made and entered into in St. Louis County, Missouri, and the laws of the State of Missouri shall govern the construction of this Contract or any action or causes of action arising out of this Contract. Venue of any action arising out of this Contract shall only be in St. Louis County, Missouri.
11. Notice. Any notice required under this contract shall be made via email to:

MUNICIPALITY: dgipson@claytonmo.gov

COUNTY:

[Remainder of page intentionally blank.]

**MUNICIPALITY**  
CITY OF CLAYTON, MISSOURI

APPROVED: \_\_\_\_\_  
City Manager  
(Print name): David Gipson

\_\_\_\_\_ Date

ATTEST: \_\_\_\_\_  
City Clerk  
(Print name): June Frazier

**ST. LOUIS COUNTY, MISSOURI**

\_\_\_\_\_ Date  
St. Louis County Executive

ATTEST:

\_\_\_\_\_  
Administrative Director

APPROVED:

APPROVED as to Legal Form:

\_\_\_\_\_  
Director, Municipal Court

\_\_\_\_\_  
County Counselor

APPROVED:

\_\_\_\_\_  
County Accounting Officer

Legal Review: \_\_\_\_\_

CE Review: \_\_\_\_\_



City Manager  
10 N. Bemiston Avenue  
Clayton, MO 63105

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## REQUEST FOR BOARD ACTION

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**TO:** MAYOR HARRIS; BOARD OF ALDERMEN  
**FROM:** DAVID GIPSON, CITY MANAGER  
KAREN DILBER, DIRECTOR OF FINANCE & ADMINISTRATION  
**DATE:** AUGUST 23, 2022  
**SUBJECT:** MOTION – SETTING PUBLIC HEARINGS FOR CONSIDERATION OF THE PROPOSED PROPERTY TAX LEVIES FOR TAX YEAR 2022 (FISCAL YEAR 2023) AND THE FISCAL YEAR 2023 OPERATING AND CAPITAL IMPROVEMENT BUDGET

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The Board of Aldermen has received the City Manager's proposed Fiscal Year 2023 (FY 23) Operating and Capital Improvement Budget. The City has also recently received assessed valuation information from St. Louis County for calculating the 2023 (FY 23) property taxes. As part of the property tax and budget process, the Board is required to hold a public hearing to seek public input prior to formal adoption.

Staff is recommending that a public hearing be scheduled for September 13, 2022, at 7:00 p.m. at the regular Board of Aldermen meeting for both the property tax levy hearing, and also the Fiscal Year 2023 budget hearing.

**Recommended Actions:** To approve a motion scheduling a public hearing on September 13, 2022, at 7:00 p.m. to receive public comment on the proposed Tax Year 2022 (FY 23) property tax levies and the proposed Fiscal Year 2023 Operating and Capital Improvement Budget.



City Manager  
10 N. Bemiston Avenue  
Clayton, MO 63105

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**TO:** MAYOR HARRIS; BOARD OF ALDERMEN  
**FROM:** DAVID GIPSON, CITY MANAGER  
GARY CARTER, ECONOMIC DEVELOPMENT DIRECTOR  
**DATE:** AUGUST 23, 2022  
**SUBJECT:** REVISED PARKING MODIFICATION REQUEST PROCEDURE

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Attached is the revised parking modification request procedure. Staff will use this procedure to evaluate parking restriction modification requests from residents, businesses, and institutions. The process includes staff analysis and review of current conditions. If staff supports the request they will simultaneously prepare an ordinance for Board consideration and a survey of impacted property owners/tenants; which will include both sides of the street. The survey will provide notice of the public meeting where the changes will be considered.



# On-Street Parking Modification Request

Residents, businesses, and institutions who would like to request new on-street parking restrictions or modifications of existing regulations adjacent to their property should notify the Director of Public Works in writing (10 N. Bemiston, Clayton MO 63105). Please be as specific as possible with the request and note the following:

- Name and address, phone number, email address
- A brief description of the problem
- Street or streets and their block numbers that are affected
- Day or days of the week the problem occurs
- Times of the day the problem occurs
- Belief as to what is the cause of the concern

City staff will review the request and observe the parking situation. Staff will evaluate the request and the existing conditions using the following criteria:

1. All entities have equal access to public parking
2. The entire area's parking needs are balanced
3. The integrity and character of the area is maintained
4. Parking is maximized for area interest

If all the conditions above are satisfied by the submitted request, the Public Works Department will place the item on a Board of Aldermen agenda as an amendment to the Traffic Code. Additional modifications to serve the above criteria may be added by staff for consideration by the Board of Aldermen. Prior to Board of Aldermen consideration, staff will distribute a survey asking for feedback from adjacent property owners and tenants. Results of the survey will be provided to the Board of Aldermen when the requested change is considered.